

# BOARD AGENDA ITEM

**TO:** Dr. Michelle Hubbard, Superintendent

**FROM:** Dr. Christy Ziegler, Chief of Student Services, Diversity, Equity, and Inclusion

**SUBJECT:** BOE Agenda Item – April 25, 2022  
Authorization to Contract with Hiland Dairy for the Purchase and Delivery of Milk and Juice Products

**DATE:** April 15, 2022

## Overview

District staff recommend contracting with vendor Hiland Dairy for the purchase and delivery of milk and juice products for an estimated annual cost of \$1,246,100, with a 3% contingency.

The District issued a Request for Proposal (RFP) for the purchase and delivery of milk and juice products; the RFP was posted on the District's website and advertised in the *Kansas City Star*, and the District contacted six vendors directly with information regarding the RFP. The District received one proposal from Hiland Dairy. Staff reviewed the proposal to confirm it met the District's needs, and staff recommend contracting with Hiland Dairy.

The initial contract term would run from August 1, 2022 through July 31, 2023 with the District having the right of renewal for up to four (4) additional years, for a total potential contract term of five (5) years.

Founded in 1938 and based in Kansas City, Missouri, Hiland Dairy has dairy processing plants located in Kansas City, Missouri, Omaha, Nebraska, Wichita, Kansas, and Springfield, Missouri. Hiland Dairy's clients include the Kansas City, Kansas School District, Gardner Edgerton School District, and Independence School District, among others; Hiland Dairy has provided products and services to the District since 2017.

This expense would be funded from the Food Service Fund.