Field Trips

Regular Day Trips:
The purpose of any field trip from school is to provide an experience to teach or enrich the subject matter and to teach material/skills that can best be learned in an authentic community setting.

The responsibility to determine if a regular field trip meets with the intent of this policy rests initially with the building principal**,** with final approval from the Superintendent of Schools.

The building principal shall recommend or not recommend a field trip request based on an analysis of the instructional purpose, how it meets the learning objectives in the district curriculum, the overall cost of the trip (to both the district and/or the individual student), appropriate transportation, and qualified adequate adult supervision.

When analyzing the request, the principal shall give primary consideration to the value gained by students through an authentic hands-on experience versus a simulated classroom experience**.** The principal shall consider the following for approval of the activity:

1. The degree to which the activity/trip strongly connects to curriculum standards and/or learning outcomes;
2. The quality of the activities students will participate in while on the trip;
3. The number of students who benefit from the activity/trip;
4. An alternative quality instructional program for those students who do not participate in the trip;
5. The opportunity for substantive and relevant preliminary and follow-up activities; and,
   how curricula content will be integrated across the curriculum to ensure students are receiving a complete educational experience~~;~~
6. Verification that appropriate measures, relative to missed assignments, as established through Policy #5110, Attendance/Truancy/Excessive Absenteeism/Missed Class Assignments Due to Absences, are part of the process.

Those field trips which all class members are expected to attend that involve a fee of any kind will be open to every child, whether they can afford the trip or not. Means of financing intended field trips will be explored by the requesting teacher, class advisor or coach, and will be subject to approval by the principal, prior to any final recommendation of any field trip.

A field trip approval form will be completed for each intended field trip and submitted to the principal for his/her recommendation to the Superintendent.

There shall be a ratio of one (1) chaperone per ten (10) students, unless otherwise determined by the principal.

Student eligibility to participate in a trip/activity is contingent upon the student's academic and behavioral standing.

Overnight/International Trips:
When an overnight field trip is being proposed for the first time, or if an established trip is being substantially altered, and if it has the Superintendent's approval, the proposal shall be presented to the school board as an information item in advance of the scheduled trip.

All international trips which have been recommended by the principal and approved by the Superintendent shall be presented to the school board as an informational item well in advance of the scheduled trip. The principal shall consider the following for approval of the activity:

1. The degree to which the activity/trip strongly connects to curriculum standards and/or learning outcomes;
2. The quality of the activities students will participate in while on the trip;
3. The number of students who benefit from the activity/trip;
4. An alternative quality instructional program for those students who do not participate in the trip;
5. The opportunity for substantive and relevant preliminary and follow-up activities; and, how curricula content will be integrated across the curriculum to ensure students are receiving a complete educational experience;
6. Verification that appropriate measures, relative to missed assignments, as established through Policy #6154, are part of the process.

There shall be at least two (2) chaperones for every overnight trip. Chaperones shall match the gender of students participating.

Field trip approval can be rescinded by the Superintendent and/or school board as circumstances warrant.

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