



Independent School District No. 834 – Stillwater Area Public Schools
Oak Park Building, 6355 Osman Avenue North, Stillwater, MN 55082
April 8, 2022 – 5:30 p.m. Special Meeting Minutes

I. **Call to Order:** The meeting was called to order at 5:33 p.m.

II. **Roll Call**

Present: Alison Sherman, chair, Katie Hockert, vice chair, Beverly Petrie, treasurer, Pete Kelzenberg, director, Annie Porbeni, clerk, Tina Riehle, director, Vivian Votava, director

III. **Approval of Agenda**

Motion to approve the agenda by: Member Petrie; second by: Member Kelzenberg; Vote: 7 ayes, 0 nays; Motion carried unanimously.

IV. **Discuss Information from the Interviews/Reference Checks and Select Lone Finalist**

The board discussed the information from the second round interviews held on Thursday, April 7. They reviewed reference checks and selected Michael Funk as the lone finalist for the Superintendent position.

Motion to extend the offer of an employment contract for the position of Stillwater Area Public School District 834 to Michael Funk contingent upon the following: that a mutually-agreeable employment contract is negotiated, and a criminal background check is completed with results acceptable to the School Board by: Member Sherman; second by: Member Hockert; Vote: 7 ayes, 0 nays; Motion carried unanimously.

V. **Discuss and Decide Negotiations Process**

Chair Sherman and Ms. Cindy Gustafson, Director of Human Resource contacted Michael Funk, who accepted the superintendent position.

VI. **Discuss, Decide, and Schedule the Steps Necessary for the Rest of the Hiring Process**

MSBA will conduct the background check and a the negotiated contract will come to the board for approval at a future business meeting.

VII. **Adjournment**

A. The meeting adjourned at 6:07 p.m.

Respectfully submitted, Annie Porbeni, Clerk