

**NATIONAL JUNIOR HONOR SOCIETY
OF BEAUFORT MIDDLE SCHOOL**

ARTICLE I

Name and Purpose

Section 1. The name of this organization shall be the Beaufort Middle School Chapter of the National Junior Honor Society.

Section 2. The purpose of this organization shall be to create enthusiasm for scholarship, to stimulate a desire to render service, to promote leadership, to develop character, and to encourage citizenship in students of Beaufort Middle School.

Section 3. The Beaufort Middle School Chapter of the National Junior Honor Society shall be under the sponsorship and supervision of the National Association of Secondary School Principals (NASSP), 1904 Association Drive, Reston, VA 20191.

ARTICLE II.

The Principal.

Section 1. The principal shall reserve the right to approve all activities and decisions of the chapter.

Section 2. The principal shall annually appoint a chapter adviser, who may serve consecutive terms.

Section 3. The principal shall be a part of the local school district appeal process for non-selection or dismissal cases.

ARTICLE III

The Chapter Adviser.

Section 1. The chapter adviser shall be responsible for the direction, for the day-to-day supervision of the chapter, and shall act as liaison between faculty, administration, students and community.

Section 2. The chapter adviser shall maintain files on membership, chapter history, activities, and financial transactions. The chapter adviser shall send the annual activity report to the national office.

Section 3. The chapter adviser shall regularly review each member for compliance with Society standards and obligations.

Section 4. The chapter adviser shall help the chapter officers understand and carry out their duties.

ARTICLE IV.
Faculty Council.

Section 1. The faculty council shall consist of five voting faculty members appointed annually by the principal. No principal may be included on the faculty council.

Section 2. The term of the faculty council shall be one year. Members may be appointed to consecutive terms.

Section 3. The chapter adviser shall be an ex-officio, non-voting, sixth member of the faculty council.

Section 4. The faculty council shall meet at least once a year to select members and to consider dismissal, non-selection, and warning cases.

ARTICLE V
Membership

Section 1. Membership is an honor bestowed upon a student. Selection for membership is by a majority vote of the faculty council and is based on outstanding scholarship, character, leadership, service and citizenship.

Section 2. The faculty council shall reserve the right to award honorary membership to school officials, principals, teachers, NJHS advisers, or adults in recognition of outstanding service rendered to the school in keeping with the purpose of the National Junior Honor Society.

Section 3. Candidates become members when inducted at a special ceremony.

Section 4. A National Junior Honor Society member who transfers from another school and brings a letter from the former principal or chapter adviser to the new school adviser shall be accepted automatically as a member in the new school's chapter. Transfer members must meet the new chapter's standards within one semester in order to retain membership.

Section 5. Members who resign or are dismissed are not eligible for future membership or its benefits.

ARTICLE VI
Selection of Members

Section 1. To be considered for membership, candidates must:

- (1) be at least a fourth quarter seventh grader;
- (2) have completed one semester at Beaufort Middle School;
- (3) have a cumulative average of 90 during their attendance in Beaufort County School District middle schools;

- (4) demonstrate outstanding qualities of scholarship, leadership, character, citizenship and service.

Section 2. The selection process is follows:

- (1) The first step in the process is identifying students who meet the scholarship, leadership, character and citizenship requirements of the Beaufort Middle School National Junior Honor Society.
- (2) In the second step of the selection process, the faculty and support staff members who have contact with eligible students evaluate them in the areas of character, citizenship, service, and leadership. Students must achieve an average of 3 out of 5 on the faculty assessment in each area of character, service, citizenship, and leadership. To receive the rating of 3 in character and citizenship a student may not have served more than once in ISS (exception made for tardies), been sent to alternative school, suspended, or expelled within the past year.
- (3) In the third step of the process, eligible students are given an application to complete that identifies leadership, honors, and service they have given to their school and community during their middle school years.
- (4) In the fourth step of the process, the faculty council reviews the student applications and staff evaluation forms. Then the council determines by majority vote those who will be invited to join.

Section 3. An induction ceremony will be held in May of each year.

Section 4. To maintain membership, members must maintain an average of 90 throughout their eighth-grade year, not serve more than once in ISS, not be sent to alternative school, suspended, or expelled. Eighth graders who were invited to join the NJHS the previous year, but did not accept the invitation, are not considered for membership the next year.

Section 5. The National Council and the NASSP shall not review the judgment of the faculty council regarding selection of individual members to local chapters.

ARTICLE VII Discipline/Dismissal

Section 1. Members who fall below the standards which were the basis for the selection, shall be promptly warned in writing by the faculty council, and given a reasonable amount of time to correct the deficiency.

- If their cumulative average falls below 90, members will then be placed on probation one quarter. If after one quarter they have not brought their average back up to 90, they may be dismissed.
- Members who do not complete half the required amount of BMS community service time each semester shall receive a warning. If after one semester they have not made up the hours, they will be considered for dismissal.
- In the case of flagrant violation of school rules or civil laws, a member does not, necessarily, have to be warned. If a member is sent to ISS more than once, is sent to alternative school, is suspended or expelled, his or her membership may be terminated.

Section 2. The faculty council shall determine when an individual has exceeded a reasonable number of warnings.

Section 3. In all cases of impending dismissal, a member shall have a right to written notification of charges and a hearing before the faculty council.

Section 4. A member who has been dismissed may appeal the decision of the faculty council under the same rules for disciplinary appeals in the school district. The school appeals process is the following:

- Students who wish to appeal the decision of faculty council may submit an appeal in writing to the principal within two weeks of being notified of non-selection.
- Appeals must be signed by a parent, and students are required to meet with the principal.
- The principal will ask the faculty council to reconvene to review the appeal.
- Decisions regarding appeals made by the principal are final.

Section 5. The National Council and the NASSP shall hear no appeals in dismissal cases.

ARTICLE VIII

Nomination and Election of Officers

Section 1. The officers of this chapter shall be president, vice-president, secretary and community service coordinator.

Section 2. Officers shall be elected at a regular meeting of the Beaufort Middle School Chapter.

ARTICLE IX

Officers' Duties and Responsibilities

Section 1. President – will preside over meetings; will make large group public announcements or presentations at assemblies, broadcast over the school closed circuit channel, or wherever the President of the Beaufort Middle

School National Junior Honor Society is needed to represent the chapter; will work with fellow officers of the society to plan and implement meetings, projects, and special events.

Section 2. Vice President – will work with the president to coordinate projects and take on the duties of the president in his/her absence.

Section 3. Secretary – will maintain records of the society – maintaining attendance roll of regular meetings, project participation and writing meeting minutes.

Section 4. Community Service Coordinator – will coordinate with advisors aspects surrounding community service projects.

Section 5. Other officers – if needed, as advised by the Faculty Council.

ARTICLE X

Executive Committee

Section 1. The executive committee shall consist of the officers of the chapter and the chapter adviser.

Section 2. The executive committee shall have general supervision of the affairs of the chapter between its business meetings, make recommendations to the chapter, and determine and perform such other duties as are specified in the chapter by-laws.

Section 3. The executive committee shall have the responsibility for ensuring that chapter activities and procedures follow school policy and regulations.

ARTICLE XI

Meetings

Section 1. The Beaufort Middle School Chapter shall meet monthly.

Section 2. Special meetings may be called by the adviser.

Section 3. Chapters shall conduct meetings according to Robert's Rules of Order in all points not expressly provided for in these by-laws.

ARTICLE XII

Activities

Section 1. The chapter shall be involved in one or more service projects during the school year.

Section 2. Each member shall be involved in an individual service project as approved by the chapter adviser.

Section 3. Individual service projects must be at five or more service hours. Members will use the school community service log to report their service hours.

ARTICLE XIII

Amendments

Section 1. After discussion of amendments, by-laws shall be amended by majority vote of a quorum of the Faculty Council.