

MAYOR AND SELECTMEN'S MEETING AGENDA
May 2, 2022 @ 7:00 PM
Putnam Municipal Complex
Room 109
200 School Street
Putnam, CT
Also available via Zoom:
Join Zoom Meeting
<https://us06web.zoom.us/j/83274712785>

Meeting ID: 832 7471 2785
+1 646 558 8656 US (New York)

1. Call to Order by the Presiding Officer
2. Pledge of Allegiance
3. Public Comment – 3 – minute maximum per person
4. Approval of the Minutes
 - A. Minutes from April 18, 2022 Board of Selectmen Meeting
5. Petitions & Communications
6. Reports of Standing Committees
 - A. General Government Committee
7. Reports of Special Committees
10. Unfinished Business
11. Grant Considerations and Updates
12. New Business
 - A. Saw Dust Coffee House and Dessert Bar – Pergola
 - B. Outside Dining
 - C. Annual Meeting
13. Public Comment – 3- minute maximum per person
14. Executive Session – Contract Negotiations
15. Adjournment

To Be Approved
 Mayor and Selectmen's Meeting Minutes
 April 18, 2022
 Also on Zoom: Meeting ID: 817 2826

TOPIC	DISCUSSION		
PRESENT:	Mayor Seney, Selectman Paquin, Selectman Pempek, Selectman Hayes, Selectwoman Marion, Selectman Rawson		
ABSENT:	Deputy Mayor Simmons		
1.	Call to Order	Mayor Seney called the meeting to order at 7:00 PM	
2.	Pledge of Allegiance	Led by Mayor Seney	
3.	Public Comment		None Selectman Paquin made a motion to add Outside dining to the agenda as item 11. B. The motion was seconded by Selectwoman Marion and passed.
4.	Approval of the Minutes	A.	Minutes from April 4, 2022 Board of Selectman Meeting Meeting Selectman Hayes made a motion to approve the minutes from the April 4, 2022 Board of Selectman Meeting. The motion was seconded by Selectman Paquin and passed with Selectman Rawson abstaining.
5.	Petitions & Communications		None
6.	Reports of Standing Committees	A.	General Government Committee
7.	Reports of Special Committees		None
8.	Town Administrator Report		Mayor Seney reviewed the Town Administrator report with the Selectman
9.	Unfinished Business		None
10.	Grant Considerations & updates		None

11.	New Business	A.	<p>Fair Housing Compliance Documents</p>
		B.	<p>Outside Dining</p> <p>The Mayor reviewed the documentation from Atty Roberts regarding outside dining.</p> <p>Selectwoman Marion made a motion to table the issue until the next Board of Selectmen Meeting. The motion was seconded by Selectman Paquin and passed unanimously.</p>
12.	Public Comment	A.	<p>3 minute maximum per person</p> <p>Bruce Fitzback asked where the liability lies with respect to outside dining. Mayor Seney stated each restaurant was required to have an insurance binder listing the Town of Putnam as additional insured.</p>
13.	Executive Session	A.	<p>Sale of Property</p> <p>Mayor Seney stated Executive Session was not required this evening. The sale of the old Town Hall is scheduled for Thursday, April 21, 2022.</p>
14.	Adjournment		<p>Selectman Hayes made a motion to adjourn at 7:39 PM. The motion was seconded by Selectwoman Marion and passed unanimously.</p>

AGENDA ITEM COVERSHEET

12 A – Saw Dust Coffee House and Dessert Bar Pergola

Submitted by: Mayor's Office

Date for Consideration: May 2, 2022

Town Attorney Review Required:

Financial Summary:

Peter Champagne, owner of Saw Dust Coffee House and Dessert Bar is seeking authorization to install a pergola to the outdoor leased area in front of the building.

Staff Recommendation:

Supporting Materials (if yes, list attachments):