

BOARD AGENDA ITEM

TO: Dr. Michelle Hubbard, Superintendent

FROM: Dr. Christy Ziegler, Chief of Student Services, Diversity, Equity, and Inclusion

SUBJECT: BOE Agenda Item – April 25, 2022
Authorization to Contract with Pizza Hut for the Purchase and Delivery of Fresh Baked Carry-In Pizza

DATE: April 15, 2022

Overview

District staff recommend contracting with vendor Hut American Group (dba“Pizza Hut”) for the purchase and delivery of fresh baked carry-in pizza for an estimated annual cost of \$545,000, with a 3% contingency.

The District issued a Request for Proposal (RFP) for the purchase and delivery of fresh baked carry-in pizza; the RFP was posted on the District’s website and advertised in the *Kansas City Star*, and the District contacted five vendors directly with information regarding the RFP. The District received one proposal from Pizza Hut. Staff reviewed the proposal to confirm it met the District’s needs, and staff recommend contracting with Pizza Hut.

The initial contract term would run from July 1, 2022 through June 30, 2023, with four annual (12-month) options to renew each year, as mutually agreed in writing by both parties, for a total potential contract term of five (5) years. During these annual contract periods, the actual service dates are expected to run from August through May of each annual period.

Pizza Hut’s clients include North Kansas City Schools and Denver, Colorado’s Jeffco Public Schools, among others; Pizza Hut has provided products and services to the District since 2017.

This expense would be funded from the Food Service Fund.