



# Inter-Lakes School District

## *Sendit Communication Management System*



The Inter-Lakes School District uses a communication tool known as Sendit to relay messages to the Inter-Lakes Community. Sendit has replaced the Honeywell Instant Alert system and uses contact information from our student information system, Alma, to send messages via email, voice, and text to recipients.

Parents and staff can log into Alma to review their contact information. Once in Alma, click on the initials in the upper right-hand corner and then click on “My Info” or “My Profile.” If the contact information in Alma needs to be edited, please contact Deb Doten at ILES (603-279-7968), Alex Adriance at SCS (603-284-7712), or Alicia White at ILMHS (603-279-6162).

When recipients receive messages from Sendit, a link labeled “Subscription Preferences” will appear in the email which will allow them to modify their settings. If a recipient is receiving text messages and would like to stop receiving them, they can reply “STOP” to the message.

### **NOTE:**

- Voice calls will show the phone number of the building that is sending the message (SAU, ILES, SCS, ILMHS).
- Emails will be sent from the address: [noreply@schoolpointe.com](mailto:noreply@schoolpointe.com).
- Text messages are sent from the same number (866-396-2121) each time, regardless of the building or user that has sent it.
- Tip: Recipients should add the text number to their contacts as “ILSD Alerts” or something similar so that they recognize the number.
- Recipients do not need to create an account like was required with Honeywell. User contact information is being pulled from Alma.

For questions or more information regarding the use of Sendit, please contact Mark Parsons, Director of Technology (603-279-3958, [mark.parsons@interlakes.org](mailto:mark.parsons@interlakes.org)).