



# SEQUOIA GROVE CHARTER ALLIANCE

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## Sequoia Grove Charter Alliance

### Regular Board Meeting

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**Date and Time:**

**July 1, 2021  
6:00 pm**

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Join Zoom Meeting:

<https://sequoiagrove-org.zoom.us/j/95559064525?pwd=ZHRrOFJQcUp6YnpBV1U1MTlvckozdz09>

Meeting ID: 955 5906 4525

Passcode: 566101

Call in:

(669) 900-6833

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**Agenda:**

**I. Opening items**

- A. Record Attendance
- B. Call the Meeting to Order
- C. Approval of the Agenda
- D. Public Comments
- E. Approval of Minutes

**II. Action Items**

- A. Update: Opening Day
- B. Update: Hiring

- C. Update: Facilities
- D. Update: Technology
- E. Discussion and Possible Action: Board Member

#### **IV. Closing items**

- A. Board of Director's Comments & Requests
- B. Announcement of Next Regular Scheduled Board Meeting

July 15, 2021  
6:00 pm

- C. Adjourn Meeting

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Public Comment Rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board or simply communicate orally your desire to address the Board when the Board asks for public comments. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 16 minutes per single topic. If a member of the public utilizes a translator to address the Board, those individuals are allotted 4 minutes each. If the Board utilizes simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at (562) 584-0427 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).



# SEQUOIA GROVE CHARTER ALLIANCE

## Sequoia Grove Charter Alliance

### Regular Board Meeting

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**Date and Time:**

**June 17, 2021  
6:00 pm**

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**Agenda:**

**I. Opening items**

A. Record Attendance: 6:01 pm

Jason Baldwin - Present  
Bob McGuire - Present  
Sara Rose Bonetti - Present

B. Call the Meeting to Order: 6:02

Jason Baldwin called the meeting to order.

C. Approval of the Agenda: 6:03

Bob McGuire moved  
Sarah Rose Bonetti second  
3 ayes 0 nays

D. Public Comments: 6:04

Jenn Kramer commented with appreciation and a thank you to the Board Members for attending the recent School Board meetings.

E. Approval of Minutes: 6:06

Bob McGuire moved  
Sarah Rose Bonetti second  
3 ayes 0 nays

## II. Action Items

### A. Discussion and Possible Action: Service Agreement with Member Schools

6:04: Royce presented the final School Services agreement which had been approved by each of the school Boards, and asked for the SGCA Board's final approval for the 2021.2022 school year agreement

Bob McGuire moved  
Sara Rose Bonetti second  
3 ayes 0 nays

### B. Discussion and Possible Action: Contract with Creative Back Office

6:17: Cory Cavanaugh from Creative Back Office services presented their contract for the 2021.2022 school year. Royce gave a staff recommendation to approve the contract.

Sarah Rose Bonetti moved  
Jason Baldwin second  
3 ayes 0 nays

### C. Discussion and Possible Action: Compensation Study for the position of: Chief Executive Officer

6:37: Kathleen Daugherty presented the compensation study prepared by Momni Cafe Consulting. Kathleen discussed the rationale for the study and presented a range of comparable salary packages.

Bob McGuire moved to accept the comp study  
Sara Rose Bonetti second  
3 ayes 0 nays

### D. Discussion and Possible Action: Salary Schedule for the position of: Chief Executive Officer

6:43: Kathleen Daugherty presented a recommended salary schedule prepared by Momni Cafe Consulting based on the presented Comp Study. Kathleen noted a slight error on the salary schedule which shows a variance between step 1 and step 2 which should have been \$2500 as it is between all other levels. Jason Baldwin moved to accept the salary schedule with the adjustment of the first step being \$2500 as the other steps.

Jason Baldwin moved  
Bob McGuire second  
3 ayes 0 nays

### E. Discussion and Possible Action: Chief Executive Officer Contract

6:48: Jason Baldwin presented a Contract for the position of Chief Executive Officer with a salary of \$160,189 based on the adopted salary schedule, and includes full benefits, and a "comparable to current STRS" contribution into the company retirement plan.

Bob McGuire moved  
Sarah Rose Bonetti second  
3 ayes 0 nays

F. Update: Facilities

6:50: Royce presented an update on the current facilities including completing signed leases for both buildings the Board has approved. Royce also noted an agreement had been made for the expansion into the additional 1416 sq ft adjacent to the "Sequoia South" suite at 8950 Cal Center Dr. Royce informed the Board that they intended to begin moving into Sequoia Grove South the following week.

G. Update: Technology

7:03: Royce presented the current status of the technology roll-out. Royce reported that new staff computers had arrived, and Tech had begun receiving shipments of student technology that is the pre-order stock for the 2021.2022 school year.

H. Discussion and Possible Action: Budget

7:11: Cory Cavanaugh presented the budget projections for the 2021-2022 school year, inclusive of new and future staffing, with a positive ending balance for three years.

Bob McGuire moved to accept budget for 2021.2022  
Jason Baldwin second  
3 ayes 0 nays

#### IV. Closing items

A. Board of Director's Comments & Requests

Bob McGuire thanked Administration and staff for all of their work this year, and indicated that there is a feeling of excitement for this new beginning.

Sara Rose announced that she had received a job offer at one of our schools and would resign her seat. Jason thanked her for her support and dedication to our schools. Royce presented a plaque acknowledging her dedication and role as a founding Board Member of the Sequoia Grove Charter Alliance Board.

B. Announcement of Next Regular Scheduled Board Meeting

July 1, 2021  
6:00 pm

C. Adjourn Meeting

Prepared By: Royce Gough

Noted By: Board Secretary \_\_\_\_\_