

Issue Date: February 14, 2022

**ADDENDUM NO. 1**

Request for Proposals No.: 22-7004-001

Dated: February 14, 2022

Closing Date: February 28, 2022 2:00 PM (Unchanged)

Relative: Changes to original solicitation

This Addendum is to provide the following changes/additions to the solicitation:

Delete Evaluation Criteria Table of Section V. 4 of original solicitation and replace with the following table:

(Added) Section V. 4:

	Criteria	Point Weight
1.	Qualifications of the Offeror, including background, experience, and expertise Financial stability Prior successful experience of a similar scope and magnitude References Résumés of proposed staff	20 pts.
2.	Technical approach to services Extent to which the approach satisfies the requirements Delivery of service Reporting, quality control and [other technical need] Clear understanding of the work to be performed	20 pts.
3.	Specialized qualifications Implementation/Project Management Small business utilization	10 pts.
4.	Minority business utilization	10 pts.
5.	Fees for Services	35 pts.
6.	Overall quality of proposal	5 pts.
<b>AVAILABLE POINTS</b>		<b>100 pts.</b>

All other terms and conditions of the solicitation remain unchanged.

Please take due notice hereof and be governed accordingly in submitting response. This Addendum must be acknowledged or your bid/proposal may be rejected as non-responsive.

RICHMOND PUBLIC SCHOOLS  
Department of Procurement

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