

**ASHLAND SPECIAL SCHOOL BOARD MEETING**  
**Physical Location: Ashland Elementary School – Heffernan Media Center**  
Public Remote Access: <https://www.youtube.com/user/AshlandES/live>  
**July 20, 2021**

**MINUTES**

**DRAFT**

**CALL TO ORDER**

Mr. Heath called the meeting to order at 6:01 p.m.

**PLEDGE OF ALLEGIANCE**

**RECORD ROLL**

**Members Present:**

Mr. Stephen Heath, Chair  
Ms. Sandra Coleman, Vice-Chair  
Mr. Stephen Felton  
Ms. Jennifer Foote  
Ms. Leigh Sharps

**Administrators Present:**

Mrs. Mary Moriarty, Superintendent of Schools  
Mrs. Kelly Avery, Principal

**Others Present:**

Mr. Lester Brent, Technology Coordinator  
Mr. Steve Guyer  
Public & Press (*remote access*)

**Members Absent:**

None

**MINUTES**

**A. Special Meeting of June 10, 2021**

Ms. Foote moved, seconded by Ms. Coleman, to approve the minutes of the Special meeting of June 10, 2021; as amended. The motion carried 5-0.

**B. Regular Meeting of June 1, 2021**

Ms. Foote moved, seconded by Ms. Coleman, to approve the minutes of the Regular meeting of June 1, 2021; as amended. The motion carried 5-0.

**PUBLIC COMMENT #1**      None

**COMMUNICATIONS**      None

**ADMINISTRATIVE REPORTS**

**A. Principal's Report**

Mrs. Avery reported that Summer Blast is off and running; the average daily attendance has been 25 out of 33 students that are signed up. Three teaching positions have been filled, and there are three paraprofessional positions still open. Online registration for Kindergarten is in progress; there are currently 17 students signed up or in the process for registration.

AES is having a Title I Book Giveaway for all students; families were notified of the book giveaway and pick up schedules. Students in Summer Blast or the Rec Program will be given their books during camp times – students are excited.

Back to school teacher workshop days are in the planning stages, along with a Back to School cookout/Open House to be held the first week of school. Board members will be notified when the details have been finalized for the cookout to solicit their help; the Open House/cookout will provide for a school-community building opportunity.

The maintenance crew is working diligently on preparing the building and grounds for the 21-22 school year. Thank you to Time, Heidi, Morgan and Kiki.

Mr. Brent has been working to upgrade technology within the school; smaller monitors are no longer needed in classrooms. The small monitors will be used in the library and as a resource for staff to utilize at home, as needed. A copy of Policy DN, Disposition of Books, Supplies and Equipment was handed out and reviewed.

Mr. Felton moved, seconded by Ms. Sharps, to approve disposition of equipment (monitors) per Policy DN. The motion carried 5-0.

## **B. Facilities Update**

Mrs. Moriarty reviewed the timeline of the freezer failures and associated costs to replace and/or repair the freezer (*Agenda Attachment #3*).

## **BUSINESS OF THE BOARD**          None

## **BUSINESS OF THE SUPERINTENDENT**

### **A. General Operating Expenses**

Mr. Felton moved, seconded by Ms. Sharps, to approve the payment of bills, manifests #1028 and #2001 as presented. The motion carried 5-0.

## **OLD BUSINESS**

### **A. Opening Plan - 2021-2022 Ashland School District Safe Return to In-Person Instruction and Continuity of Service**

Mrs. Moriarty distributed and handed out an updated plan and provided a detailed review of the updates to the Opening Plan based on feedback relative to ESSER II and III requirements. Guidance given at the end of the school year from the NH Department of Education regarding the wearing of masks (*Agenda Attachment #6*) was also reviewed.

Discussion ensued regarding wearing masks and social distancing. Mrs. Avery stated that following DOE guidelines masks use has been relaxed in school; so far there have been no issues. Parents were informed that masks are an option, not a requirement at school. Students are required to wear masks on the bus, Durham Transportation has chosen to align with CDC guidance and recommendations.

## **NEW BUSINESS**

### **A. Nomination of Professional Teaching Staff**

Ms. Sharps moved, seconded by Mr. Felton, to approve the Superintendent's nomination of Courtney Busnach, Primary Teacher and Erin Guinan, Academic Interventionist for the 2021-2022 school year. The motion carried 5-0.

### **B. Proposed Co-Curricular Program – The Fun Run Club**

Mrs. Avery provided an overview of the proposal submitted by Sarah Lindberg for a Grades 3-5 Fun Run Program. The Fun Run Club would be for younger students that do not participate in the school's athletic programs. Ms. Foote asked if there was money in the budget to support the club. A stipend was not expected or built-in to the proposal; although funds may be available to support a small stipend.

Ms. Foote moved, seconded by Ms. Sharps, to approve the Fun Run Club as a Co-Curricular Program at Ashland Elementary School as presented. The motion carried 5-0.

## **POLICY**

No action required.

**PUBLIC COMMENT #2**

None

**ANNOUNCEMENTS****A. Wednesday, August 4, 2021**

Ashland School Board @ Ashland Elementary School – Heffernan Media Center

- Policy Review Committee – **5:00 p.m.**
- School Board Meeting – **6:00 p.m.**

**B. Tuesday, September 7, 2021**

Ashland School Board @ Ashland Elementary School – Heffernan Media Center

- Policy Review Committee – **5:00 p.m.**
- School Board Meeting – **6:00 p.m.**

**NON-PUBLIC**

Ms. Sharps moved, seconded by Ms. Foote, to enter Non-Public Session at 6:37 p.m. in accordance with RSA 91-A:3 II(d) for the consideration or acquisition, sale, or lease of real or personal property, which, if discussed in public would likely benefit a party or parties whose interests are averse to those of the general community. The Chair called for a roll call vote as follows:

YES: Ms. Coleman, Ms. Sharps, Mr. Felton, Ms. Foote, Mr. Heath      NO: --

The motion carried 5-0.

**Public Session**

Ms. Sharps moved, seconded by Ms. Foote, to enter Public Session at 6:42 p.m. The Chair called for a roll call vote as follows:

YES: Ms. Coleman, Ms. Sharps, Mr. Felton, Ms. Foote, Mr. Heath      NO: --

The motion carried 5-0.

Ms. Coleman asked who would be in charge of the Fun Run Club and if that individual had First Aid and CPR training. Mrs. Avery responded that training is scheduled during the Professional Development days at the start of the school year for all coaches, each class level, the Leadership Team, and anyone else deemed appropriate to receive First Aid and CPR training.

**ADJOURNMENT**

Ms. Foote moved, seconded by Ms. Sharps, to adjourn at 6:45 p.m.

The motion to adjourn carried 5-0.

Respectfully Submitted,

Marilyn G. Martell  
Recording Secretary