

**Ashland School Board Regular Meeting**  
**Heffernan Media Center, Ashland Elementary School**  
**September 3, 2019**  
**6:30 PM**

**MINUTES**

**Members Present:** Mr. Glenn Dion, Chair; Ms. Deborah Boyer; Ms. Sandra Coleman;  
Mr. Stephen Heath

**Members Absent:** Mr. Jamie Lyford (with notice)

**Administrators Present:** Mrs. Mary Moriarty, Superintendent; Mrs. Trish Temperino,  
Assistant Superintendent; Dr. Shannon Bartlett, Ashland  
Elementary School Principal

**Others Present:** Video Recorder

**CALL TO ORDER**

Mr. Dion called the meeting to order at 6:30 p.m. Members and guests participated in the pledge of allegiance.

**MINUTES**

**A. Regular Meeting, August 6, 2019**

Mr. Heath moved, second by Ms. Coleman, to approve the minutes of the Regular Meeting of August 6, 2019. The motion carried 3-0 with Ms. Boyer abstaining.

**PRIVILEGE OF THE FLOOR #1** None

**COMMUNICATIONS** None

**ADMINISTRATIVE REPORTS**

**A. Principal's Report**

Dr. Shannon Bartlett reported enrollment is at 165. There is a lot going on at AES, Thursday September 5<sup>th</sup> is Open House with many activities and information sharing planned, all are invited; and budget planning has begun for SY 2020 (see Principal's Report).

Staff of the Month are Jacqui McGettigan and Lester Brent; they are recognized each year in September for all of the work, organizing and planning they do over the summer to ensure a smooth opening of the new school year for staff, students and families. They are remarkable and are a huge part of the school community.

Students love the new playground; time is regulated on different structures so everyone gets a chance to experience all components. Emergency Crisis Plan Drills went very smoothly, there will be ongoing practice safety drills throughout the school year. Volleyball practice is going on at Holderness Central School or outside; the bus drops players off in the afternoon. The Algebra I parent letters are ready to go; there are a handful of students ready to take this course. Dr. Bartlett explained if students taking the course score well they are eligible to earn high school credit, and will be placed in the appropriate class next year.

Dr. Bartlett provided a detailed overview of the school theme "Make Every Day Count"; sharing handouts and letters that were sent to families before the start of school. The theme was chosen through staff brainstorming; when students aren't at school it holds them back from being successful. We want students to know the school cares about them, we want them to be here and want them to be successful. Attendance Works website is being used as a tool to pull resources from that is being used by staff and shared with families. Incentives, activities and goals to support the importance of attendance was reviewed.

Discussion ensued regarding customizing some of the activities for students and/or families with special medical or family needs; and the fact that parents need to be held accountable for their child's attendance also.

Dr. Bartlett will present NHSAS/NWEA at the October School Board meeting.

### **BUSINESS OF THE BOARD**

#### **A. NHSBA 2020 Delegate Assembly Request for Proposed Resolutions**

Mrs. Moriarty made the Board aware of the NHSBA call for resolutions. Mr. Dion suggested members bring any ideas for proposed resolution forward to the next meeting for review and discussion.

### **BUSINESS OF THE SUPERINTENDENT**

#### **A. General Operating Expenses**

Ms. Coleman moved, second by Ms. Boyer, that the Board approve the payment of bills, as presented in manifest #2003 and #2021. The motion carried unanimously.

Mrs. Temperino informed the Board that the DOE-25 and MS-25 were ready for signatures and have been uploaded to the Department of Education and Department of Revenue for review. A detailed summary report will be provided in October.

### **NEW BUSINESS**

#### **A. Survey Results**

Mrs. Moriarty reviewed that as part of the Withdrawal Study one item was to connect with students and families regarding making connections with Plymouth Regional High School. Teresa Merrifield has been working with survey for families; based on the minimal responses and unrevealing results she is proposing to do the survey again in October. The Board consensus was to do the survey again in October.

### **OLD BUSINESS**

Ms. Coleman asked if information had been obtained pertaining to the \$6,000 payment on last month's manifest for replacement of toilets. Mrs. Temperino is awaiting the requested detailed invoice from the vendor to share and Mr. Paquette has been working diligently on obtaining information.

### **POLICY – Second Reading**

Ms. Coleman brought forward questions and concerns related to Policy EBBC, Emergency Care and First Aid; after doing research with regards to administering epinephrine, the policy should have clear guidelines and expectations.

Ms. Boyer moved, second by Ms. Coleman, Policy EBC, Emergency Care and First Aid be returned to the Policy Review Committee for further research and review. The motion carried unanimously.

Ms. Coleman moved, second by Ms. Boyer, to approve second reading of Policy EJC-2, Washing Facilities Policy, as amended. The motion carried unanimously.

### **PRIVILEGE OF THE FLOOR #2** None

### **ANNOUNCEMENTS**

#### **A. Tuesday, October 1, 2019**

Ashland School Board @ Ashland Elementary School – Heffernan Media Center

- Policy Review Committee – **5:45 p.m.**
- School Board Meeting – **6:30 p.m.**

#### **B. Tuesday, November 5, 2019**

Ashland School Board @ Ashland Elementary School – Heffernan Media Center

- Policy Review Committee – **5:45 p.m.**
- School Board Meeting – **6:30 p.m.**

### **NON-PUBLIC**

Mr. Heath moved, second by Ms. Boyer, to enter Non-Public Session at 7:10 p.m. in accordance with RSA 91-A:3 II (a)(c). By roll call of the Board Secretary the motion to enter Non-Public Session was unanimous.

### **PUBLIC SESSION**

Mr. Heath moved, second by Ms. Boyer, to enter Public Session at 7:24 p.m. The motion carried unanimously.

### **ADJOURNMENT**

Mr. Heath moved, second by Ms. Boyer, to adjourn at 7:25 p.m. The motion to adjourn carried unanimously.

Respectfully Submitted,

Marilyn G. Martell  
Recording Secretary