



SEQUOIA GROVE CHARTER ALLIANCE

Sequoia Grove Charter Alliance

Regular Board Meeting

Date and Time:

**July 15, 2021
6:00 pm**

Join Zoom Meeting:

<https://sequoiagrove-org.zoom.us/j/95559064525?pwd=ZHRrOFJQcUp6YnpBV1U1MTlvckoZdz09>

Meeting ID: 935 6428 0562

Passcode: 961195

Call in:

(669) 900-6833

Agenda:

I. Opening items

- A. Record Attendance
- B. Call the Meeting to Order
- C. Approval of the Agenda
- D. Public Comments
- E. Approval of Minutes

II. Action Items

- A. Update: Weeks 1 & 2 - Royce Gough
- B. Update: Facilities - Royce Gough

- C. Update: Technology - Royce Gough
- D. Presentation: Library services - Stephanie Terrell
- E. Presentation: OPS Ordering System - Stephanie Terrell
- F. Presentation: Community Connections - Sara Greco
- G. Update: Board Member Recruitment Process - Royce Gough
- H. Discussion and possible action: Meeting Schedule 2021/22 school year

IV. Closing items

- A. Board of Director's Comments & Requests
- B. Announcement of Next Regular Scheduled Board Meeting
- C. Adjourn Meeting

Public Comment Rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board or simply communicate orally your desire to address the Board when the Board asks for public comments. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 16 minutes per single topic. If a member of the public utilizes a translator to address the Board, those individuals are allotted 4 minutes each. If the Board utilizes simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at (562) 584-0427 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).



SEQUOIA GROVE CHARTER ALLIANCE

Sequoia Grove Charter Alliance

Regular Board Meeting MINUTES

Date and Time:

**July 1, 2021
6:00 pm**

Agenda:

I. Opening items

- A. Record Attendance: Robert McGuire, Jason Baldwin
- B. Call the Meeting to Order: 6:00 Jason Baldwin called the meeting to order.
- C. Approval of the Agenda: 6:01

Jason Baldwin moved
Robert McGuire second
Ayes: 2 Nays:0
- D. Public Comments: none
- E. Approval of Minutes: 6:02

Robert McGuire moved
Jason Baldwin second
Ayes: 2 Nays:0

II. Action Items

- A. Update: Opening Day 6:02

Royce reported out on the schedule and activities of the first work day of Sequoia Grove. He expressed his gratitude for an excellent staff off to a great start.

B. Update: Hiring 6:05

Royce reported the hiring of two new staff members for the Enrichment Ordering department. One of the two will also cross train with the Enrollment department.

C. Update: Facilities 6:08

Royce reported that both buildings (Eureka Rd. and Cal Center Dr.) now have fully executed leases, and the additional expansion of the adjacent suite at 8950 Cal Center Drive was placed under contract this week. Royce also reported that the team spent two days with movers moving from the former office space on Rosin Ct into Cal Center Dr. where the library service will be managed from.

D. Update: Technology 6:15

Royce reported that pre-ordered technology inventory continues to arrive, and the tech team is doing an exceptional job setting up the new student computers, as well as setting up and distributing staff equipment. The tech team has also been busy setting up and distributing the various software tools to staff members.

E. Discussion and Possible Action: Board Member: 6:20

Royce reported no action on our Board Member recruitment, and stated that he was to meet with the Attorney prior to our next meeting to get clarification for the Board on our process and next steps for seating of new Members.

IV. Closing items

A. Board of Director's Comments & Requests: 6:22

Robert McGuire requested more information about Community Connections, and what they have planned for the Fall.

Jason Baldwin expressed concern about families who were unable to pre-order their curriculum, being unable to begin the school year promptly.

B. Announcement of Next Regular Scheduled Board Meeting: 6:27

Jason Baldwin set the next Board meeting for July 15, 2021 at 6:00 pm

C. Adjourn Meeting: Jason Baldwin adjourned the meeting at 6:28

Prepared By: Royce Gough

Noted By: Board Secretary _____

2021-2022 Board Meeting Calendar



July 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				22

September 2021						
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26	27	28	29	30		21

October 2021						
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31						21

November 2021						
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28	29	30				15

December 2021						
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26	27	28	29	30	31	13

School Year Dates	
Aug 2	Teachers Back to Work
Aug 16	First Day of School
Jan 7	End of Semester 1
Jan 14	Report Cards Due
May 25	Last Day of School
May 31	Report Cards Due
Jun 2	Last Teacher Day

Holidays	
Sep 6	Labor Day
Nov 11	Veteran's Day
Nov 19-26	Thanksgiving Break
Dec 20-Jan 3	Winter Break
Jan 17	Martin Luther King, Jr. Day
Feb 11	Lincoln Day
Feb 21	Washington Day
Apr 11-18	Spring Break
May 30	Memorial Day

Learning Period Dates	
LP1	8/16-9/17
LP2	9/20-10/15
LP3	10/18-11/12
LP4	11/15-1/7
LP5	1/10-2/10
LP6	2/14-3/11
LP7	3/14-4/8
LP8	4/19-5/25

January 2022						
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30	31					19

February 2022						
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27	28					18

March 2022						
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April 2022						
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						15

May 2022						
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29	30	31				21

June 2022						
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Testing Windows	
Feb-Mar	PFT Testing for 5, 7, 9
Mar-May	SBAC Testing
Fall, Win, Spr	Assessments

School Closed
 1st & 3rd Thurs

Monthly - 3rd Thurs

Last Day of Semester 1
 First & Last Day of School