

Ashland School Board Regular Meeting Minutes
Heffernan Media Center, Ashland Elementary School
November 5, 2019
5:30 PM

Members Present: Ms. Deborah Boyer; Ms. Sandra Coleman; Mr. Stephen Heath;
Mr. Jamie Lyford

Members Absent: Mr. Glenn Dion (with notice)

Administrators Present: Mrs. Mary Moriarty, Superintendent; Mrs. Trish Temperino,
Assistant Superintendent; Dr. Shannon Bartlett, Ashland
Elementary School Principal

Others Present: David Ruell

CALL TO ORDER

Ms. Boyer called the meeting to order at 5:30 p.m. Members and guests participated in the pledge of allegiance.

MINUTES

A. Regular Meeting, October 1, 2019

Mr. Lyford moved, second by Ms. Coleman, to approve the minutes of the Regular Meeting of October 1, 2019. The vote was 3-0; with Mr. Heath abstaining.

PRIVILEGE OF THE FLOOR #1 None

COMMUNICATIONS

ADMINISTRATIVE REPORTS

A. Principal's Report

Dr. Shannon Bartlett reported enrollment is at 164.

Dr. Bartlett extended thanks to the Ashland Police and Fire Departments, the team at Meredith Village Savings Bank, and Ashland Businesses for providing support and assistance with the Halloween Parade. There was a huge turnout for the parade; it was a great community event with lots of involvement. Mr. Dan Uhlman led the march as Grand Marshall in his pumpkin uniform.

Staff of the Month are Katie Chamberlain and Dianna Johnson. This is Dianna's first year at AES and she is fantastic. Dianna is an amazing quick learner of all of the many pieces she is responsible for; she is a great addition to the school community. Katie has stepped up as leader in the Middle Tier; she has taken on oversight of a lot of great extra things. Katie is always positive and hardworking, she has a great connection with the kids.

Dr. Bartlett provided an overview of upcoming activities and events: the Winter Recreation Survey will be available online for parents to select what kids are going to participate in. The survey will help streamline the process for signing up for activities; coordinating with Operation Santa Clause - they do amazing work every year. The Spaghetti Supper will be

held Wednesday 11/20/19 from 5-6:30 p.m. - the supper is an ATA coordinated event, this year the supper and classroom visits will run simultaneously so people can visit classrooms when ready. The Book Fair and winter gear swap will be open on the 20th also. Parent conferences are November 25th. In December, the Ashland Woman's Club will be coming in to do wreath making with students on the 3rd.

B. Financial Report

Mrs. Temperino reported that there is approximately \$58,000 due to the General Fund from grants including Title I and IDEA which would bring the available General Fund balance to just under \$70,000. The budget is being monitored very closely. Anticipated IDEA carryover will be used to offset Special Education costs; there may be a need to withdraw funds from the Special Education Expendable Trust due to unexpected costs. The Expendable Trust balance is \$158,000.

Mrs. Temperino provided an overview of the 2019 Tax Rate Calculation and Comparison Worksheet handout. The Tax Rate was impacted by State Budget; Kindergarten Aide was eliminated with funding being funneled into Adequacy Aid funding. At this time we are unsure of how Medicaid changes will impact revenue; Mrs. Dodge is working to ensure we are in compliance with changes to ensure revenues.

C. Facilities Committee Update

The Gym floor is complete, students were in there yesterday for first time. Some projects ongoing are the boiler system for AES and estimates for boiler system for gym building are being sought. Most projects are winding down; the Safety Improvement Reimbursement form will be presented for Board members signatures.

BUSINESS OF THE BOARD

None

BUSINESS OF THE SUPERINTENDENT

A. General Operating Expenses

Mr. Heath moved, second by Mr. Lyford, that the Board approve the payment of bills, as presented in manifest #2006; #2007; and #2008. The motion carried unanimously.

Mr. Lyford requested clarification regarding the air compressor for the gym floor replacement; Mrs. Temperino will find out more information regarding that expense.

POLICY – First Reading

A. Policy for First Reading

Mr. Lyford moved, second by Mr. Heath, to approve first reading of Policy DJB, Purchasing Procedure, as amended. The motion carried unanimously.

OLD BUSINESS

A. Memorandum of Understanding with Town of Ashland DPW

Discussion regarding suggested amendments to the MOU was had. The MOU will be updated to reflect Board recommendations and sent to the Town Manager for review. It is anticipated the updated MOU will be ready for Board action in December.

NEW BUSINESS

A. Public School Infrastructure Fund – AES District Security Improvements Project Completion and Request for Payment

Mr. Heath moved, second by Mr. Lyford, to approve submitting to the Public School Infrastructure Fund the Project Completion and Request for Payment for AES District Security Improvements in the amount of \$100,000. The motion carried unanimously.

Dr. Bartlett and Mrs. Moriarty commended Mr. Brent, Mr. Paquette, Mr. Dion, Mrs. Temperino and everyone involved who worked diligently to ensure work was done in compliance with grant guidelines for reimbursement.

B. Budget 2020-2021 Overview

2020-2021 Budget books were distributed to Board members. Reminder: Budget Work Session scheduled for November 8th at 3:30 p.m. and November 13th at 5:30 p.m.

An updated Budget Overview sheet was distributed, originally a few items were deferred, after discussion the decision was made to put those items back into the Building and Equipment lines (*Overview Attached*). Mrs. Moriarty and Mrs. Temperino provided an overview of the 2020-2021 Budget.

An in-depth review of the proposed budget, excluding Special Education, Facilities and Technology ensued. Mrs. Moriarty noted that Mrs. Dodge, Mr. Paquette and Mr. Brent will be in attendance at the November 8th Budget Work Session to answer any questions.

Board members were encouraged to review the budget and e-mail any questions in advance to enable a detailed response for the scheduled Budget Work Session on the 8th.

Mrs. Temperino distributed an updated Budget Development Calendar; she noted that the Budget Committee Presentation is generally in December, but a confirmed date has not yet been provided.

PRIVILEGE OF THE FLOOR #2 None

ANNOUNCEMENTS

A. Friday, November 8, 2019

Ashland School Board @ Ashland Elementary School – Teachers' Room

- Budget Work Session– **3:30 p.m. – 6:30 p.m.**

B. Wednesday, November 13, 2019 (*if needed*)

Ashland School Board @ Ashland Elementary School – Teachers' Room

- Budget Work Session – **5:30 p.m. – 7:30 p.m.**

C. Tuesday, November 19, 2019

SAU #2 Board @ SAU Office – Humiston Bldg. Conference Room

- Board Meeting – **6:00 p.m.**

D. Tuesday, December 3, 2019

Ashland School Board @ Ashland Elementary School – Heffernan Media Center

- Policy Review Committee – **5:45 p.m.**
- School Board Meeting – **6:30 p.m.**

ADJOURNMENT

Mr. Heath moved, second by Mr. Lyford, to adjourn at 6:53 p.m. The motion to adjourn carried unanimously.

Respectfully Submitted,

Marilyn G. Martell
Recording Secretary