



# SEQUOIA GROVE CHARTER ALLIANCE

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## Sequoia Grove Charter Alliance

### Regular Board Meeting

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**Date and Time:**

**August 19, 2021  
6:00 pm**

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Join Zoom Meeting

<https://sequoiagrove-org.zoom.us/j/81563991781?pwd=MFZidGhVNE5mNldlRzhFQWR1UDRwUT09>

Meeting ID: 815 6399 1781

Passcode: 902PxffH

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**Agenda:**

**I. Opening items**

- A. Record Attendance
- B. Call the Meeting to Order
- C. Approval of the Agenda
- D. Public Comments
- E. Approval of Minutes

**II. Action Items**

- A. Update: Enrollment - Royce
- B. Update: Hiring - Royce
- C. Update: Personnel and Handbook - Brian Spears

- D. Update: Tech
- E. Update: Ordering - Stephanie Terrell
- F. Update: Community Partners - Stephanie Terrell
- G. Update: Library Services - Stephanie Terrell
- H. Update: Facilities
- I. Update: Finance - Cory Cavanaugh

#### **IV. Closing items**

- A. Board of Director's Comments & Requests
- B. Announcement of Next Regular Scheduled Board Meeting

September 2, 2021  
6:00 pm

- C. Adjourn Meeting

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Public Comment Rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board or simply communicate orally your desire to address the Board when the Board asks for public comments. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 16 minutes per single topic. If a member of the public utilizes a translator to address the Board, those individuals are allotted 4 minutes each. If the Board utilizes simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at (530) 903-4893 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).



# SEQUOIA GROVE CHARTER ALLIANCE

## Sequoia Grove Charter Alliance

### Regular Board Meeting MINUTES

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**Date and Time:**

**August 5, 2021  
6:00 pm**

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**Agenda:**

**I. Opening items**

A. Record Attendance:

Present: Jason Baldwin, Robert McGuire

B. Call the Meeting to Order: 6:01 - Jason Baldwin called the meeting to order

C. Approval of the Agenda: 6:02 Jason moved, Robert 2nd - 2 ayes

D. Public Comments: none

E. Approval of Minutes: 6:03 Approval of Regular Meeting - Jason Moved, Robert 2nd

6:04 Approval of Special Meeting - Jason Moved, Robert 2nd

**II. Action Items**

A. Update: Hiring - 6:05 Royce gave a brief update on recent hiring, offer extended to a candidate for Office Manager. One additional Office Manager and one Library specialist currently posted.

B. Update: Enrollment - 6:09 Royce updated the Board on the current enrollment standings of the schools all above 96% enrolled, with the exception of Winship. Royce reported that the Enrollment Team had started reaching out to waitlist families in other member schools inviting them to apply to Winship.

- C. Update: Ordering - Stephanie Terrell 6:17  
Stephanie reported that only 350 orders were placed from 7/19-8/01. The ordering team is currently processing 360 orders per day, with 1493 total orders this week.
- Robert asked about the ordering process and how orders were placed. Stephanie gave an overview of the ordering system and how orders are received, transferred, and placed.
- D. Update: Community Partners - Stephanie Terrell 6:27  
Stephanie reported that the Vendor Contract and Addendum was approved this week at the School's Board Meetings, and the Applications begin going out tomorrow
- E. Update: Library Services - Stephanie Terrell 6:29  
Stephanie reported that zLibrary Services has begun implementing the Follet Library platform and they are awaiting the arrival of the specialized barcode stickers. The Clarksville Resource Center/ Library is coming together with furniture deliveries this week, and they have been busy accepting returns at both Clarksville and Cal Center Drive. Teacher Planner pick-up is planned for both locations, and the Clarksville Library location will be open prior to the first day of school.
- F. Update: Board Stipend - Royce 6:33  
Royce brought back the discussion of Board Stipends at the request of the Directors. Royce reported that the Bylaws allow for "reasonable compensation" and the member school's Boards have stipends of \$150 or \$200 for each meeting. Jason commented that in order to be attractive to new members we should consider the \$200 stipend, Robert agreed.
- Jason motioned to set Board member stipend at \$200 per meeting, retroactive to meeting 1. Robert 2nd. 2 ayes 0 nays
- G. Discussion and Possible Action: SGCA logo Use
- Royce brought the topic of SGCA Logo use back to the Board in response to a prior Member request for discussion. Robert opened the discussion with the question, "Do we need to protect our logo images around social media?" then expressed concern that when the SGCA logo shows up on non-SGCA sites it may not be a benefit to SGCA. The Board discussed the possibility of SGCA being mis-represented, "especially in this political climate." Jason expressed interest in protecting our logo, name, and reputation. He suggested when our logo is being used we should consider, is it necessary, is it predictable, and is it prosecutable. The Board expressed concern that use of our Logo outside of SGCA may make us appear to be for something that we are not.
- The Board directed Royce to seek advice from legal counsel.

#### IV. Closing items

- A. Board of Director's Comments & Requests 6:46

Bob expressed appreciation for all the work that has been done.

Jason expressed appreciation to all staff of the organization and the schools.

B. Announcement of Next Regular Scheduled Board Meeting

August 19, 2021  
6:00 pm

C. Adjourn Meeting 6:52 Jason Baldwin adjourned the meeting.

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