

**Minutes of the  
March 21, 2022  
Regular Meeting of the  
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, March 21, 2022. Superintendent Dr. Marc Faulkner, Deputy Superintendent Dr. Kevin Pitts, Assistant Superintendent of Curriculum, Instruction & Assessment Jennifer Crook, Executive Director of Finance Brenda Poteet, Executive Director of Special Programs Lisa Howard, Executive Director of Human Resources Leslie Smith, Max Rutherford, Rob Rogers, Nickolas Smith, Heather Jenkins, and Kristin Dutschmann met with the following trustees: Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley, and Travis Louge.

**1. Call to Order**

Rick Hines called the meeting to order at 6:00 p.m. noting that a quorum of board members was present. He also noted that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

**2. Prayer**

The prayer was led by Trey Oakley.

**3. Pledge of Allegiance**

The pledge was led by Middle School Science Fair Participants in attendance at the meeting.

**4. China Spring ISD Mission and Vision statements**

**A. MISSION STATEMENT**

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

**B. VISION STATEMENT**

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

**C. BELIEF STATEMENT**

Embracing diversity, collaboration, and inclusion are necessary for success.

Rick Hines read the statements.

**5. Staff Recognition**

Dr. Faulkner presented staff recognition plaques to Ben May - Elementary Faculty Member of the Month, Tricia Hepler – Secondary Faculty Member of the Month and Jennifer Hughes, Staff Member of the Month.

**6. Public Comment**

There was no public comment.

**7. Consideration, discussion, and possible approval of the minutes from the February 21, 2022 regular board meeting and the March 2, 2022 called board meeting (Action Item)**

Holly Dunham moved and Trey Oakley seconded the motion to accept the minutes for the February 21, 2022 regular board meeting and the March 2, 2022 called board meeting as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Travis Louge voted in favor of the motion. The motion carried unanimously.

**8. Reports to the Board (Information Item)**

**A. Extra-curricular/student organizations**

1. Athletics
2. Band
3. FFA

**B. Campus Principals**

**C. Executive Director of Finance**

**D. Assistant Superintendent of Curriculum, Instruction, and Assessment**

**E. Executive Director of Special Programs**

**F. Executive Director of HR**

**G. Deputy Superintendent**

**H. Superintendent**

- A. Mr. Nicholson reported on band successes and events. Mr. Day reported on FFA successes. Athletic report was in the board book.
- B. Principals highlighted campus happenings.
- C. Executive Director of Finance Brenda Poteet presented the Executive Director of Finance Report.
- D. Assistant Superintendent of Curriculum, Instruction & Assessment Jennifer Crook highlighted the upcoming staff development Destination PD day.
- E. Executive Director of Special Programs Lisa Howard highlighted district Special Ed happenings.
- F. Executive Director of HR Leslie Smith reported on HR happenings.
- G. Deputy Superintendent Kevin Pitts highlighted happenings in maintenance, transportation and food service areas.
- H. Dr. Faulkner gave the Superintendent's report:
  - 1. Resignations – Dr. Faulkner reported on resignations: Allison Boyle, FCS HS; Jenny McCaslin – 6<sup>th</sup> grade; Gayla Parker – SS HS & Tennis Coach; Brenda Poteet – Exec Dir of Finance; and Matt Loucks – HS/coach. He noted several other resignations that were received after the board packet was made up – they will be included in next month's report.
  - 2. Construction Report – no update due to upcoming weather; will take a tour in the upcoming weeks
  - 3. Dr. Faulkner highlighted the recent Education Foundation awards ceremony and the upcoming Education Foundation golf tournament.

**9. Review district purchases of supplies and personal property (Information Item)**

There were no questions on district purchases of supplies.

**10. Consideration, discussion, and possible approval of a new interlocal participation agreement between CSISD and the TASB Risk Management Fund (Action Item)**

Chris Gerick moved and Travis Louge seconded the motion to approve the new interlocal participation agreement between CSISD and TASB Risk Management Fund as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Travis Louge voted in favor of the motion. The motion carried unanimously.

The board opted to move items 11 and 12 to the end of the meeting and skip to item 13.

**13. Consideration, discussion, and possible approval of purchasing 55 new computers for the new elementary labs (Action Item)**

Jeff Bradburn moved and Bubba Galvan seconded the motion to approve the purchase of 55 computers for the new elementary labs from Dell at a cost of \$41,692.20 utilizing DIR contract and funded by ESSER III as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Travis Louge voted in favor of the motion. The motion carried unanimously.

**14. Consideration, discussion, and possible approval of Sensory and Adaptive Function Equipment for the motor skills lab at the new elementary school (Action Item)**

Trey Oakley moved and Holly Dunham seconded the motion to approve the purchase of a motor skills lab from Fun and Function at a cost of \$25,081.02 utilizing TIPS coop pricing as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Travis Louge voted in favor of the motion. The motion carried unanimously.

**15. Consideration, discussion, and possible approval of purchasing one or two used trucks for maintenance department. (Action Item)**

Travis Louge moved and Bubba Galvan seconded the motion to approve purchase of up to 2 trucks for the maintenance department not to exceed \$40,000 as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Travis Louge voted in favor of the motion. The motion carried unanimously.

**16. Discussion of future agenda items (Information Item)**

New Hire Contracts for 2022-2023  
 Renewal of Current Teaching Staff for 2022-2023  
 Food Service Contract  
 SHAC (Student Health Advisory Committee) Report  
 2022-2023 Budget Process Update

The board returned to item 11.

**11. Executive Session, Govt. Code 551.074**

**A. Consideration, discussion, and possible approval of new teacher contracts for the 2022-2023 school year (Action Item)**

**B. Superintendent/Board Goals**

**C. Personnel discussion for the 2022-2023 School Year**

The Board went into Executive Session at 6:40 p.m. and returned at 8:02p.m.

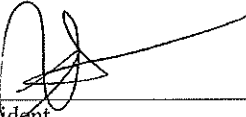
**12. Action arising from Executive Session (Action Item)**


A. Holly Dunham made a motion and Chris Gerick seconded the motion to approve a 10 month probationary contract for Lindsey Morton (ELAR MS) as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Travis Louge voted in favor of the motion. The motion carried unanimously.

**17. Adjourn (Action Item)**

Bubba Galvan moved and Trey Oakley seconded the motion to adjourn the meeting. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Travis Louge voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 8:02p.m.

  
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President

  
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Secretary