



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

**WORKSHOP MEETING MINUTES
APRIL 11, 2022**

CALL TO ORDER

The April 11, 2022 Workshop Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order at 7:00 pm in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, NJ 07444 by Joseph Blumert, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT: Mr. Joseph Blumert Mr. Sam Ciresi Ms. Megan Dempsey
 Mrs. Danielle Esposito Mr. Timothy Gitin Mr. Greg MacSweeney
 Mr. Brian Senyk Mrs. Cara Shenton
 Mr. Leonard Smith (arrived 7:06 pm)

ALSO PRESENT: Michael Portas, Superintendent
 Sallyann McCarty, School Business Administrator/Board Secretary
 Anthony Sciarrillo, Esq., Board Attorney

The official minutes of the Pequannock Township Board of Education will indicate that Mr. Leonard Smith abstains from voting on any resolution regarding the Superintendent and any employee who directly or indirectly supervises Mr. Smith's family member who serves as the basis for this conflict as well as any resolution that concerns any aspect of the terms and conditions of employment of Mr. Smith's family member.

FLAG SALUTE

Board President's Report – Mr. Joseph Blumert

Congratulated North Boulevard and Hillview for successful fundraisers. Congratulated Basketball Coaches DeBell and Baggot.

Student Representatives' Report - Ruby Franck

Reported on activities at PTHS: Color Run Fundraiser for Autism Awareness, Spirit Week, PTHS Assembly with John Morello, End of 3rd Marking Period, Upcoming Prom and Senior Cruise, Spring Sports, Peer Leaders Visit PV, Habitat for Humanity Project, Seniors Choose Colleges, Small Ensembles Night, Spring Break.

Superintendent's Report – Mr. Michael Portas

Reported on PTHS "March Madness." Announced that a committee will be formed to provide an action plan to modify school start times. Reported that Health and PE standards will be revised and that information will be made available in an information session. Commented that the Color Run was a wonderful event.

Presentations/Recognition

- Jeffrey DeBell - 300th career win and Morris County Boys Basketball Coach of the Year
- Jennifer Baggot - Morris County Girls Basketball Coach of the Year

OPEN TO PUBLIC - AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **any agenda item** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

APPROVAL OF ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

PMC-153-22	Acceptance of Reports - 2021-2022 School Year
PMC-154-22	Approval of Medical and/or Family Leave of Absence - 2021-2022 School Year
PMC-155-22	Approval of Appointments - 2021-2022 School Year
PMC-156-22	Approval of Extra-Curricular Stipend Position - 2021-2022 School Year
PMC-157-22	Approval to Amend Appointment - 2021-2022 School Year (PMC-48-22)
PMC-158-22	Approval to Amend an Unpaid Absence - 2021-2022 School Year (PMC-150-22)
PMC-159-22	Approval of Unpaid Absences - 2021-2022 School Year

RESOLUTION NO. PMC-153-22

ACCEPTANCE OF REPORTS - 2021-2022 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports:

- Enrollment Report
- Suspension Report

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-154-22

APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2021-2022 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	NJFLA/FMLA LEAVE (on or about)	RETURN TO WORK DATE (on or about)
#2087	4/11/2022-5/20/2022	24 sick		5/23/2022

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-155-22

APPROVAL OF APPOINTMENTS - 2021-2022 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Ferreira, Vaughn <i>Replacement for #2087</i>	Leave Replacement - Art Teacher Pequannock Township High School	4/11/2022-5/20/2022	\$200/day
Gibbs, Gordon <i>Replacement for Sallyann McCarty</i>	School Business Administrator/Board Secretary Pequannock Township School District	7/1/2022-6/30/2023 Pending County Approval	\$152,000

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-156-22

APPROVAL OF EXTRA-CURRICULAR STIPEND POSITION - 2021-2022 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following stipend for the 2021-2022 school year, as per the Negotiated Agreement between the Pequannock Township School District and the Pequannock Township Education Association.

NAME	POSITION	STIPEND
Arnold, William	Drama Advisor	\$3,800

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-157-22

APPROVAL TO AMEND APPOINTMENT - 2021-2022 SCHOOL YEAR (PMC-48-22)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the appointment of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

NAME	POSITION	EFFECTIVE DATES	SALARY
Allison, Samantha	Leave Replacement - English Teacher Pequannock Valley School	On or about 11/23/2021-4/11/2022	BA, Step 1 (prorated) \$56,805

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-158-22

APPROVAL TO AMEND AN UNPAID ABSENCE - 2021-2022 SCHOOL YEAR (PMC-150-22)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend an unpaid absence for the following personnel for the 2021-2022 school year:

EMPLOYEE ID	DATE
#4553	3/10/2022-4/11/2022

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-159-22**APPROVAL OF UNPAID ABSENCES - 2021-2022 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves unpaid absences for the following personnel for the 2021-2022 school year:

EMPLOYEE ID	DATE
#4177	3/30/2022
#5272	3/28/2022-4/8/2022

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 9-0-0
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OTHER

O-09-22 Approval of HIB Investigation Decisions

RESOLUTION NO. O-09-22

APPROVAL OF HIB INVESTIGATION DECISIONS

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigations and directs the School Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
PV-05-22

Motion by: Gitin	Second by: MacSweeney	Roll Call Vote: 9-0-0
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WORKSHOP DISCUSSION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

Discussion

Revision to 2021-2022 District Calendar

The remaining unused snow day will be given back on Friday, May 27.

Consideration of Additional Directors Positions

Mr. Portas explained that additional responsibilities will be added to the current student services supervisors positions to incorporate Academy Coordinator and Title IX Coordinator to create additional director positions.

Action Items for April 25, 2022 Regular Business Meeting:

PMC-160-22

PMC-XXX-22 Accept Resignations - 2021-2022 School Year

PMC-XXX-22 Approval of Termination - 2021-2022 School Year

PMC-XXX-22 Approval of Movement on the Salary Guide - 2021-2022 School Year

PMC-XXX-22 Approval to Amend Medical and Family Leave of Absence -2021-2022 School Year
(PMC-114-22)

PMC-XXX-22 Approval of the Extension of the 2019-2022 Comprehensive Equity Plan

RESOLUTION NO. PMC-XXX-22

ACCEPT RESIGNATIONS - 2021-2022 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignations:

NAME	ASSIGNMENT	EFFECTIVE DATE
XXX	XXX XXX	06/30/2022
XXX	XXX XXX	05/27/2022

RESOLUTION NO. PMC-XXX-22

APPROVAL OF TERMINATION - 2021-2022 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the termination of the following staff member:

NAME	ASSIGNMENT	EFFECTIVE DATE
XXX	XXX	XXX

RESOLUTION NO. PMC-XXX-22

APPROVAL OF MOVEMENT ON THE SALARY GUIDE - 2021-2022 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves movement on the salary guide for the following personnel, based upon the receipt of applicable documentation that they have earned additional graduate school credits:

Effective February 1, 2022

NAME	ASSIGNMENT/SCHOOL	FROM	TO
XXX	XXX XXX	BA, Step 8 \$61,195	MA, Step 8 \$67,195

RESOLUTION NO. PMC-XXX-22

**APPROVAL TO AMEND MEDICAL AND FAMILY LEAVE OF ABSENCE -2021-2022 SCHOOL YEAR
(PMC-114-22)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent hereby approves to amend the disability medical leave and/or child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	NJFLA/FMLA LEAVE (on or about)	RETURN TO WORK DATE (on or about)
#5155	2/28/2022-3/14/2022	11 sick	3/15/22-6/14/2022	6/15/2022

RESOLUTION NO. PMC-XXX-22

APPROVAL OF THE EXTENSION OF THE 2019-2022 COMPREHENSIVE EQUITY PLAN

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to extend the implementation of the 2019-2022 Comprehensive Equity Plan with the New Jersey Department of Education by one year for school year 2022-2023 with the submission of a Statement of Assurance to the Executive County Superintendent.

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

Mrs. Danielle Esposito, Chair

Discussion

PTHS Extracurricular Activities for Out-of-District Students

Mr. Portas explained that Academy students could participate in extra-curricular activities; however, if out-of-district students want to participate in extra-curricular activities, it has to be made part of policy.

Mobility Regarding Academy Enrollment

A student cannot make up Academy course work in order to catch up. It is a four-year program. Mr. Portas is awaiting a response from the State for clarification.

Action Items for April 25, 2022 Regular Business Meeting:

CIS-70-22

CIS-xx-22 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses

CIS-xx-22 Approval of District Mentors for the 2021-2022 School Year

CIS-xx-22 Approval of Student Teacher and Practicum Student Placements

CIS-xx-22 Approval of Intern Placement for 2022-2023 School Year

CIS-xx-22 Approval of Student Field Trips

CIS-xx-22 Approval of Out-of-State Student Field Trips

CIS-xx-22 Approval of Providers for Services to Students 2021-2022

CIS-xx-22 Approval of Student Applications for Option II Credit/Early Graduation

RESOLUTION NO. CIS-xx-22

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRA TION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
4/27/22	Karin Aug	Legal One School Law for Administrative Assistants	\$-0- (Member)	n/a	n/a	\$-0-
5/18/22- 5/20/22	Michael Portas	NJASA/NJAPSA Spring Leadership Conference	\$-0- (Member)	\$541.80	n/a	\$541.80
5/27/22	Nicola Schneider	ABAI Workshop Boston, MA	\$125.00	n/a	n/a	\$125.00
7/18 - 7/22/22	Anthony Streifer	Instrument Maintenance University of Hartford West Hartford, CT	\$855.00	\$950.90	n/a	\$1,805.90

RESOLUTION NO. CIS-xx-22

APPROVAL OF DISTRICT MENTORS FOR THE 2021-2022 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following teachers as part of the New Staff and/or Novice Provisional Teacher Program and mentors as assigned for the 2021-2022 school year. Further, payroll deductions are to be made in two installments on January 30, 2022, and June 15, 2022, or the last paycheck, to satisfy total mentoring fees of \$550.00 for Traditional Route Teachers holding a CEAS and \$1,000.00 for Alternate Route Teachers holding a CE.

<u>MENTEE</u>	<u>TYPE/CERTIFICATE</u>	<u>MENTOR</u>	<u>SCHOOL</u>
Barbara Froehlich	Informal/Standard	Richard Murek	PTHS
Michele Pecora	Formal/Pending CEAS	William Mirra	PTHS
Erica Pelusio	Informal/Standard	Galina Crocco	PTHS

RESOLUTION NO. CIS-xx-22

APPROVAL OF STUDENT TEACHER AND PRACTICUM STUDENT PLACEMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student teacher and practicum student placements:

From William Paterson:

Eric Moeltner - 9-12 Physical Education/Health	PTHS
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RESOLUTION NO. CIS-xx-22

APPROVAL OF INTERN PLACEMENT FOR 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the placement of Adrianna Salerno through Montclair State University as a School Counselor Intern for the 2022-2023 school year with Jillian Andresen and Christina Marshall at Pequannock Township High School.

RESOLUTION NO. CIS-xx-22**APPROVAL OF STUDENT FIELD TRIPS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
4/26/22	Bergen County Zoo, Paramus	M. Coiro	SJG/1/55	Animal Habitats	\$18.41	\$-0-
4/27/22	Meadow Wood Manor, Randolph	W. Arnold	PTHS/9-12/12	Nocktaves Performance	\$-0-	\$-0-
5/3/22	Brookhollows Barnyard, Boonton	J. Bermudez	SJG/Kdg/53	Plant and Animal Survival	\$20.99	\$-0-
5/4/22	Turtle Back Zoo West Orange	M. Ruggiero	HV/1/61	Animal Habitats	\$9.00	\$-0-
5/6/22	Health Barn Ridgewood	P. Sedran	HV/Kdg/43	Plant and Animal Survival	\$13.00	\$-0-
5/17/22	Turtle Back Zoo West Orange	L. Warner	SJG/2/43	Animal Habitats	\$17.39	\$-0-
5/18/22	Turtle Back Zoo West Orange	A.Cassidy	HV/3/41	Animal Habitats	\$15.00	\$-0-
5/18/22	Waterloo Village Stanhope	J. Belardo	HV/4/59	Social Studies Lenape Life	\$18.00	\$-0-
5/23/22	Turtle Back Zoo West Orange	D. VanNess	NB/3/43	Animal Habitats	\$10.00	\$-0-
5/24/22	Waterloo Village Stanhope	B. Biagiotti	NB/4/60	Social Studies Lenape Life	\$28.00	\$-0-
6/7/22	S.J. Gerace Elementary	K. Meyerson V. Munro	NB & HV/5/43	Battle of the Books	\$-0-	\$-0-
6/7/22	Turtle Back Zoo West Orange	S. Martinez	SJG/3/56	Animal Habitats	\$26.52	\$-0-
6/8/22	Waterloo Village Stanhope	M. Luterzo	SJG/4/43	Social Studies Lenape Life	\$20.97	\$-0-

RESOLUTION NO. CIS-xx-22**APPROVAL OF OUT-OF-STATE STUDENT FIELD TRIPS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-state student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
4/24/22	PPL Center Allentown, PA	A.Streifer	PV & PTHS/ 8-12/22	Winter Color Guard Finals Performance	\$-0-	Transportation

5/19/22	Cloisters & American Poets Corner, NY	J. Chorazy	PTHS/AP Lit/4	Literature / Poetry Study	\$25.00	\$200.00 Substitute
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RESOLUTION NO. CIS-xx-22

APPROVAL OF PROVIDERS FOR SERVICES TO STUDENTS 2021-2022

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following providers for services to students for 2021-2022 school year:

PROVIDER	SERVICE	FEE
The Stepping Stones Group	Paraprofessional/Educational/Instructional Assistant	\$32/hr. (Rate Sheet)
Dr. Bindu Khanna 769 Northfield Ave, Suite LL5 West Orange, NJ	Psychiatrist	\$800.00

RESOLUTION NO. CIS-xx-22

APPROVAL OF STUDENT APPLICATIONS FOR OPTION II CREDIT/EARLY GRADUATION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves PTHS students #3021261 and #2350103 early graduation requests under Option II according to N.J.A.C. 6A:8-5.1(a)2 and upon successful completion of required courses and at no expense to the Pequannock Township School District.

FINANCE, FACILITIES, AND ATHLETICS

Mr. Brian Senyk, Chair

Discussion

ESIP

Mr. Senyk provided a project update.

Solar PPA

We are awaiting permits.

Feasibility Study

The study is underway.

Mrs. McCarty explained the adjustment to the tentative budget and the cost savings to the district as noted in the resolution to adopt the budget. Mr. Portas discussed the turf field progress.

Action Items for April 25, 2022 Regular Business Meeting:

FAA-134-22

FFA-xxx-22 Pequannock Township School District Adoption of the Budget for School Year 2022-2023

FFA-xxx-22 Maximum Travel 2022-2023

FFA-xxx-22 Travel and Related Expense Reimbursement 2022-2023

FFA-xxx-22 Capital Reserve Account Withdrawal

FFA-xxx-22 Professional Services 2022-2023

FFA-xxx-22 Approval of Adjustment for Banked Cap

FFA-xxx-22 Transfer of Funds for March 2022

FFA-xxx-22 Payment of Bills - March 24, 2022 to April 25, 2022

FFA-xxx-22 Approval of Financial Reports/Monthly Certifications for March 2022

FFA-xxx-22 Monthly Reports from Schools and Programs for March 2022

FFA-xxx-22 Approval to Accept Donations to the Pequannock Township School District

FFA-xxx-22 Approval of Lincoln Investment 403(b)

FFA-xxx-22 Approval of the County of Bergen Co-op

FFA-xxx-22 Award of the Turf Field Contract

RESOLUTION NO. FFA-xx-22

PEQUANNOCK TOWNSHIP SCHOOL DISTRICT ADOPTION OF THE BUDGET FOR SCHOOL YEAR 2022- 2023

BE IT RESOLVED by the Board of Education to adopt the 2022-2023 school district budget as follows:

	General Fund	Special Revenues	Debt Service	Total
2022 - 2023 Total Expenditures	\$47,339,757	\$1,545,185	\$1,303,600	\$50,188,542
Less: Anticipated Revenues	\$9,423,231	\$1,545,185	\$341,766	\$11,310,182
Taxes to be Raised	\$37,916,526	N/A	\$961,834	\$38,878,360

AND, the Board of Education, on March 23, 2022, voted to submit to the Executive County Superintendent a Tentative Budget for fiscal year 2022-2023 as follows:

	General Fund	Special Revenues	Debt Service	Total
2022 - 2023 Total Expenditures	\$47,100,475	\$1,545,185	\$1,303,600	\$49,949,260
Less: Anticipated Revenues	\$9,423,231	\$1,545,185	\$341,766	\$11,310,182
Taxes to be Raised	\$37,677,244	N/A	\$961,834	\$38,639,078

AND, the Tentative Budget was approved by the Executive County Superintendent

AND, the Board of Education has now determined to modify the Tentative Budget because the Chapter 44 reduction to the Local Tax Levy for \$239,282 was reversed. The Tax Levy from Local Sources 10-1210 was \$37,677,244 on the tentative budget, the revised amount on the final budget is \$37,916,526. General Supplies appropriations line 11-190-100-610 was \$1,145,724 on the tentative budget, the revised amount on the final budget is \$1,385,006.

BE IT RESOLVED, the Board of Education approves the modification of the Tentative Budget as follows:

Budget Line	Description	Tentative Budget	Final Budget	Change	Explanation
100	Local Tax Levy	\$37,677,244	\$37,916,526	\$239,282	Reversal of Chapter 44 adjustment
3080	General Supplies	\$1,145,724	\$1,385,006	\$239,282	Reversal of Chapter 44 adjustment

RESOLUTION NO. FFA-xxx-22
MAXIMUM TRAVEL 2022-2023

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$110,000.00 for the 2022-2023 school year. The maximum travel expenditure amount for the 2021 - 2022 school year is \$110,000.00, of which \$12,715.84 has been spent and \$400.00 is encumbered to date.

RESOLUTION NO. FFA-xxx-22
TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2022-2023

The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a board of education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$1,500.00 for all staff and board members for the 2022-2023 school year; and

BE IT FURTHER RESOLVED, the School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

RESOLUTION NO. FFA-xxx-22

CAPITAL RESERVE ACCOUNT WITHDRAWAL

BE IT RESOLVED that the Board of Education includes in the budget a capital reserve withdrawal in the amount of \$1,206,000 for:

PROJECT	AMOUNT
District Wide Bollards	\$50,000
HS Tennis Courts	\$90,000
HS Turf Fields	\$1,000,000
HV Floor - Multi-purpose Room	\$66,000

RESOLUTION NO. FFA-xxx-22

PROFESSIONAL SERVICES 2022-2023

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3

NOW, THEREFORE, BE IT RESOLVED, that the Pequannock Township Board of Education hereby establishes the following maximums for the 2022-2023 year as follows:

PROFESSIONAL SERVICE	AMOUNT
Legal	\$185,000
Audit	\$53,485
Physician	\$17,000
Architect/Engineer	\$35,000
Negotiator	\$15,000
TOTAL	\$305,485

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs.

RESOLUTION NO. FFA-xxx-22

APPROVAL OF ADJUSTMENT FOR BANKED CAP

BE IT RESOLVED that the Board of Education includes in the tentative budget the adjustment for banked cap in the amount of \$37,258. In accordance with N.J.A.C. 6A:23A-10.3(b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used to/for the increase in purchased services for paraprofessional staff for special education students. The Board of Education will complete this by June 30, 2023 and it acknowledges that it cannot be deferred or incrementally completed over a longer period of time.

RESOLUTION NO. FFA-xxx-22

TRANSFER OF FUNDS FOR MARCH 2022

RESOLVED, that the Board of Education approves the transfer of funds within the 2021-2022 budget from March 1, 2022 through March 31, 2022, in accordance with the attached list, which shall become a part of the record.

RESOLUTION NO. FFA-xxx-22

PAYMENT OF BILLS – MARCH 24, 2022 TO APRIL 25, 2022

RESOLVED, that the Board of Education approves the Bills List, from March 24, 2022 to April 25, 2022, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	
Capital Projects Fund 30	
Food Service Fund 6x	

RESOLUTION NO. FFA-xxx-22

APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATIONS FOR MARCH 2022

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for March 2022.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of March 2022, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of March 2022, the Board Secretary's Monthly Financial Report did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FFA-xxx-22

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR MARCH 2022

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of March 2022 for the High School Activities Account, the High School Interscholastic Athletic Account; the Pequannock Valley School Student Activities Account; and Pomptonian.

APPROVAL TO ACCEPT DONATIONS TO THE PEOUANNOK TOWNSHIP SCHOOL DISTRICT

DONATION	TO	DONATED BY
Books	Hillview School	PTEA

APPROVAL OF LINCOLN INVESTMENT 403(b)

FURTHER RESOLVED that the Board authorizes the Business Administrator to act on the Board's behalf with respect to this plan, and to take any and all actions necessary or desirable to implement, maintain and administer the plan set forth above in accordance with the Board's intentions, and all applicable state and federal laws.

APPROVAL OF THE COUNTY OF BERGEN CO-OP

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Pequannock Township Public Schools

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT:

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE:

This resolution shall take effect immediately upon passage.

RESOLUTION NO. FFA-xxx-22

AWARD OF THE TURF FIELD CONTRACT

RESOLVED, that the Board does hereby awards the turf field upgrade contract to Keystone Sports Construction through Sourcewell Co-op #0605518-AST not to exceed \$1,000,000 for the 2022-2023 school year.

POLICY

Ms. Megan Dempsey, Chair

Action Item for April 25, 2022 Regular Business Meeting:

P-22-22 Approval of New and Revised Board Policies and Regulations for Second Reading and Adoption

RESOLUTION NO. P-xx-22

APPROVAL OF REVISED BOARD POLICY FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board policy as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Teaching Staff Members</i>	3233 - Political Activities

OTHER

Action Item for April 25, 2022 Regular Business Meeting:

RESOLUTION NO. O-10-22

APPROVAL OF HIB INVESTIGATION DECISIONS

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigations and directs the School Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
NB-02-22
PTHS-01-22

OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

- Paul Mahler of Pompton Plains and President of Propel Pequannock, spoke against the “don’t say gay bill” in Florida.

OLD BUSINESS

Mr. Ciresi would like work to begin on the change of school start times as soon as possible. Mr. Portas explained that steps have already been taken by reaching out to districts who have undertaken the change already. He feels that the time change can be put into place by the 2023-2024 school year. Dr. Sheridan responded to questions the Board had from a previous meeting regarding the Seal of Biliteracy test, World Language for the elementary schools, Ready Math program, Edu Planet, STEM Advisory Committee, 3:1 services model, Summer Enrichment, and Title I Tutoring. A discussion ensued regarding sale of unworn portions of the turf field for a fundraiser.

NEW BUSINESS

Mr. Blumert announced that the first negotiations meeting of the PTEA is upcoming and he will keep the Board informed.

BOARD MEMBER ANNOUNCEMENTS

Board members shared events that they attended such as the Color Run, Casino Night, John Morelli’s “Dirt,” Hillview Soiree. Mr. MacSweeney attended the Morris County Ed Services Commission Meeting and he reported that the Park Lake School property was sold. Mrs. Shenton attended the DEI Committee meeting.

CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss attorney-client privilege and student matters. Said matters will be made public upon their disposition. No action will be taken.

Motion by: Senyk	Second by: Esposito	Voice Vote: 9-0-0	Time: 8:12 pm
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ADJOURNMENT OF PUBLIC MEETING

Motion by: Senyk	Second by: Shenton	Voice Vote: 9-0-0	Time: 9:03 pm
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Respectfully,



Sallyann McCarty
Board Secretary

FUTURE PUBLIC BOARD MEETINGS

Monday, April 25, 2022	Regular Business Meeting/Public Budget Hearing	7:00 P.M.	PTHS
Monday, May 9, 2022	Workshop Meeting	7:00 P.M.	PTHS