

INTER-LAKES SCHOOL DISTRICT
Inter-Lakes School Board Regular Meeting
Physical Location: Humiston Building Conference Room
103 Main Street, Meredith, NH
Remote Access: <https://meet.google.com/oyc-ejrc-gts>

June 9, 2020

MINUTES

I. CALL TO ORDER

At 6:00 p.m. Chairman Hanson called the meeting to order.

Mrs. Moriarty read the following statement regarding electronic meetings of the Board:

As Superintendent of the Inter-Lakes School District I will announce that due to Covid-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, the Board is authorized to meet electronically.

Please note there is a physical location for the meeting for the public. Additionally, in accordance with the Emergency Order, this is to confirm that we are:

- a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;*

We are utilizing the Google Meet platform for this electronic meeting. All School Board Members have the ability to communicate contemporaneously during this meeting through the Google Meet platform, and the public has access to contemporaneously listen/participate to this meeting by contacting Marilyn Martell at 279-7947 for details

- b) Providing public notice of the necessary information for accessing the meeting;*

We previously gave notice to the public of how to access the meeting through notice on the Inter-Lakes School District website.

- c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access;*

If anybody has a problem, please call Marilyn Martell at 279-7947.

- d) Adjourning the meeting if the public is unable to access the meeting.*

In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by a Roll Call vote. When each member states their presences, they will indicate if there is anyone else in the room with them during the meeting; as required under the Right-to-Know Law.

II. PLEDGE OF ALLEGIANCE

Members and guests participated in the Pledge of Allegiance.

III. RECORD ROLL

Members Present:

Mr. Richard Hanson
Mr. Mark Billings*
Mr. Craig Baker*
Mr. Charley Hanson*
Ms. Lisa Merrill*
Mr. Duncan Porter-Zuckerman*
Ms. Nancy Starmer*
Ms. Raven Strother, Student Rep.*

Members Absent:

None

Administrators Present:

Ms. Mary Moriarty, Superintendent
Ms. Trish Temperino, Asst. Superintendent*
Mr. Scott Currier, Principal ILM/HS*
Ms. Elaine Dodge, Director of Student Services*
Mr. Jeremy Hillger, Principal SCS*
Mr. John Martin, DoIT Director
Mr. Mark Parsons, Asst. Principal ILM/HS*
Ms. Michelle Robinson, Asst. Principal ILM/HS*

Others Present:

Chris Mega, Video Recorder
Staff/Public*

*Remote attendance

IV. STUDENT RECOGNITION

Superintendent Moriarty announced that the Inter-Lakes High School 2020 Yearbook had received a program of excellence award.

Principal Currier said he was impressed by how Billie Jo Sweeney, High School Business Education Teacher who served as advisor and students were able to put together such a high-quality publication a difficult task even in a normal year. Ms. Sweeney said the year-book encapsulates the entire year and was entirely student driven. The award was presented by Josten's which is the largest publisher of yearbooks worldwide. Katlyn Bousquet, Editor in Chief and yearbook staffer Jason Keysar noted that the book was dedicated to the community that has been so supportive during the pandemic.

Superintendent Moriarty offered congratulations to the entire yearbook staff for their incredible job in spreading Laker Pride.

Junior student Raven Strother of Sandwich, the board's student representative was recognized for her participation and was presented with an engraved plaque.

Chairman Hanson said the School Board has been fortunate to have a long history of working with student representatives and thanked Ms. Strother for her willingness to continue to help the Board remain student-centered.

V. STAFF RECOGNITION

Dolores Humiston, was honored as she retires after serving 19 years as a Para-educator with the District and 14 years as a Special Education Teacher.

Mona Hoefs, was recognized for her 26 years of service as a Music Teacher in the District.

Sandy Spiro was honored for her 16 years of service as an Elementary Guidance Counselor.

Maribeth Ryan, was recognized for her 13 years of service with the District.

Ms. Kathleen Hill was honored for her willingness to step out of retirement as Curriculum Coordinator and serve as the Interim Principal for Inter-Lakes Elementary School.

Ms. Barbara Pope was recognized for her service as Assistant Principal at Inter-Lakes Elementary School during the unprecedented move to remote learning.

Chairman Hanson commented that he along with several members of the School Board observed the graduation ceremonies from the upper floors of the middle/high school noting that in his many years on the Board this graduation moved him by revealing a sense of what it took for the students to reach that day.

Superintendent Moriarty offered special thanks to Brian Swanker, Facilities Manager and his crew and Meredith Police Officer Keith True for the assistance in helping to organize the traffic pattern needed to host the graduation and maintain social distancing.

Mr. C. Hanson said he received an email from a student's parent thanking the School Board and the Administration and commenting that they had never attended a more engaging graduation ceremony.

VI. PUBLIC INPUT - None

VII. MINUTES

A. Regular Board Meeting – May 12, 2020

Ms. Merrill moved, seconded by Mr. C. Hanson, to approve the minutes of the May 12, 2020 Regular Board Meeting, as amended: page 7, Additional Business – the comment regarding a letter published in the Meredith News should be attributed to Ms. Lindsey Weiner not Mr. C. Hanson. The Board Secretary called the roll call vote:

YES: Mr. Baker; Mr. Billings; Mr. C. Hanson; Mr. R. Hanson; Ms. Merrill;
Mr. Porter-Zuckerman; Ms. Starmer

NO: --

The motion passed unanimously.

VIII. CURRENT BILLS PAYABLE

A. General Operating Expenses

Mr. Porter-Zuckerman moved, seconded by Ms. Merrill, to approve the payment of bills, manifest #3022.

The Board Secretary called the roll call vote:

YES: Mr. Baker; Mr. Billings; Mr. C. Hanson; Mr. R. Hanson; Ms. Merrill;
Mr. Porter-Zuckerman; Ms. Starmer

NO:

The motion passed unanimously.

IX. SUPERINTENDENT/ASSISTANT SUPERINTENDENT REPORTS

A. Enrollment

Student population district-wide has declined by two since the last report.

B. Financial Report

Assistant Superintendent Temperino reported that the District's finances have improved by \$85,000 since the last report. It is anticipated that revenue receipt will be on target; resources have been shifting to meet the changing needs of staff and students. At year end, the anticipated fund balance will be \$596,000 not including the \$131,000 that was carried into the budget from the Annual School District Meeting for Technology.

C. Summer Programming and School Re-Opening Update

Superintendent Moriarty reported that statewide \$34 million is anticipated from the CARES Act of which the Inter-Lakes School District will receive \$156,000 to address issues related to COVID-19.

The administration is recommending the grant funds be used to close learning gaps that have widened during the switch to remote learning by:

- Supporting a Second Session of Summer Academic Learning Current K-11
- Supports Expansion of Academic Recovery for Grades 7, 8, 9
- Supports (if funding remains) After School Academic Support 20/21

Total Cost Academic Support = **\$88,653**

The administration is recommending that for Summer Programming:

- Two Session June 29-July 16 (4 days/week) – Primarily via remote
- July 27-August 14 (4 days/week) – Choice Remote/Face-to-Face
- By invitation about 250 elementary students; about 76 in grades 7-9; about 50 in grades 10-12 still in process; in total approximately 375 learners.

As part of the planning process for reopening the administration will host listening sessions with families, staff, and students. Among the topics will be the choice of continuing with remote learning, a return to face-to-face learning, or a hybrid option.

Factors that must be considered include isolation concerns, social emotion and physical wellness. Next steps will include a survey of families and staff, consideration of NHDOE Task Force recommendations and observations. Timeline for decision is mid-July and the plan will include an ability to pivot if needed.

Lengthy discussion ensued regarding the need to ensure social distancing is maintained.

The administration is also recommending the hiring of a Speech Pathologist at a cost of \$103,000. The hiring of a Speech Assistant had been budgeted at \$58,665 but student need has proven greater than anticipated resulting in the need to retain contracted services which are costly. A Speech Pathologist can perform needed student assessments; some of the cost can be offset by sharing the position with the Ashland School District.

Remote learning options will need to continue in some manner. The shift to remote learning has put substantial stress on the DoIT Department providing essential technical support to staff, students and parents. The administration is recommending that \$60,000 in grant funds be used to hire an additional full-time tech support person to ease the implementation of Schoology for classroom instruction.

D. Summer Food Program

- A. The District's Grab and Go Meal Program is in week 13 and just under 40,000 meals have been served to 290 students six days a week. The NH Department of Education has approved running the program through the end of August. Café Services developed a specific summer menu and the partnership between Got Lunch! and a bevy of dedicated volunteers including the Gintoff family, Lindsey Weiner and others have made a positive influence in the lives of many Inter-Lakes families.

X. CORRESPONDENCE - None

XI. OLD BUSINESS

A. Data Governance Plan Update

B. Inter-Lakes School District's Design Principles, Practices, and Procedures for: Learning, Assessing Learner Progress, and Using Grades to Report Learner Progress

Mr. Billings moved, seconded by Mr. Baker, to approve the Inter-Lakes School District's Design Principles, Practices, and Procedures for: Learning, Assessing Learner Progress, and Using Grades to Report Learner Progress. The Board Secretary called the roll call vote:

YES: Mr. Baker; Mr. Billings; Mr. C. Hanson; Mr. R. Hanson; Ms. Merrill;
Mr. Porter-Zuckerman; Ms. Starmer

NO: --

The motion passed unanimously.

C. Facilities Use by Outside Organization – Summer 2020

The administration said District playing fields will be open for use but the issue of using school buildings by outside groups remains complex and will be revisited during the School Board's September meeting.

XII. NEW BUSINESS

A. End of Year Encumbrances

Mr. Billings moved, seconded by Ms. Merrill, to approve encumbering funds as presented.

Mrs. Temperino provided an overview: estimated fund balance is \$717,340 and an additional \$121,130 remains that was added from the floor of the prior year's school district meeting to fund a technology position that the administration and the board did not believe was needed. The administration recommends that up to \$230,000 be encumbered from the 2019/2020 General Fund and that \$300,000 be retained to reduce the amount to be raised by taxation for the 2021-2022 school year.

Encumbrances would be used to fund the \$100,000 cost of replacing the failed boiler at Sandwich Central School; \$50,000 for a Summer Wellness Program and \$80,000 to fund the purchase of small buses that would be used for Special Education transportation, field trips, sports teams or other activities but not for home to school transportation. An additional \$187,340 would be returned to reduce the assessment for the 2020-2021 school

year. State law allows for up to 2.5% of current year net assessment to be retained. The 2019-2020 net assessment was \$25,627,706 and 2.5% of that is \$640,692.65.

The Board Secretary called the roll call vote:

YES: Mr. Baker; Mr. Billings; Mr. C. Hanson; Mr. R. Hanson; Ms. Merrill;
Mr. Porter-Zuckerman; Ms. Starmer

NO: --

The motion passed unanimously.

B. Program and General Assurances 2021

Mr. Billings moved, seconded by Mr. C. Hanson, to authorized the School Board Chair and Superintendent to sign the FY 2021 Program and General Assurances, Requirements and Definition for the District's Participation in Federal Programs.

The Board Secretary called the roll call vote:

YES: Mr. Baker; Mr. Billings; Mr. C. Hanson; Mr. R. Hanson; Ms. Merrill;
Mr. Porter-Zuckerman; Ms. Starmer

NO: --

The motion passed unanimously.

C. 2020-2021 School Calendar Proposal

Superintendent Moriarty said the start of the school year will be especially challenging. She recommended that the school year for students be shortened from 180 to 177 days to give staff three more days for a total of six, to prepare for the opening day of school, noting that as a result of remote learning there will likely not be any snow days.

Mr. Billings moved, seconded by Mr. C. Hanson to approve the updated 2020-2021 School Year Calendar as presented.

Mr. Baker and Ms. Merrill brought forward questions regarding possible responses to COVID-19 infection moving the District to remote learning and the possible need to make families aware of possible cancelling school vacations. Mrs. Moriarty responded that everything remains on the table due to the uncertainty of the current health crisis. Detailed information is anticipated by mid to late July.

The Board Secretary called the roll call vote:

YES: Mr. Baker; Mr. Billings; Mr. C. Hanson; Mr. R. Hanson; Ms. Merrill;
Mr. Porter-Zuckerman; Ms. Starmer

NO: --

The motion passed unanimously.

D. New Hire Nominations of Professional Teaching Staff

Mr. C. Hanson moved, seconded by Mr. Porter-Zuckerman, to approve the new hire nomination of professional teaching staff as presented – Special Education Teacher, replacing a retiring educator.

The Board Secretary called the roll call vote:

YES: Mr. Baker; Mr. Billings; Mr. C. Hanson; Mr. R. Hanson; Ms. Merrill;
Mr. Porter-Zuckerman; Ms. Starmer

NO: --

The motion passed unanimously.

E. Permission to Hire

Ms. Merrill moved, seconded by Mr. Baker, to authorize the Superintendent of Schools to hire candidates prior to the August School Board Meeting.

Chairman Hanson clarified for the Board that any hiring approved by the Superintendent would be binding on the Board. Discussion ensued regarding the new Speech Pathologist and the impact on subsequent budgets.

The Board Secretary called the roll call vote:

YES: Mr. Billings; Mr. C. Hanson; Ms. Merrill; Mr. Porter-Zuckerman; Ms. Starmer

NO: Mr. Baker; Mr. R. Hanson

The motion passed with majority vote.

F. Student Enrollment School Year 2020-2021

Ms. Merrill moved, seconded by Mr. Porter-Zuckerman, to approve the request for non-resident student enrollment for two children of an Inter-Lakes School District Teacher, tuition-free per the Collective Bargaining Agreement.

The Board Secretary called the roll call vote:

YES: Mr. Baker; Mr. Billings; Mr. C. Hanson; Mr. R. Hanson; Ms. Merrill;
Mr. Porter-Zuckerman; Ms. Starmer

NO: --

The motion passed unanimously.

G. Donations

- \$500 in Hannaford gift cards from Chris and Diane Mega to support families of students through the Grab and Go Meals Program.
- \$550 from Inter-Lakes PTO to the After Prom Committee to cover the cost of the Inter-Lakes Class of 2020 banner.

Mr. Billings moved, seconded by Ms. Merrill, to accept the donations as presented.

The Board Secretary called the roll call vote:

YES: Mr. Baker; Mr. Billings; Mr. C. Hanson; Mr. R. Hanson; Ms. Merrill;
Mr. Porter-Zuckerman; Ms. Starmer

NO: --

The motion passed unanimously.

XIII. POLICY

No action required.

XIV. ADDITIONAL BUSINESS

A. Members of the Board - None

B. Members of the Administration - None

XV. PUBLIC INPUT

Mr. Chris Mega of Meredith stated that the 375 students that will participate with in-school sessions equates to about one third of the District's current enrollment and asked how those numbers compared to prior years. He asked if the shift to Competency-Based Learning and Remote Learning may be factors. The administration did not immediately have those numbers for comparison.

Mr. Mega also spoke as a member of the Lakes Region Symphony Orchestra; they rely on the use of the community auditorium for practice and performance space. He stressed that the organization would need to know by the Board's September meeting whether they would be able to use the building for scheduling purpose and their season.

XVI. ANNOUNCEMENTS

A. Tuesday, August 11, 2020

Inter-Lakes School Board – Location TBD

- Regular School Board Meeting – **6:00 p.m.**

XVII. ADJOURNMENT

Ms. Merrill moved, seconded by Mr. Billings, to adjourn the meeting at 8:03 p.m.

The Board Secretary called the roll call vote:

YES: Mr. Baker; Mr. Billings; Mr. C. Hanson; Mr. R. Hanson; Ms. Merrill;
Mr. Porter-Zuckerman; Ms. Starmer

NO: --

The motion passed unanimously.

Respectfully Submitted,

Bea Lewis Wheeler
School District Clerk