

Cottage Grove Elementary PTO

Meeting Minutes

April 11, 2022

Held via Zoom



PTO Members Present: Bri Betts, Sarah Bigham, Heather Hansen, Lindsay Nelson

CGE Staff Present: Theresa Blume, Linnea Gamache*, Cindy Gerfast, Tess Soucheray*

Parents Present: Vanessa Benson, Andrea Cloutier, Megan Zachman

**represents staff & parent*

The April 11, 2022 meeting of the CGE PTO was called to order at 6:03 p.m.

1. Principal's Report

Theresa Blume shared an update:

- Staff Retirees
- New Principal Visit in March
 - Ms. Graham will attend May PTO Meeting
- New Principal visited in March – met a few classrooms and staff
- Invited to May meeting
- Parent input forms for 2022-2023 School Year are due Friday, 4/29
- Anticipated enrollment for 2022-2023 & class sizes
- Upcoming Kindergarten Night on Monday, 4/25
 - PTO to staff table and provide cookies

2. Treasurer's Report

Lindsay Nelson shared an update on recent activity and current balance. The YTD balance is approximately \$38,000.

- Approx. \$6000 of \$12000 remaining for school year classroom funds
- Culvers checks are not included in this number
 - Recent nights net approx. \$300
- Teachers/staff are encouraged to submit wish list items by 5/1 and attend PTO meeting on Monday, 5/9 to share request detail. Checks requests should be submitted by 5/16.
- To-Do: Theresa to message teachers/staff on fund requests/process
- Field Trips
 - Check was written for field trips. Teachers go through Judy to get paid.
 - To-Do: create form for teachers to complete to track field trip funds
 - Leftover funds carry-over to next school year

Current Field Trips Scheduled:

- K – nature center
- 1st – Play
- 2nd – Dakota City
- 3rd – Zoo

- 4th – tbd
- 5th – Track & Field Day

3. Culver's night (generally 2nd Tuesday of each month)

Upcoming dates/grades

- Tuesday, 4/12: 2nd Grade
- Tuesday, 5/10: 3rd Grade

4. Kindergarten enrollment – Monday, April 25th 5-6pm (Vanessa, Bri, Heather)

PTO to provide: cookies, magnets, staff table w/info

- To-Do: Facebook post

5. Teacher Appreciation Week: May 2 – May 6 (56 CGE Staff Members)

Megan presented ideas/schedule for each day of the week. A few notes/updates

- Most pots have been purchased; looking for a few more
- To-Do: Cindy to schedule with Student Council re: 5/2 AM chalk drawing for staff
- Wordle activity ready
- To-Do: Lindsay to volunteer/assist with breakfast treats
- PTO to host lunch
- To-Do: Megan to send Heather flyer for Facebook post
- Add décor for ambience (lights, music)
- Snacks/favorite treats have been purchased for snack cart
- To-Do: Velure family to create signs for pots
- Set-up outside Ms. Soucheray's office
- To-Do: Share to-do items with volunteers

6. Field days (5/16 & 5/17)

Inflatables have been ordered. Gina is working on sign up genius and posting for parents orderd,

The meeting adjourned at 7:16 p.m.

Future PTO Meeting Dates (Mondays):

- Monday, May 9

Teacher Appreciation Week

We are celebrating our wonderful teachers and staff at Cottage Grove Elementary throughout the week of May 2-6!

Students and parents are invited to participate in themed daily activities. In addition to the activities, the PTO has organized the following:

- Mon.** Breakfast
- Tues.** Student Council Room Service – wear your favorite color
- Wed.** Lunch
- Thurs.** Garden Party – bring gardening gloves or apron if desired
- Fri.** Treat

Each day a custom daily Wordle puzzle link and QR code will be shared to hint at the upcoming celebration. Use the words to complete the message posted in the lounge. You can also use the message as a hint if you are stuck on the Wordle. Complete at least 2 Wordles to enter the drawing for a prize.

We are excited to share our appreciation for the incredible work you do every day!

-The Cottage Grove Elementary PTO

Teacher Appreciation Week

We are celebrating our wonderful teachers and staff at Cottage Grove Elementary throughout the week of May 2-6!

Students and parents are invited to participate in themed daily activities. In addition to the activities, the PTO has organized the following:

- Mon.** Breakfast
- Tues.** Student Council Room Service – wear your favorite color
- Wed.** Lunch
- Thurs.** Garden Party – bring gardening gloves or apron if desired
- Fri.** Treat

Each day a custom daily Wordle puzzle link and QR code will be shared to hint at the upcoming celebration. Use the words to complete the message posted in the lounge. You can also use the message as a hint if you are stuck on the Wordle. Complete at least 2 Wordles to enter the drawing for a prize.

We are excited to share our appreciation for the incredibly work you do every day!

-The Cottage Grove Elementary PTO

