Clear Form PR-5(a)

THINK LEARN BE MORE TOGETHER

POCATELLO/CHUBBUCK SCHOOL DISTRICT 25

LEARNING TODAY FOR THE POSSIBILITIES OF TOMORROW

AUTHORIZATION FOR SUPP. SERVICE PAY – STUDENT ACTIVITIES - CERTIFIED

Date(s) of Service:_____ School:_____

Charge to Expense Code:100 E 515000 132 122 090

Employee SSN/ID	Employee Name	Days/Hours	Rate	Total
			TOTAL:	$ 0.00
Total Supplemental Service Pay	$ 0.00	Benefits 21.84%	$ 0.00	GRAND TOTAL $ 0.00

Principal/Supervisor's Signature: _____ Date: _____

Check Number:_____ Check Date:_____ Check Amount: $ 0.00

Submit to the Business Office / Payroll Department with a check for the Grand Total amount. Please submit once per month, one day prior to the payroll due date. Make sure you have entered your check information above.

Original to Business Office / Payroll with check.

Revised: 09/12/2024