



Eagle Hill School, a life-changing experience, offers children who learn differently the opportunity to grow into capable, resilient students with the self-confidence and character necessary to meet the challenges they will face beyond Eagle Hill.

Job Title: Director of Psychological Services **FLSA Classification:** Exempt

Duration: 12 Month Contract annually renewable **Employment Category:** Full Time, Faculty, M-F, 8-4

Purpose: Serves as the leader of the psychological services department to evaluate the needs of students with language based learning differences in an educational setting; to assist students in understanding and seeking solutions to social, emotional, or academic challenges; to serve as a resource pertaining to student behavior management and learning strategies; to participate in all psychological services master planning activities; to be an active member of one of the division educational advisory teams.

Reports to: Head of School

- Required Knowledge, Abilities, and Skills:
 - Working knowledge of school's child development, learning disabilities, family systems and special education methods
 - Ability to interact with a wide variety of people
 - Ability to establish an effective rapport/relationship with children and student's staff
 - Ability to work collaboratively as a member of the learning support team
 - Ability to effectively communicate, orally and in writing
 - Ability to adapt techniques to varying personalities and environments
- Key Responsibilities:
 - Provide leadership and expertise in assessing, identifying, formulating, and implementing the school psychological services goals and objectives
 - Provide leadership for members of the department in goal setting and conduct annual performance evaluations of each professional
 - Coordinate and interpret individual and group psycho-educational assessments
 - Assist in the planning, organization, development, and presentation of a variety of staff development and in-service training programs
 - Establish communication feedback systems and processes for monitoring and auditing the psychological services program functions
 - Advise, counsel, and assist members of the school and psychological services department faculty to ensure thorough and complete communication relative to the psychological services program
- Knowledge of:
 - Principles, practices, trends, goals and objectives of the school and its mission
 - Philosophical, educational, fiscal, and legal aspects affecting a psychological services operational program
 - Organization, planning, and program evaluation strategies, techniques, and procedures
 - Human relationships, conflict resolution strategies and procedures, and team building methods and techniques
- Ability to:
 - Plan, organize and coordinate the school psychological services program
 - Evaluate and analyze complex problems, issues, and concerns, recommend appropriate alternative solutions
 - Communicate effectively in oral and written form
 - Establish and maintain cooperative organizational, and educational community relationships.
- Managing Performance and Development:

- Prioritize and manage own time effectively and balance the various demands of the position.
- Develop annual goals in consultation with the Supervisor.
- Review annual self-reflections of department members as part of the evaluation process
- Other
 - Attend, participate and assist with School special events as requested
 - Attend professional development meetings and staff meetings as needed
 - Undertake other responsibilities, duties and work hours as required or assigned by the Supervisor
- Members of the Eagle Hill administration are responsible for working with LEAs. This includes helping to develop draft goals and objectives for IEPs and implementing the IEP if a PPT has determined that enrollment at Eagle Hill is the appropriate educational placement for a student, and the student has been accepted into the program.

Expected Credentials:

- Possession of Certification as a School Psychologist or School Social Worker as required by the State of Connecticut
- Bachelors and Masters Degrees with at least one in the field of psychology or social work and a PhD.
- At least five years of related experience.