

**EATON BOARD OF EDUCATION REGULAR MEETING**  
**Hollingsworth East Elementary School Cafeteria**  
**November 2, 2015**  
**6:00 p.m.**

**I. Opening of the Meeting**

**A. Call to Order** – President

**B. Roll Call** – President

R. Cooper\_\_\_ L. Noble \_\_\_ T. Parks\_\_\_ J. Renner \_\_\_ K. Shepherd \_\_\_

**C. Pledge of Allegiance**

**D. Recognition of Visitors**

1. Christi Delloma, Site Manager of Preble County Head Start, and Debby Barnett, Preble County Educational Service Center, to discuss Step Up to Quality state rating system and collaborating with school districts about early childhood education.

**E. Executive Session (if necessary)**

\_\_\_\_\_ invited to participate in executive session.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to convene executive session.

Cooper\_\_\_ Parks \_\_\_ Renner \_\_\_ Shepherd \_\_\_ Noble\_\_\_

President declares motion \_\_\_\_\_.

President convenes executive session at \_\_\_\_\_ p.m.

President resumes open session at \_\_\_\_\_ p.m.

**F. Other Opening Business**

**II. Treasurer's Business – Priscilla Dodson**

**A. The Treasurer recommends approval of the following:**

1. Approve minutes of the October 7, 2015 Special Board Meeting.
2. Approve minutes of the October 8, 2015 Special Board Meeting.
3. Approve minutes of the October 12, 2015 Regular Board Meeting.

4. Approve minutes of the October 15, 2015 Special Board Meeting.
5. Approve minutes of the October 22, 2015 Special Board Meeting.
6. Submission of Warrants.
7. Submission of Financial Report.
8. Submission of Investment.
9. Approve FY16 Supplemental Appropriations.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve agenda Item II. A.

Discussion

Cooper \_\_\_ Parks \_\_\_ Renner \_\_\_ Shepherd \_\_\_ Noble \_\_\_

President declares motion \_\_\_\_\_.

### **B. Employment – Classified Staff**

The Treasurer recommends the employment of Rebecca Thompson as Secretary to the Treasurer's Office, effective November 16, 2015. Employment contingent upon certification (where applicable), criminal background check, and all other state and local requirements. Salary and duties per Board Policy and Administrative Rules and Regulations.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve agenda Item II. B.

Discussion

Cooper \_\_\_ Parks \_\_\_ Renner \_\_\_ Shepherd \_\_\_ Noble \_\_\_

President declares motion \_\_\_\_\_.

## **III. Reports**

**A. Miami Valley Career Technology Center Report** – Terry Parks

**B. Parks and Recreation Board Report** – Keith Shepherd

**C. Superintendent's Report** – Dr. Barbara Curry

**D. Other Reports** – Derek Flatter, Project Lead the Way

## **IV. Old Business**

## V. New Business

### A. Employment of Consultant

The Board of Education recommends the employment of Rachel Tait as a Consultant to the Treasurer's Office on a Limited Contract, beginning November 2, 2015 and ending on December 31, 2015, not to exceed 10 days.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve agenda Item V.A.

Discussion

Cooper \_\_\_ Parks \_\_\_ Renner \_\_\_ Shepherd \_\_\_ Noble \_\_\_

President declares motion \_\_\_\_\_.

### B. Employment of Treasurer

The Board of Education recommends the employment of Rachel Tait as Treasurer, on a three and a half (3.5) year contract (January 1, 2016 – July 31, 2019).

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve agenda Item V.B.

Discussion

Cooper \_\_\_ Parks \_\_\_ Renner \_\_\_ Shepherd \_\_\_ Noble \_\_\_

President declares motion \_\_\_\_\_.

### C. Employment – Non- Certificated Staff – Athletics

The following position has been posted and neither an employee of the district holding an educator license, who meets all of the Board's qualifications, nor a nonemployee of the district holding an educator license, who meets all of the Board's qualifications, has applied for, been offered, or accepted the position. The Administration recommends the employment of the following nominee on a one-year limited contract for the 2015-2016 school year, or as noted, contingent upon completion of all state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

1. Brett Beare - Middle School Wrestling Coach

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve agenda Item V.C.

Discussion

Cooper \_\_\_ Parks \_\_\_ Renner \_\_\_ Shepherd \_\_\_ Noble \_\_\_

President declares motion \_\_\_\_\_.

**D. Employment – Certificated Staff – Substitute Teachers/Tutors as certified by the Preble County Educational Service Center**

The Administration recommends approval of the following substitute teachers/home instruction tutors for the 2015-2016 school year, as certified by the Preble County Educational Service Center.

1. Karen Allen
2. Robert Bush
3. Allen Karn
4. Rhonda Kuhbander
5. Nicole Parris
6. Jeffrey Schmidt
7. Kimberly Towe
8. Abby VanGorden-White
9. Megan Winn

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve agenda Item V.D.

Discussion

Cooper \_\_\_ Parks \_\_\_ Renner \_\_\_ Shepherd \_\_\_ Noble \_\_\_

President declares motion \_\_\_\_\_.

**E. Employment – Non-certificated Staff – Substitutes**

The Administration recommends employment of the following substitutes for the 2015-2016 school year. Employment contingent upon certification (if necessary), criminal background checks, and all applicable state and local requirements. Salary and duties per Board Policy and Administrative Rules and Regulations with no fringe benefits.

1. Dustin Crothers – Substitute Bus Driver
2. Amy Hoefler – Substitute Cafeteria Worker
3. Stephanie Jennings – Substitute Cafeteria Worker, retroactive to August 21, 2015

4. Rebecca Thompson – Substitute Secretary.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve agenda Item V.E.

Discussion

Cooper \_\_\_ Parks \_\_\_ Renner \_\_\_ Shepherd \_\_\_ Noble \_\_\_

President declares motion \_\_\_\_\_.

**F. Approval of Volunteers**

The Administration recommends approval of the following volunteers for the 2015-2016 school year, contingent upon completion of all state and local requirements, including criminal background checks if necessary.

1. Will Amburgy – Volunteer Baseball Coach
2. Ron Gard – Volunteer Middle School Boys Basketball Coach

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve agenda Item V.F.

Discussion

Cooper \_\_\_ Parks \_\_\_ Renner \_\_\_ Shepherd \_\_\_ Noble \_\_\_

President declares motion \_\_\_\_\_.

**G. Substitute Pay Scale**

The Administration recommends approval to increase the rate of pay for substitute transportation aides to \$11.75 per hour.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve agenda Item V.G.

Discussion

Cooper \_\_\_ Parks \_\_\_ Renner \_\_\_ Shepherd \_\_\_ Noble \_\_\_

President declares motion \_\_\_\_\_.

**H. Board Policy Updates**

The Administration recommends the second reading and adoption of the following updated board policies.

1. 1220 – Employment of the Superintendent (Attachment A)
2. 1310 – Employment of the Treasurer (Attachment B)
3. 1520 – Employment of Administrators (Attachment C)
4. 3120 – Employment of Professional Staff (Attachment D)
5. 3120.08 – Employment of Personnel For Co-Curricular/Extra-Curricular Activities (Attachment E)
6. 3120.09 – Volunteers (Attachment F)
7. 4120 – Employment of Classified Staff (Attachment G)
8. 4120.08 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities (Attachment H)
9. 4120.09 – Volunteers (Attachment I)
10. 5136 –Personal Communication Devices (Attachment J)

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve agenda Item V.H.

Discussion

Cooper \_\_\_ Parks \_\_\_ Renner \_\_\_ Shepherd \_\_\_ Noble \_\_\_

President declares motion \_\_\_\_\_.

#### **I. Board Policy Updates**

The Administration recommends the first reading of the following updated policy.

1. 3220 – Standards-Based Teacher Evaluation (Attachment K).

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve agenda Item V.I.

Discussion

Cooper \_\_\_ Parks \_\_\_ Renner \_\_\_ Shepherd \_\_\_ Noble \_\_\_

President declares motion \_\_\_\_\_.

#### **J. Memorandum of Understanding**

The Administration recommends approval of the following memorandums of understanding for use of facilities and grounds in the event of an emergency, pursuant to state requirements for the school Crisis Management Plan.

1. Memorandum of Understanding between the Eaton Community School District and the Eaton Church of the Brethren (Attachment L).
2. Memorandum of Understanding between the Eaton Community School District and the Preble County Fair Board (Attachment M).

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve agenda Item V.J.

Discussion

Cooper \_\_\_ Parks \_\_\_ Renner \_\_\_ Shepherd \_\_\_ Noble \_\_\_

President declares motion \_\_\_\_\_.

**K. Agreement with Miami Valley Career Technology Center**

The Administration recommends approval of the agreement with the Miami Valley Career Technology Center to create and operate a Project Lead the Way Middle School Satellite Program (Attachment N).

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve agenda Item V.K.

Discussion

Cooper \_\_\_ Parks \_\_\_ Renner \_\_\_ Shepherd \_\_\_ Noble \_\_\_

President declares motion \_\_\_\_\_.

**L. Amend Contract with Waycross Community Media**

The Administration recommends approving the amended contract with Waycross Community Media to provide video production services for the 2016 graduation ceremony, originally approved at the July 13, 2015 board meeting. The amended contract corrects the event date from May 22, 2016 to June 4, 2016.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve agenda Item V.L.

Discussion

Cooper \_\_\_ Parks \_\_\_ Renner \_\_\_ Shepherd \_\_\_ Noble \_\_\_

President declares motion \_\_\_\_\_.

**M. Use of Facilities Requirements**

The Administration recommends approval to waive the insurance requirements related to the use of facilities by all Eaton and Dixon alumni groups.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve agenda Item V.M.

Discussion

Cooper\_\_\_ Parks \_\_\_ Renner \_\_\_ Shepherd \_\_\_ Noble\_\_\_

President declares motion \_\_\_\_\_.

**N. Athletic Camp and Clinics**

The Administration recommends approval of the following athletic camp and clinics.

1. Youth Cheerleading Camp, grades K-6, January 13-15, 2016.
2. Girls Basketball Youth Clinic, grades 2-6, November 21, 2015, December 19, 2105 and January 16, 2016.
3. Boys Basketball Youth Clinic, grades 2-6, November 14, 2015, December 12, 2015 and January 9, 2016.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve agenda Item V.N.

Discussion

Cooper\_\_\_ Parks \_\_\_ Renner \_\_\_ Shepherd \_\_\_ Noble\_\_\_

President declares motion \_\_\_\_\_.

**O. Obsolete Item**

The Administration recommends approval to declare certain items as obsolete and to dispose of them accordingly.

1. Volleyball ball cart, tag number 13890, Eaton High School Athletics.
2. Volleyball ball cart, tag number 13891, Eaton High School Athletics.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve agenda Item V.O.



Discussion

Cooper\_\_\_ Parks \_\_\_ Renner \_\_\_ Shepherd \_\_\_ Noble\_\_\_

President declares motion \_\_\_\_\_.

**P. Donations**

The Administration recommends acceptance of the following donations:

1. From Loudy's Office Supply, Sharp Copy Machine MX-B401 for District use.
2. From Kara Elliot, Children's Books to East Elementary.
3. From multiple donors, clothing to East Elementary.
4. From Anna Swihart, books and monetary donation for the East Elementary Library.
5. From Jeffrey Ober, books and monetary donation for the East Elementary Library.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve agenda Item V.P.

Discussion

Cooper\_\_\_ Parks \_\_\_ Renner \_\_\_ Shepherd \_\_\_ Noble\_\_\_

President declares motion \_\_\_\_\_.

**Q. Executive Session (if needed)**

To discuss the employment of a public employee or official.

\_\_\_\_\_ invited to participate in executive session.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to convene executive session.

Cooper\_\_\_ Parks \_\_\_ Renner \_\_\_ Shepherd \_\_\_ Noble\_\_\_

President declares motion \_\_\_\_\_.

President convenes executive session at \_\_\_\_\_ p.m.

President resumes open session at \_\_\_\_\_ p.m.

## VI. Adjournment

Motion by \_\_\_\_\_, seconded by  
\_\_\_\_\_ to adjourn the meeting.

Discussion

Cooper\_\_\_ Parks \_\_\_ Renner \_\_\_ Shepherd \_\_\_ Noble\_\_\_

President declares motion \_\_\_\_\_.

President adjourns meeting at \_\_\_\_\_ p.m.

### Upcoming Board Meetings

#### Regular Meeting

Monday, December 14, 2015 – 6:00 p.m.

Hollingsworth East Elementary

