

EATON BOARD OF EDUCATION REGULAR MEETING
Hollingsworth East Elementary School Cafeteria
November 4, 2013
6:00 p.m.

I. Opening of the Meeting

1. **Call to Order** – President Joe Renner called the meeting to order.

2. **Roll Call** – President

R. McKinney Y D. Mowen Y T. Parks Y B. Pool Y J. Renner Y

3. **Pledge of Allegiance** – The Pledge of Allegiance was recited.

4. **Adopt the Agenda**

Motion by Mr. Mowen , seconded by Mr. Pool to adopt the agenda.

Discussion.

McKinney Y Mowen Y Parks Y Pool Y Renner Y

President declares motion **PASSED.**

#1314-121

5. **Recognition of Student**

The Eaton School Board of Education and Administration wishes to recognize Cameron Willis for his outstanding sportsmanship and representation of Eaton Community Schools, and congratulate him on placing fourth at the State Golf Tournament.

6. **Recognition of Visitors** – There were no visitors who wished to be recognized.

7. **Other Opening Business** -- None

II. Treasurer's Business – Priscilla Dodson

1. **The Treasurer recommends approval of the following:**

- A. Approve minutes of the October 14, 2013 Regular Board Meeting.
- B. Approve minutes of the October 30, 2013 Special Board Meeting.
- C. Submission of Warrants.
- D. Submission of Financial Report.
- E. Submission of Investment Report.
- F. Approve FY14 Supplemental Appropriations.
- G. Approve contract with Industrial Appraisal Company for the fixed assets accounting control and insurance valuation purposes (Attachment A).

- H. Approve contract with the Preble County Educational Service Center for FY14 Mental Health Services in the amount of \$10,600.00.
- I. Transfer \$36,064.74 from 010-9001 OSFC Project Local Share BABS ES to 010-9010 OSFC Project Local Share BABS MS.
- J. Approve new fund 300-9801 Tournament Soccer Fund.
- K. Transfer \$500,000 from 010-9210 OSFC Project State Share MS drawdown to 010-9006 OSFC Project State Share Elementary drawdown

Motion by Mr. McKinney, seconded by Mr. Mowen, to approve agenda Item II. 1.

Discussion

McKinney Y Mowen Y Parks Y Pool Y Renner Y

President declares motion PASSED.

#1314-122

II. OLD BUSINESS

1. Miami Valley Career Technology Center Report – Doug Mowen – There had not been an MVCTC meeting since our last meeting in October.
2. Parks and Recreation Board Report – Joe Renner – No meeting, no report
3. Superintendent's Report – Dr. Barbara Curry discussed coaches participating in workshops. Needed guidance on using professional days or personal days. It seemed a combination of 1 professional day, then personal days after that was acceptable to the board. Dr. Curry led discussion re: cheerleading on Sunday. The conclusion was that cheerleading on Sunday seems to be a family event so the Board endorses cheer leading on Sunday.
4. Director of Education – Cindy Neanen congratulated Mandy Jerdon on her honor from Battelle for 7th grade math. Mrs. Neanen reported on Race to the Top and MAP testing as well as several other items.
5. Principal's Report – Kip Powell reported on attendance at Bruce Elementary.
6. Supervisor's Report – Rodger Clark reported that training sessions are scheduled for the middle school auditorium's sound equipment as well as Bruce and Middle School classroom equipment including interactive projectors, phones, sound systems and lighting. Eaton Computer has virtualized our main server for the district which will increase the speed of our primary domain server. Mr. Clark reported on several other items as well.
7. Other Old Business – None

III. New Business

1. Retirement

The Administration recommends approval of the following retirement and resignation.

- A. Angela Massie, Cafeteria Worker, resignation as of September 27, 2013.
- B. Michael Wehrley, Custodian, resignation for the purpose of retirement, effective January 1, 2014.

Motion by Mr. McKinney, seconded by Mr. Pool, to approve agenda Item IV. 1.

Discussion

McKinney Y Mowen Y Parks Y Pool Y Renner Y

President declares motion PASSED.

#1314-123

2. Employment – Classified Staff

The Administration recommends the employment of the following personnel for the 2013-2014 school year, effective the day after board approval unless otherwise noted. Employment contingent upon certification (where applicable), criminal record check, and all other state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

- A. Tom McKee, Bus Driver.
- B. Sonny Shepherd, Custodian.
- C. Janet White, Educational Aide.
- D. Susan Wible, Educational Aide.

Motion by Mr. McKinney, seconded by Mr. Mowen, to approve agenda Item IV. 2 A-D.

Discussion -- None

McKinney Y Mowen Y Parks Y Pool Y Renner Y

President declares motion PASSED.

#1314-124

- E. Scott Aten, Custodian.

Motion by Mr. McKinney, seconded by Mr. Pool, to approve agenda Item IV. 2 E.

Discussion-- None

McKinney Y Mowen AB Parks N Pool Y Renner Y

President declares motion PASSED.

#1314-125

3. Employment – Certificated Staff – Substitute Teachers/Tutors as certified by the Preble County Educational Service Center

The Administration recommends approval of the substitute teachers/home instruction tutors for the 2013-2014 school year, as certified by the Preble County Educational Service Center.

- A. Jacob Blevins
- B. Daryl Foster
- C. Amberly Pettey
- D. Katherine Schroeder

Motion by Mr. McKinney, seconded by Mr. Mowen, to approve agenda Item IV. 3.

Discussion – Mr. McKinney was assured that the district could call a person who is not on the county list for subbing.

McKinney Y Mowen Y Parks Y Pool Y Renner Y

President declares motion PASSED.

#1314-126

4. Employment – Non-Certificated Staff – Extra-Curricular Contracts

The following position has been posted and no certificated staff members have applied. The Administration recommends the employment of the nominees on a one-year limited contract for the 2013-2014 or as noted, contingent upon completion of all state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

- A. Nichole Heiser, 9th Grade Cheerleading Advisor.
- B. Tom Lamberson, 7th Grade Girls Basketball Coach.

Motion by Mr. Pool, seconded by Mr. Mowen, to approve agenda Item IV. 4.

Discussion - None

McKinney Y Mowen Y Parks Y Pool Y Renner Y

President declares motion PASSED.

#1314-127

5. Approval of Volunteer

The Administration recommends approval of the following volunteer for the 2013-2014 school year contingent upon completion of all state and local requirements, including criminal background check, if necessary.

- A. Alexandra Buller, Volunteer Cheerleading Advisor

Motion by Mr. McKinney, seconded by Mr. Mowen, to approve agenda Item IV.5.

Discussion – None

McKinney_Y Mowen_Y Parks_Y Pool_Y Renner_Y

President declares motion PASSED.

#1314-128

6. Authorization to Operate Band Equipment Van

The Administration recommends authorization for the following volunteer to operate the band equipment van during the 2013-2014 school year, pending completion of all state and local requirements.

A. Randall Swartwout

Motion by Mr. McKinney, seconded by Mr. Mowen, to approve agenda Item IV. 6.

Discussion - None

McKinney_Y Mowen_Y Parks_Y Pool_Y Renner_Y

President declares motion PASSED.

#1314-129

7. Board of Education Policy Update

The Administration recommends the second reading and adoption of the following revisions to the Board of Education policies.

- A. Policy GBK – No Tobacco Use on District Property by Staff Members (Attachment B).
- B. Policy JFCG – Tobacco Use by Students (Attachment C).

Motion by Mr. Mowen, seconded by Mr. McKinney, to approve agenda Item IV. 7.

Discussion – Discussion followed among board members, Mr. Couch and Dr. Curry. Mr. Pool pointed out regarding tobacco use the district property lines and what authority does the district have? Some discussion about the sheriff's office monitoring the area around the grounds. Dr. Curry will put a recommendation together for future clarification.

McKinney_Y Mowen_Y Parks_Y Pool_Y Renner_Y

President declares motion PASSED.

#1314-130

8. Approval of Out-of-State Employee Travel

The Administration recommends approval of out-of-state travel for the following employee.

- A. Keith Shultz to attend a bullying prevention seminar in Covington, Kentucky on December 6, 2013.

Motion by Mr. Pool, seconded by Mr. Mowen, to approve agenda Item IV. 8.

Discussion - None

McKinney Y Mowen Y Parks Y Pool Y Renner Y

President declares motion PASSED.

#1314-131

9. Agreement with Preble County YMCA

The Administration recommends approval of the rental agreement with the Preble County YMCA for use of the YMCA's pool for the Eaton High School Swim Team, retroactive to November 1, 2013 (Attachment D).

Motion by Mr. Mowen, seconded by Mr. McKinney, to approve agenda Item IV. 9.

Discussion - None

McKinney Y Mowen Y Parks Y Pool Y Renner Y

President declares motion PASSED.

#1314-132

10. Memorandum of Understanding

The Administration recommends approval of the memorandum of understanding with Miami Valley Career Technology Center, for the purpose of compliance with Ohio Revised Code 3311.19, JVSD Board Governance (Attachment E).

Motion by Mr. Mowen, seconded by Mr. Parks, to approve agenda Item IV. 10.

Discussion - None

McKinney Y Mowen Y Parks Y Pool Y Renner Y

President declares motion PASSED.

#1314-133

11. Amendment to the October 14, 2013 Board Resolution

The Administration recommends amending Resolution number 1314-100 Item B, of the October 14, 2013 Board Agenda to reflect the employment of Ann Bruce as Student Council Advisor (1/2 Stipend) in place of Jessica Dehart.

Motion by Mr. McKinney, seconded by Mr. Mowen, to approve agenda Item IV. 11.

Discussion - None

McKinney Y Mowen Y Parks Y Pool Y Renner Y

President declares motion PASSED.

#1314-134

12. Donation

The Administration recommends acceptance of the following donation.

A. From the Bruce PTA to Bruce Elementary, Library Books.

Motion by Mr. McKinney, seconded by Mr. Mowen, to approve agenda Item IV. 12.

Discussion

McKinney Y Mowen Y Parks Y Pool Y Renner Y

President declares motion PASSED.

#1314-135

13. Other New Business

Mr. Mowen informed the board that Mr. Greg Smith will be at the December meeting to present the savings the district has experienced during the past several years because of the improvements the district has made on energy items.

14. Executive Session (if necessary)

The Superintendent and Treasurer were invited to participate in executive session to discuss employment of a public official and sale of property

Motion by Mr. Pool, seconded by Mr. Mowen to convene executive session.

McKinney Y Mowen Y Parks Y Pool Y Renner Y

President declares motion PASSED.

#1314-136

President convenes executive session at 6:47 p.m.

President resumes open session at 7:14 p.m.

Mr. Mowen made a motion to set the deadline to receive offers on the Middle School property located at N. Cherry St. to Friday, November 29, 2013 at 3:00 p.m. Mr. Pool seconded.

McKinney Y Mowen Y Parks Y Pool Y Renner Y

President declares motion PASSED.

#1314-137

Next, Mr. Renner made a motion to change the format of the Principal's reports to mirror Mrs. Friesel's reports. Mr. McKinney seconded.

McKinney Y Mowen Y Parks N Pool Y Renner Y

President declares motion _____ PASSED _____.

#1314-138

Adjournment

Motion by _____ Mr. McKinney, seconded by _____ Mr. Mowen, to adjourn the meeting.

Discussion

McKinney Y Mowen Y Parks Y Pool Y Renner Y

President declares motion _____ PASSED _____.

#1314-139

President adjourns meeting at _____ 7:20 p.m.

DATE _____

SUPERINTENDENT _____ TREASURER _____

Upcoming Board Meetings:

Special Meeting
Thursday, November 7, 2014 – 6:30 p.m.
Treasurer's Office

Regular Meeting
Monday, December 9, 2013 – 6:00 p.m.
Hollingsworth East Elementary

EATON BOARD OF EDUCATION SPECIAL MEETING

Treasurer's Office

November 27, 2013 – 7:00 a.m.

I. Opening of the Meeting

1. Call to Order – President Renner called the meeting to order.

2. Roll Call – President

D. Mowen Y R. McKinney Y T. Parks Y B. Pool Y J. Renner Y

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

II. Treasurer's Business – Priscilla Dodson

1. The Treasurer recommends approval of the following:

- i. Approve transfer of \$180,029.49 from 001-0000 General Fund to 001-9164 House Bill #264 for bond payment.
- ii. Approve advance of \$500,000.00 from General Fund 001-0000 to Athletic, Arts and Wellness (AAW) 00-9007 to be returned.

Motion by Mr. Mowen, seconded by Mr. McKinney to approve agenda Item II 1.

Discussion.

Mowen Y McKinney Y Parks Y Pool Y Renner Y

President declares motion PASSED.

#1314-140

III. New Business

1. Resolution

The Administration recommends approval of **A RESOLUTION (I) AUTHORIZING THE REJECTION OF BIDS FOR THE PHASE II IMPROVEMENTS IN CONNECTION WITH THE EATON COMMUNITY SCHOOLS ATHLETIC, ARTS AND WELLNESS COMPLEX, (II) AUTHORIZING THE TREASURER TO NOTIFY ALL BIDDERS OF THE INTENT TO REJECT SUCH BIDS, (III) APPROVING THE REVISED DETAILED ESTIMATE OF CONSTRUCTION COST AND CONSTRUCTION DOCUMENTS AND (IV) AUTHORIZING THE**

COMMENCEMENT OF RE-BIDDING INCLUDING THE ADVERTISEMENT FOR AND REVIEW OF BIDS FOR THE PHASE II BID PACKAGES

WHEREAS, the Eaton Community School District, County of Preble, Ohio (hereinafter called the "District") has entered into an agreement with the Eaton Community Schools Athletic, Arts and Wellness Fund (the "Fund") which is part of the St. Clair Foundation for the funding of the design and construction of the Eaton Community Schools Athletic, Arts and Wellness Complex (the "Complex") through the School District (the "Project");

WHEREAS, the Board of Education has contracted with a qualified professional design firm VSWC Architects, Inc. (hereinafter called the "Architect"), under Sections 153.65 to 153.71, O.R.C., to prepare separate plans, specifications and estimates of cost, and such data as the Board of Education deems necessary for the Project;

WHEREAS, the Board of Education has appointed Thomas Doseck as its authorized representative (hereinafter called the "Authorized Representative") to act on its behalf during the planning, bidding, award and construction phases of the Project;

WHEREAS, the District, through the Fund, has expanded the scope of the Project by adding a new baseball field, softball field and related site improvements (the "Phase II Improvements");

WHEREAS, the Architect with the assistance of the Board of Education's Authorized Representative, has completed the scope for construction of the Phase II Improvements in order to facilitate the bidding and awarding of one or more bid packages related thereto (hereinafter called the "Bid Packages"), taking into consideration factors including, but not limited to, time of performance, availability of labor, and overlapping trade jurisdictions;

WHEREAS, the Architect received sealed bids in connection with the Bid Packages at the time and place established for the receipt of such bids in the Notice To Bidders and opened and read aloud said bids immediately thereafter;

WHEREAS, because (i) the Architect has determined that the each of the base bids was substantially higher than 10% of the Detailed Estimate of Cost and (ii) the scope of the Phase II Improvements upon which the Bid Packages were based has been expanded, the Board of Education has decided to (A) reject all bids for the Bid Packages and (B) instruct the Architect to recalculate the Detailed Estimate of Cost for the revised Phase II Improvements;

WHEREAS, the Board of Education now desires to commence the re-bidding process for the Bid Packages as authorized under Section 3313.46, O.R.C.

which reflects the recalculated Detail Estimate of Cost for the expanded scope of Phase II Improvements.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education, that after careful consideration and evaluation of the information before it:

Section 1. The Board of Education hereby rejects all bids for the Bid Packages related to the Phase II Improvements.

Section 2. The Board of Education hereby authorizes the Treasurer to notify all Bidders of the rejection of their bids.

Section 3. The Board of Education, as authorized under Sections 3313.46(A)(1), O.R.C., approves the Detailed Estimate of Cost of \$800,000.00 for the Bid Packages in substantially the form presently on file with this Board of Education.

Section 4. That the Board of Education, as authorized under Section 3313.46(A)(I), O.R.C., approves the draft bid documents for the Bid Packages in substantially the form presently on file with this Board of Education, subject to finalization and approval as to legal form by construction counsel and the procurement of all necessary government approvals.

Section 5. The Board of Education authorizes the Architect, upon finalization of the bid documents and procurement of all necessary government approvals, to commence the bidding process for the Bid Packages in compliance with all applicable laws, including, but not limited to, Sections 9.31, 9.311, 153.12, 153.50, 153.51, 153.52, 153.54 to 153.571, 3313.46, O.R.C., and to use the Detailed Estimate of Cost stated in Section 3 as the estimate of cost to be included in the bidding documents as required by Section 153.12, O.R.C.

Section 6. The Board of Education approves for publication a "Notice To Bidders" for the Bid Packages and authorizes the Architect to publish said Notice for one week in a newspaper of general circulation within the School District and to simultaneously post said Notice on the School District's website prior to the date specified for receiving bids in conformance with Sections 7.12 and 3313.46(A)(2), O.R.C.

Section 7. The Board of Education authorizes the Architect to coordinate the opening of bids for the Bid Packages in compliance with Section 3313.46(A)(3), O.R.C., and, immediately following the opening of all bids, the Architect is authorized to substantiate the bids for responsiveness, then conduct a responsibility investigation of the apparent low bidder for said Bid Packages, and any other bidder as appropriate, in conformance with the Instructions to Bidders and any bid evaluation process agreed to with the Board of Education and its construction counsel, and prepare and submit to the Board of Education a

recommendation about the award or rejection of any bid or bids for the Bid Packages, and the acceptance or rejection of any alternate for the Bid Packages, in accordance with applicable law.

Section 8. The Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, O.R.C.

Section 9. This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education that may be inconsistent or duplicative with the provisions of this resolution.

Motion by Mr. McKinney, seconded by Mr. Mowen to approve agenda Item III 1.

Discussion – Mr. Renner reviewed with the board that Mr. Scholler advised we re-bid.

Mowen Y McKinney Y Parks Y Pool Y Renner Y

President declares motion PASSED.

#1314-141

2. **Accept Change of Date for Accepting Bids**

The Administration recommends approval of extending the date to accept bids on the Middle School and seven (7) parcels located on Cherry Street until Monday, December 2, 2013 at 3:00 p.m. Bids are to be submitted to the Treasurer's Office at 312 N. Barron Street, Eaton, Ohio between the hours of 7:00 a.m. and 3:00 p.m.

Motion by Mr. McKinney, seconded by Mr. Mowen to approve agenda Item III. 2.

Discussion.

Mowen Y McKinney Y Parks Y Pool Y Renner Y

President declares motion PASSED.

#1314-142

3. Adjournment

Motion by Mr. Mowen, seconded by Mr. McKinney to adjourn the meeting.

Discussion.

Mowen Y McKinney Y Parks Y Pool Y Renner Y

President declares motion PASSED.

#1314-143

President adjourns meeting at 7:11 a.m.

DATE _____

PRESIDENT _____ TREASURER Quinn J. Dodson

Upcoming Meetings

Monday, December 9, 2013 – 6:00 p.m.

Hollingsworth East Elementary