

BOARD OF EDUCATION  
NORTHBROOK SCHOOL DISTRICT 27  
COOK COUNTY, ILLINOIS

Regular Meeting of 3/17/2022      The regular meeting of March 17, 2022 of the Board of Education, School District 27 was called to order at 6:00 p.m., in the Wood Oaks COMMONS, 1250 Sanders Road, in said district.

**Regular Meeting at 6:30 pm**  
**Wood Oaks Commons (Lower level)**

Board Vice President Melissa Copeland called the Regular Board Meeting to order at 6:30 p.m.

Roll Call      On call of the roll, the following members were present:

Present:      Mr. Alex Frum, President (remote attendance)  
Mrs. Melissa Copeland, Vice President  
Mr. Matthew Basinger  
Dr. Gali Oren-Amit  
Mr. Brian Paich  
Mr. Daniel Terrien (remote attendance)

Staff:      Dr. John Deiter, Superintendent  
Dr. Theresa Fournier, Assistant Superintendent  
Dr. Katharine Olson, Assistant Superintendent  
Dr. Kimberly Rio, Assistant Superintendent  
Mr. Douglas Heurich, Director of Facilities

Absent:      Mrs. Martha Carlos

Community Comments for Items on the Agenda - Mrs. Kaczmarek thanked the Board of Education and the Administration for the Memorandum of Understanding regarding the covid days, it was very well received.

1. Board

- Report on the School Perceptions Survey - Bill Foster

Mr. Foster reviewed all of the percentages on the perception report related to staff, students and parent satisfaction for a multitude of factors: safety, technology, notification, open communication and healthy culture. Results for individual buildings were also reviewed. Discussion ensued for the percentage 30% of unsatisfied in response to bullying at Hickory Point, it was pointed out that at k-2 students are not asked, parents only are asked that question. Satisfaction scores were high across the board for technology, kudos to the Technology Department.

Results at Shabonee were favorable for everyone feeling welcome, safe, getting equal treatment, and having a clean facility. The percentage satisfied in relation to bullying was 75% positive, 25% not. At Wood Oaks the percentage satisfied were in the top quartile, some areas reviewed were progress, homework level & homework assistance, academic expectations. The percentage satisfied in regards to bullying was 66%.

Plans for future improvement of school perception included 5 areas to prioritize factors for the biggest impact and then create action plans for improvement. Personnel was requested to look into the bullying percentages and stress levels of staff and come up with best practices for top performing districts.

- Report on the TrueNorth Leadership Meeting on March 9, 2022 - Melissa Copeland  
Mrs. Copeland summarized the last meeting. Several items were reviewed, TrueNorth discussed their strategic planning process. A cooperative dashboard is being rolled out, there are multiple metrics to look at and services that they are required to provide, it is currently at about 80% complete and they will continue to add improvements to the dashboard. There is an increased demand for service over placement. A new CSBO search is currently underway for the next school year. In the memo it is noted that there is a new memorandum of understanding with the teachers association, they like the improvement of professional development including in the MOU. The next meeting is scheduled for April 13th.

2. Staff

- FOIA Requests - Dr. Theresa Fournier, Assistant Superintendent of Personnel and Student Services  
Dr. Fournier explained that the following four FOIA requests have been responded to in accordance with the Freedom of Information Act.

FOIA Request - Smart Procure

FOIA Request - Construct Connect

FOIA Request - Agata Mitchell

FOIA Request - Ted Novak

Consent Agenda

Board Vice President Melissa Copeland called for Review of the Consent Agenda items.

Upon review Mr. Basinger moved and Mr. Paich seconded the motion that the Board of Education approve the items on the consent agenda with a roll call vote as listed below.

On roll call vote, the members voted as follows:

AYE: Matthew Basinger, Melissa Copeland, Alex Frum, Gali Oren-Amit, Brian Paich and Daniel Terrien

NAY: None

ABSENT: Martha Carlos

Mr. Paich reviewed the February 2022 Month-End Financial Statement:

The District remains in a stable financial position, as of month-end February the cumulative fund balance was at 66%. As a reminder, the district utilizes fund balance reserves for the months of September through January and April through June to cover regular operating expenses. On the revenue side of the budget, the majority of the receipts recorded are for property tax collections, we received the second installment of 2020 taxes and the first installment of 2021 taxes. We will update the property tax collection rates when they have all been received. On the expenditure side of the budget, there are no unfavorable budget to actual line items to report. We have accounted for property tax refunds in February. As of month end, property tax

refunds totaled \$316,044.61. On the Statement of Investments, the average rate of return for month end February was .088%.

Dr. Deiter mentioned that contained in the Consent Agenda items is the resignation letter for Assistant Principal Meggan Buchanan. She has been with Northbrook #27 for 6 years and has received an opportunity to advance her career. Congratulations on your future endeavors Meggan and thank you for your work at Northbrook #27.

- No. 19440** Minutes of the Board of Education Regular Meeting of February 24, 2022
- No. 19441** Minutes of the Board of Education Regular Meeting of March 3, 2022
- No. 19442** Minutes of the Closed Session on March 3, 2022
- No. 19443** Approval of Additions to the Substitute Teacher List  
Michele Buttermore  
Melissa Mayer
- No. 19444** Acceptance of Student Teacher Placement  
Abigail Burke, Kindergarten, Hickory Point, August 19, 2022 - October 14, 2022
- No. 19445** Acceptance of Letter of Resignation, Shabonee, 4th Grade, Reading/LA Teacher  
Amanda Geoffrion
- No. 19446** Acceptance of Letter of Resignation, Wood Oaks, Science and Intervention Teacher  
Melanie Bates
- No. 19447** Acceptance of Letter of Resignation, Assistant Principal of Hickory Point and Shabonee  
Meggan Buchanan
- No. 19448** Statement of Claims for March, 2022 in the amount of \$806,061.54 was approved and the report is part of the official minutes.
- No. 19449** Statement of Position for February, 2022, in the amount of \$19,612,218.73 was approved and the report was made part of the official minutes.
- Copies of the Statement of Investments for the period ending February, 2022 were distributed to Board members for their review. This report shows that as of this date, the district has \$19,423,664.60 invested in funds that are earning interest at rates that range from 0.01 to 1.00 percent. This report was made part of the official minutes.
- No. 19450** Statement of Receipts for February 2022, in the amount of \$4,302,747.57 was approved and the report was made part of the official minutes.
- No. 19451** Status of Appropriations for February 2022, in the amount of \$2,421,513.70 was approved and the report was made part of the official minutes.

**No. 19452**      Wood Oaks Activity Report, February 2022, in the amount of \$15,208.32 was approved and the report was made part of the official minutes.

**No. 19453**      Revolving Fund, March 2022, in the amount of \$4,885.65 was approved and the report was made part of the official minutes.

**No. 19454**      Payroll Dated February 28, 2022, in the amount of \$858,192.58, be ratified and that the report was made part of the official minutes.

**No. 19455**      Payroll Dated March 11, 2022, in the amount of \$843,349.88, be ratified and that the report was made part of the official minutes.

**No. 19456**      Approval of the Technology Buy Program for 2022-2023  
FY23 Total Budget \$25,000

**No. 19457**      Recommendation of Closed Session Minutes for the Period June 24, 2021 through December 31, 2021 - Remain Closed

Unfinished Business

None

New Business

**No. 19458**      Approval of Bids for Wood Oaks HVAC Replacement and Renovation Work at all 3 schools; Hickory Point, Shabonee, and Wood Oaks Schools

General Trades - TOR Construction for a total contract value of \$563,900

Includes Alternate #4 - \$11,000

Excluded from base bid allotment allowance - \$100,000

Excluded from base bid floor mitigation allowance - \$140,000

HVAC - Hill Mechanical for a total contract value of \$1,016,918

Electrical - Prospect Electric for a total contract value of \$312,000

Dr. Rio, Assistant Superintendent for Business and Finance summarized the bids and the scope of the projects. We are under budget and there are project allowances built into the budget. Space improvements will be done at Hickory Point. At Shabonee existing space will be repurposed. At Wood Oaks work will occur in the main office to improve student access to the nurse's office. Also included in the bid are parking lot improvements. We will continue to offer space for the Adventure Campus for before and after school.

Mrs. Copeland moved and Mr. Paich seconded the motion that the Board of Education approve the bids for Wood Oaks HVAC Replacement and Renovation Work at all 3 schools; Hickory Point, Shabonee, and Wood Oaks Schools.

On roll call vote, the members voted as follows:

AYE: Matthew Basinger, Melissa Copeland, Alex Frum, Gali Oren-Amit, Brian Paich and Daniel Terrien

NAY: None

ABSENT: Martha Carlos

Good and Welfare

Community Comments

Superintendent Comments / Update Dr. Deiter indicated that we will determine if any additional mitigation is needed upon the return from spring break depending on the number of cases and any additional guidance or recommendations from the Illinois Department of Public Health.

**No. 19459** Motion to Enter Closed Session 7:43 p.m., Mr. Paich made a motion to go into Closed Session, seconded by Dr. Oren-Amit.  
Citation: Student disciplinary cases, 5 ILCS 120/2 (c)(9).

**No. 19460** Motion to Adjourn the Closed Session, Mr. Paich made a motion to reconvene to Open Session, seconded by Dr. Oren-Amit, all in favor.

**No. 19461** Motion to Adjourn the Open Board Meeting

**Adjournment:** There being no further business to come before the Board at this time Mr. Basinger moved and Mr. Paich seconded the motion that the meeting be adjourned. A voice vote was taken, all in favor.

The motion was unanimously approved, and Board Vice President Melissa Copeland called the meeting adjourned at 8:27 p.m.

CERTIFIED TO BE CORRECT:

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
SECRETARY

MINUTES APPROVED AT THE APRIL 21, 2022 BOARD OF EDUCATION MEETING