

**Admission of Tuition and Non-Resident Students**

Non-resident students, as defined in RSA 193:12, may enroll in the Ashland Elementary School only when their attendance has been approved by the Ashland School Board. All such requests shall be submitted to the school board prior to the student's actual attendance. The school board shall approve or deny such requests on a case-by-case basis.

In a divorce decree, or parenting plan developed pursuant to RSA 461-A, a child's legal residence for school attendance purposes may be the school district in which either parent resides, provided the parents agree in writing to the district the child will attend and each parent furnishes a copy of the agreement to the school district in which the parent resides. Transportation will not necessarily be provided for students admitted under this provision and under corresponding law. The Superintendent or designee will make all determinations as to whether transportation will be provided in such circumstances. The Superintendent or designee's decision will be final.

Non-resident students may be accepted only on an annual basis and provided:

1. no increase in the size of the faculty or staff will be necessary to accommodate them; and,
2. it appears to the appropriate school authority at the time of acceptance that no class to which the student(s) will be assigned will contain more than the desired number of students; and,
3. the parents/guardian agrees to transport the student to and from school and school-related activities; and,
4. the parents/guardian have submitted their request for admission, in writing, in a reasonable time frame (prior to enrollment) to the Superintendent of Schools.

An annual tuition rate, based on Ashland's average cost per pupil which is no less than the state's average tuition rate, shall be established by the school board. If the school board agrees to enroll the student, the district will charge the parent/guardian or, alternatively, the Superintendent may seek to enter into an agreement for the payment of tuition with the school district in which the student resides.. Tuition rates may be pro-rated when a student attends less than a full school year. Tuition will be paid in full prior to the start of enrollment.

Upon the admission of a non-resident student to the District, the Superintendent or designee will immediately notify the student's school district of residence of the student's name, date of birth, address, and grade assignment of the student. This notification shall also be made at the beginning of each school year for which the student is enrolled.

The Board acknowledges the provisions of RSA 193:3 which state that the district in which the student resides shall retain all responsibility for the provision of special education and related services pursuant to RSA 186-C.

Decisions for admission of non-resident students are made at the sole discretion of the school board. However, the Superintendent of Schools shall be authorized to waive tuition for a period of (up to) thirty days to accommodate families in transit and when it is determined to be in the best interest of the student. The school board shall be notified of all such tuition waivers.

Under normal circumstances, transportation of the student to and from school shall be the responsibility of the parent/guardian.

***Legal References:***

*RSA 186-C:13, Special Education: Liability for Expenses*

*RSA 193:3, Change of School or Assignment*

*RSA 193:12, Legal Residence Required*

*Revise: September 2013*

*Revised: July 1998, November 1999, November 2007, September 2010, September 2012*

Revised: 09/80  
Revised: 02/84  
Revised: 08/92  
Reviewed: 08/00  
Reviewed: 10/07/03  
Revised: 05/03/11  
Revised: 11/01/16