



Gull Lake Community Schools  
Richland, Michigan

**JOB POSTING**

**Spanish Teacher - High School**

April 27, 2022

**Job Summary:**

Under the direction of the principal, the teacher will be working with students in grades 9-12 to achieve excellence in the area of Spanish.

**Qualifications:**

**Required:**

- A. Minimum of BS/BA degree in Education
- B. Possess or be eligible for a valid Michigan teaching certificate with an endorsement in Spanish
- C. Able to assess and document student progress
- D. Professional in personal conduct and actions
- E. Excellent communication skills
- F. Meets federal *Every Child Succeeds* requirements

**Desired Characteristics:**

- A. Experience in working with high school students.
- B. Experience using technology as an instructional tool in the classroom
- C. Experience in working within a Professional Learning Community
- D. Knowledge in Microsoft Word, Excel and PowerPoint
- E. Knowledge of Google and G Suite applications

**Duties:**

- A. Provide instruction to high school students
- B. Provide and maintain an orderly classroom environment
- C. Monitor and document student progress through Synergy student management program
- D. Work independently and cooperatively using a variety of instructional strategies
- E. Ability to plan and organize; excellent work habits
- F. Willing to attend conferences and participate in professional development
- G. Successful teaching/coaching of students preferred
- H. Perform other duties as assigned by administration

**STATEMENT OF NONDISCRIMINATION**

The Board of Education does not discriminate on the basis of race, color, national origin, sex, including sexual orientation or transgender identity, disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information or any other legally protected category, in its programs and activities, including employment opportunities.

**CRIMINAL RECORDS CHECK**

In accordance with state law and board policy, no person shall be hired to work in contact with children prior to being fingerprinted and passing a criminal records review.

*The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.*

**Application Deadline: Open Until Filled**

**Start Date: 2022-23 School Year**

**Apply To:** Candidates who are qualified and wish to be considered for this position must submit a Frontline online application at [www.gulllakecs.org](http://www.gulllakecs.org) that includes a letter and resume.

**Questions:** Contact - Sherri Simmons, Human Resources at [ssimmons@gulllakecs.org](mailto:ssimmons@gulllakecs.org)