

INTER-LAKES SCHOOL DISTRICT
Inter-Lakes School Board Special Meeting Minutes
Physical Location: Humiston Building Conference Room
103 Main Street, Meredith, NH
April 14, 2020

I. CALL TO ORDER

Superintendent of Schools Mary Moriarty called the meeting to order at 6:09 p.m., noting as this is the reorganization meeting of the Inter-Lakes School Board, she is required to open the meeting until officers are nominated and voted in.

She announced that due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order the School Board is authorized to meet electronically. She noted there is a physical location for the meeting with social distancing practices in place. Additionally, public access was being provided to the meeting by telephone, with additional access possibilities by video or other electronic means.

Public notice of how to access the meeting was posted on the District's website and provided a mechanism for the public to alert the public body during the meeting if there are problems with access by calling Executive Administrative Assistant Marilyn Martell at 279-7947. In the event the public is unable to access the meeting, the body will adjourn and reschedule to another time. In accordance with the state's right-to-know law, all votes will be taken by roll call. When each member states their presence, there were also asked to state whether there was anyone else in the room with them during the meeting, which is required under the right-to-know law.

II. PLEDGE OF ALLEGIANCE

III. RECORD ROLL

Members Present:

Mr. Richard Hanson
Mr. Mark Billings**
Mr. Charley Hanson
Ms. Lisa Merrill**
Mr. Duncan Porter-Zuckerman**
Ms. Nancy Starmer**

Members Absent:

Mr. Craig Baker*
*with notice

**Remote attendance

Administrators Present:

Ms. Mary Moriarty, Superintendent
Ms. Trish Temperino, Asst. Superintendent**
Ms. Elaine Dodge, Dir. of Student Services**
Ms. Ashley Dolloff, Dir. of Human Resources**
Ms. Erica Pappalardo, Curriculum Coordinator**
Mr. Scott Currier, Principal ILM/HS**
Ms. Sarah Dumais, Athletic Director**
Ms. Kathleen Hill, Interim Principal ILES**
Mr. Jeremy Hillger, Principal SCS**
Mr. John Martin, DoIT Director
Mr. Mark Parsons, Asst. Principal ILM/HS**
Ms. Barbara Pope, Asst. Principal ILES**
Ms. Michelle Robinson, Asst. Principal ILM/HS**
Mr. Brian Swanker, Facilities Director**
Ms. Holly Vieten, Guidance Director**

Others Present:

Chris Mega, Video Recorder
Public**

IV. REORGANIZATION OF THE SCHOOL BOARD

A. Chairman

Superintendent Moriarty opened nominations for the Chair of the School Board.

Mr. Billings moved, seconded by Mr. C. Hanson, to nominate Mr. Richard Hanson. With no further nominations, a roll call vote was taken:

YES: Mr. Billings, Mr. Porter-Zuckerman, Ms. Merrill, Ms. Starmer, Mr. C. Hanson, Mr. R. Hanson.

The motion passed unanimously.

B. Vice-Chairman

Mr. R. Hanson assumed control of the meeting and asked for nominations for Vice-Chair of the School Board.

Mr. Porter-Zuckerman moved, seconded by Mr. C. Hanson, to nominate Mr. Mark Billings.

Mr. Billings moved, seconded by Mr. Porter-Zuckerman, to nominate Ms. Lisa Merrill.

A roll call vote was taken on the nomination of Mr. Billings:

YES: Mr. Billings, Mr. Porter-Zuckerman, Ms. Merrill, Mr. C. Hanson, Mr. R. Hanson

The motion passed with a 5-0 vote; Ms. Starmer abstained.

C. Secretary

Chairman Hanson asked for nominations for Secretary of the School Board.

Mr. C. Hanson moved, seconded by Mr. Billings, to nominate Ms. Lisa Merrill. With no further nominations, a roll call vote was taken:

YES: Mr. Billings, Mr. Porter-Zuckerman, Ms. Merrill, Ms. Starmer, Mr. C. Hanson, Mr. R. Hanson

The motion passed unanimously.

V. BUSINESS OF THE SCHOOL BOARD

A. Committee Assignment Interests

Chairman Hanson asked Board members to consider what committees they would like to serve; interest could be shared now or sent via email. Mr. Billings would like to continue to serve on the Facilities Committee and CIP; Mr. Porter-Zuckerman will continue on the Policy Committee. Mr. Hanson noted that by tradition, the freshman member of the Board typically serves as the Delegate to the NH School Board Association.

B. Inter-Lakes School Board Draft Schedule of Meetings 2020-2021

Mr. C. Hanson moved, seconded by Ms. Merrill, to approve the Inter-Lakes School Board Schedule of Meetings for 2020-2021, as amended. A roll call vote was taken:

YES: Mr. Billings, Mr. Porter-Zuckerman, Ms. Merrill, Mr. C. Hanson, Mr. R. Hanson

The motion passed with a 5-0 vote; Ms. Starmer abstained.

VI. PUBLIC INPUT None

VII. MINUTES

A. Special Board Meeting – March 19, 2020

Mr. Billings moved, seconded by Mr. Porter-Zuckerman, to approve the minutes of the March 19, 2020 Special Board Meeting, as corrected to show Mr. Porter-Zuckerman was in attendance.

Chairman Hanson called for a roll call vote, as follows:

YES: Mr. Billings; Mr. Porter-Zuckerman; Ms. Merrill, Ms. Starmer; Mr. C. Hanson;
Mr. R. Hanson

NO: None

The motion passed unanimously.

B. Regular Board Meeting – March 9, 2020

Mr. Billings moved, seconded by Ms. Merrill, to approve the minutes of the March 9, 2020 Regular Board Meeting, as corrected to show Mr. Porter-Zuckerman was in attendance.

Chairman Hanson called for a roll call vote, as follows:

YES: Mr. Billings; Mr. Porter-Zuckerman; Ms. Merrill, Mr. C. Hanson; Ms. R. Hanson

NO: None

The motion passed 5-0; with Ms. Starmer abstaining.

C. Inter-Lakes School District Annual Meeting – March 4, 2020

Mr. C. Hanson moved, seconded by Mr. Billings, to approve the minutes of the March 4, 2020 Inter-Lakes School District Annual Meeting, as corrected to remove Ms. Starmer as present.

Chairman Hanson called for a roll call vote, as follows:

YES: Mr. Billings; Mr. Porter-Zuckerman; Ms. Merrill, Mr. C. Hanson; Ms. R. Hanson

NO: None

The motion passed 5-0; with Ms. Starmer abstaining unanimously.

VIII. CURRENT BILLS PAYABLE

A. General Operating Expenses

Assistant Superintendent Temperino said prior to the schools being closed and the shift to remote learning consideration was being given to making withdrawals from the Special Education and Facilities expendable trusts. The overage in Special Education is \$171, 111 and \$78,502 in Facilities.

As a result of the current situation, savings may be realized in other areas of the budget which may help offset the areas that have been overspent, but the financial picture will be clearer in May.

Savings will likely be realized in the transportation budget. First Student has been an important part of the Grab N Go food distribution system and through negotiations the District has been able to remove the late bus and bus monitors resulting in savings of \$49,600 a month beginning in April. Additional savings will come as field trips and athletics transportation has been cancelled.

To date, 11,452 grab and go meals have been prepared by Café Services and delivered by a core group of committed volunteers, as well as the custodial staff. The meal costs will be covered by the federal government.

The meal program is breaking even at this point, but costs have increased because of the need to purchase more individual packages and containers for packaging.

Medicaid reimbursements have started back up and Ms. Dodge was commended for her hard work in bringing the district back into compliance with more stringent criteria.

B. Remote Learning Update

Superintendent Moriarty indicated that Paraeducators are part of the remote learning team and are also helping meeting expectations for special education; they also serve as backup when teachers are ill. Some teachers are still using their classrooms as their remote learning site.

Because of the reduced use of the school buildings that custodial staff can begin tasks like stripping the floors which usually need to take place during the heat of the summer. Savings are being realized in the custodial budget overtime account because of the cancellation of after school events and athletics.

Superintendent Moriarty said teachers and learners are all working hard and that she had been humbled by the commitment displayed and how quickly educators were able to retool. Guidance has been playing an important role in monitoring the emotional well-being of students and families.

Mr. Hillger, SCS Principal said it has been a big adjustment, but that he is very impressed with all of the work that has been going on. With the switch to remote learning assessing/report cards will be changed to a one or two paragraph narrative.

Ms. Hill, ILES Principal commented that from Wednesday to Thursday, educators were faced with a complete change in their jobs. Every day teachers are modifying what they do and have been incredibly flexible and doing amazing work with students and families.

Ms. Hill said she asked ILES educators to share some of the positives that have occurred as a result of remote learning. A common refrain from teachers is the strong connections have made with parents who are now actively engaged in their children's learning. Most report that they talk to the parents of students daily.

Mr. Martin said the District's STEAM Teacher has put the District's idle 3-D printers to use making protective face shields and is coordinating efforts to get them into the hands of first responders and others who need them.

IX. CORRESPONDENCE None

X. OLD BUSINESS

A. 2020-2021 School Year Calendar

Ms. Merrill moved, seconded by Mr. Billings, to approve the 2020-2021 school year calendar as presented.

Chairman Hanson called for a roll call vote, as follows:

YES: Mr. Billings; Mr. Porter-Zuckerman; Ms. Merrill, Ms. Starmer; Mr. C. Hanson;
Ms. R. Hanson

NO: None

The motion passed unanimously.

B. Middle School Football Team

Lengthy discussion ensued regarding the risk of concussion, helmets, the benefits of grade 7-8 students learning the fundamentals of the game including safety, and the impact on the Athletic Trainer's schedule.

Parents Mr. Guy Donnelly and Ms. Julie Hayward both spoke in favor of the proposal and the benefits their own children have received from playing with a town league in Gilford that serves as a feeder program for the Gilford Middle/High School team.

Chairman Hanson explained that a yes vote would establish the program that would be funded by supporters for three years and then be included in the school district's budget in year four.

Sarah Dumais estimated costs at \$25,000 for year one, and \$9,200 for the following two years.

Ms. Merrill moved, seconded by Mr. Billings, to approve establishing a Middle School Football Team at Inter-Lakes Middle/High School.

Chairman Hanson called for a roll call vote, as follows:

YES: Mr. Billings; Mr. Porter-Zuckerman; Ms. Merrill, Ms. Starmer; Mr. C. Hanson;
Ms. R. Hanson

NO: None

The motion passed unanimously.

XI. NEW BUSINESS

A. Use of Facilities by Outside Organizations During the Summer/Fall

Superintendent Moriarty advised the Board that she had concerns about the risk to District staff with so many potential vectors coming in and out of the buildings for use by the summer theater, dance recitals and other public events.

The Board might like to consider restricting use of the buildings to School District only use. The consensus of the Board was to wait for further order from Governor Sununu.

B. Donations

- \$2,000 from the White Sylvania Trust to support field experiences at Sandwich Central School

Mr. Porter-Zuckerman moved, seconded by Mr. C. Hanson, to approve the donation as presented.

Chairman Hanson called for a roll call vote, as follows:

YES: Mr. Billings; Mr. Porter-Zuckerman; Ms. Merrill, Ms. Starmer; Mr. C. Hanson;
Ms. R. Hanson

NO: None

The motion passed unanimously.

C. Interim Assistant Principal, Inter-Lakes Elementary School Nomination

Mr. Billings moved, seconded by Ms. Merrill, to approve the nomination for an Interim Assistant Principal at Inter-Lakes Elementary School for the 2020-2021 school year as recommended by the Superintendent.

Board members requested the vote be held until after non-public session.

D. Professional Teaching Staff Nominations

Mr. Billings moved, seconded by Mr. Porter-Zuckerman, to approve the Nomination of new Professional Teaching Staff as recommended by the Superintendent.

Board members requested the vote be held until after non-public session.

E. Roof Replacement Contract – Inter-Lakes Elementary and Inter-Lakes Middle/High School

Mr. C. Hanson moved, seconded by Mr. Billings, to approve the roof replacement contract from Therrien Company Roofing and Sheet Metal in the amount of \$309,677 for Inter-Lakes Elementary School and Inter-Lakes Middle/High School.

Mr. Swanker noted that two companies submitted bids for the work. Therrien was the low bidder and currently performs service and holds roof warranties on the other portions of the District's facilities.

Chairman Hanson called for a roll call vote, as follows:

YES: Mr. Billings; Mr. Porter-Zuckerman; Ms. Merrill, Ms. Starmer; Mr. C. Hanson;
Ms. R. Hanson

NO: None

The motion passed unanimously.

F. Roof Replacement Contract – Sandwich Central School

Mr. C. Hanson moved, seconded by Mr. Billings, to approve the roof replacement contract from Gavin Sappier Roofing in the amount of \$48,800 for Sandwich Central School.

Mr. Swanker noted that three companies submitted bids for the work and Gavin Sappier offered a complete proposal that meets the District's proposed budget and was the low bidder.

Chairman Hanson called for a roll call vote, as follows:

YES: Mr. Billings; Mr. Porter-Zuckerman; Ms. Merrill, Ms. Starmer; Mr. C. Hanson;
Ms. R. Hanson

NO: None

The motion passed unanimously.

XII. POLICY - No action required.

XIII. ADDITIONAL BUSINESS

A. Members of the Board None

B. Members of the Administration None

XIV. PUBLIC INPUT None

XV. ANNOUNCEMENTS

A. Tuesday, May 12, 2020

Inter-Lakes School Board – Location TBD

- Policy Review Committee Meeting – 5:00 p.m.
- Regular School Board Meeting – 6:00 p.m.

B. Tuesday, May 26, 2020

Inter-Lakes School Board – Location TBD

- Policy Review Committee Meeting – 5:00 p.m.
- Regular School Board Meeting – 6:00 p.m.

XVI. NON-PUBLIC SESSION

Ms. Merrill moved, seconded by Mr. Billings, to enter Non-Public Session in accordance with RSA 91-A:3 II (a)(c) at 8:12 p.m. The Secretary polled the Board:

YES: Mr. Billings; Mr. Porter-Zuckerman; Ms. Merrill, Ms. Starmer; Mr. C. Hanson;
Ms. R. Hanson

NO: None

The motion passed unanimously.

Public Session

Ms. Merrill moved, seconded by Mr. Billings, to enter public session at 9:02 p.m. The motion carried unanimously.

Nominations

Mr. Billings moved, seconded by Ms. Merrill, to approve the nomination of Stephanie Howard as Interim Assistant Principal for Inter-Lakes Elementary School for the 2020-2021 school year as recommended by the Superintendent.

Chairman Hanson called for a roll call vote, as follows:

YES: Mr. Billings; Mr. Porter-Zuckerman; Ms. Merrill, Ms. Starmer; Mr. C. Hanson;
Ms. R. Hanson

NO: None

The motion passed unanimously.

Mr. Billings moved, seconded by Mr. Porter-Zuckerman, to approve the nomination of professional teaching staff as recommended by the Superintendent.

Chairman Hanson called for a roll call vote, as follows:

YES: Mr. Billings; Mr. Porter-Zuckerman; Ms. Merrill, Ms. Starmer; Mr. C. Hanson;
Ms. R. Hanson

NO: None

The motion passed unanimously.

XVII. ADJOURNMENT

Ms. Merrill moved, seconded by Mr. Billings, to adjourn the meeting at 9:34 a.m. The motion passed unanimously.

Respectfully Submitted,

Bea Lewis Wheeler
School District Clerk