

EATON COMMUNITY SCHOOLS BOARD OF EDUCATION
Regular Meeting
February 11, 2013

The Board of Education of Eaton Community Schools met in Regular Session on February 11, 2013 at 6:00 p.m. in the Hollingsworth East Elementary School cafeteria. President Joe Renner called the meeting to order.

ROLL CALL

Doug Mowen – Present Rick McKinney – Present Terry V. Parks – Present
Brian Pool – Absent Joe Renner – Present

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by those present.

ADOPT THE AGENDA

Motion was made by Mr. Mowen and seconded by Mr. McKinney to adopt the agenda. YEAS – Mowen, McKinney, Parks, Renner. President declared motion passed. **#1213-163**

RECOGNITION OF VISITORS

A presentation regarding their community project was given by Girl Scouts Madeline Ebright, Claire Janny, Carson Lammers and Maley Tinstman.

OTHER OPENING BUSINESS

Mr. Renner read the resignation letter from Martha Hill, high school secretary.

TREASURER'S BUSINESS

Motion was made by Mr. Mowen and seconded by Mr. Parks to approve the following business of the treasurer, Priscilla Dodson:

- A. Minutes of the January 14, 2013 Organizational Board Meeting
- B. Minutes of the January 14, 2013 Regular Board Meeting
- C. Submission of Warrants
- D. Submission of Financial Report
- E. Submission of Investment Report
- F. Moving the following teacher on the pay scale:
 - 1. **Lisa Kiracofe** to a Masters plus 15, effective February 11, 2013
- G. FY13 Supplemental Appropriations

YEAS – Mowen, McKinney, Parks, Renner. President declared motion passed. **#1213-164**

2-11-2013, ECSBOE Reg. Sess. Mins., cont.

OLD BUSINESS

1. **Miami Valley Career Technology Center Report**
Doug Mowen, MVCTC representative gave his report.
2. **Parks and Recreation Board Report**
Joe Renner, representative, did not have a report.
3. **Project Manager's Report**
Tom Doseck updated the Board on the building project.
4. **Superintendent's Report**
Superintendent Brad Neavin reported on several items including the FY14 School Calendar to be voted on, removal of the Park Avenue field bleachers, fence and posts by March 1 and the move into the new buildings.
5. **Director of Education's Report**
Cindy Neanen reported on the new student handbooks with draft copies given to the board members, cooperating teachers for student teachers, MAP testing, etc.
6. **Principal's Report**
Mrs. Neanen read Kern Carpenter's report on news and activities at the Middle School.
7. **Supervisor's Report**
Phil Elliott reported on various items regarding the new buildings and maintenance issues with the old buildings.

NEW BUSINESS

1. **Retirements**
Motion was made by Mr. McKinney and seconded by Mr. Parks to accept the following resignations for the purpose of retirement:
 - A. **Lorri White**, Cafeteria Manager, resignation for the purpose of retirement, effective March 1, 2013, with last work day February 19, 2013.
 - B. **Tracy Phillips**, Teacher, resignation for the purpose of retirement, effective June 1, 2013.
 - C. **Tracy Phillips**, Head Band Director and Vocal Music Director (supplemental positions), resignation for the purpose of retirement, effective June 1, 2013.
 - D. **Martha Hill**, Secretary, resignation for the purpose of retirement, effective July 1, 2013.

Discussion – Mr. Renner thanked all the retirees for their service and wished them well.

YEAS – Mowen, McKinney, Parks, Renner. President declared motion passed.

#1213-165

2-11-2013, ECSBOE Reg. Sess. Mins., cont.

2. **Superintendent's Contract Renewal**

Removed from agenda.

Motion was made by Mr. Mowen and seconded by Mr. McKinney to approve agenda Items IV 3-7.

3. **Employment – Non-Certificated Staff**

Employment of the following personnel. Employment contingent upon certification (where applicable), criminal record check, and all other state and local requirements. Salary and duties per Board Policy, Negotiated Agreement and Administrative Rules and Regulations.

A. **Shawn Wilson**, Custodian, retroactive to January 28, 2013

4. **Employment – Non-Certificated Staff**

The following position has been posted and no certificated staff members have applied. The Administration recommends the employment of this nominee on a one-year limited contract for the 2012-2013 school year or as noted, contingent upon completion of all state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

A. **Alisha Degenhart**, Varsity Softball Coach

5. **Employment – Certificated Staff – Substitute Teacher/Tutors as Certified by the Preble County Educational Service Center**

The following additions to the substitute teacher/home instruction tutor list as certified by the Preble County Educational Service Center.

A. **Tyler Jewell**

6. **Employment – Non-Certificated Staff – Substitute Employees**

Employment contingent upon certification (if necessary), criminal background check, and all applicable state and local requirements. Salary and duties per Board Policy and Administrative Rules and Regulations with no fringe benefits.

A. **Alisha Degenhart**, Substitute Secretary

B. **Alisha Degenhart**, Substitute Cafeteria Worker

C. **Angela Woodgeard**, Substitute Aide, retroactive to January 24, 2013

7. **Approval of Volunteers**

The following volunteer for the 2012-2013 school year, contingent upon completion of all state and local requirements, including criminal background check, if necessary.

A. **Keltavious Jones**, Volunteer Baseball Coach

YEAS – Mowen, McKinney, Parks, Renner. President declared motion passed.

#1213-166

2-11-2013, ECSBOE Reg. Sess. Mins., cont.

8. Resolution to Distribute Student Teaching Stipends to Cooperating Teachers

Motion was made by Mr. McKinney and seconded by Mr. Mowen to approve the following resolution:

WHEREAS, the Eaton Board of Education recognizes that many college and university teacher education programs award stipends to cooperating teachers for partnering with student teachers, and

WHEREAS, the college/university can no longer award these stipends directly to the cooperating teacher and will send stipend to the Eaton Community Schools Treasurer, and

WHEREAS, the Eaton Community Schools Director of Education will report at the start of each semester the cooperating teacher, student teacher, and sending college or university,

THEREFORE, BE IT RESOLVED that the Eaton School Board approves accepting these stipend payments from the college/university and then distributing the stipend minus the costs incurred by the District for employee benefits to the cooperating teacher.

YEAS – Mowen, McKinney, Parks, Renner. President declared motion passed.

#1213-167

9. Post Temporary Summer Position

Motion was made by Mr. Mowen and seconded by Mr. Parks to approve the following temporary position to be filled as needed for Summer 2013.

- A. One (1) Grass Mower/Maintenance Helper – at the rate of \$8.25 per hour; as needed for mowing and building and grounds maintenance during the 2013 growing season, not to exceed 40 hours per week.

YEAS – Mowen, McKinney, Parks, Renner. President declared motion passed.

#1213-168

10. 2013-2014 School Calendar

Motion was made by Mr. McKinney and seconded by Mr. Mowen to approve School Calendar Option B for the 2013-2014 school year (Attachment A to the agenda).

YEAS – Mowen, McKinney, Renner. NAY – Parks. President declared motion passed.

#1213-169

2-11-2013, ECSBOE Reg. Sess. Mins., cont.

11. Resolution

Motion was made by Mr. McKinney and seconded by Mr. Mowen to approve *A RESOLUTION AUTHORIZING THE PAYMENT OF ADDITIONAL FEES TO THE ARCHITECT IN CONNECTION WITH WORK ASSOCIATED WITH THE LOCAL FUNDED INITIATIVE AS FURTHER PROVIDED HEREIN*

WHEREAS, the Eaton Community School District, County of Preble, Ohio (hereinafter called the "School District") building program identifying classroom facilities needs and basic project costs (hereinafter called the "Master Plan") for the Bruce Elementary School Project and the Eaton Middle School Project (collectively, the "Projects") has been conditionally approved by the Ohio School Facilities Commission, State of Ohio (hereinafter called the "Commission") and Ohio Controlling Board, as authorized under Section 3318.36 of the Ohio Revised Code ("O.R.C.");

WHEREAS, the Board of Education has contracted with a qualified professional design firm, Fanning/Howey Associates, Inc. (hereinafter called the "Architect"), under Sections 153.65 to 153.71, O.R.C., to prepare separate plans, specifications and estimates of cost, and such data as the Board of Education deems necessary for the Projects and in compliance with the specifications set forth in the Commission's Design Manual, where applicable;

WHEREAS, the Board of Education and Architect entered into an Agreement For Professional Design Services (Construction Manager Involved) (the "Professional Design Services Agreement"), dated effective as of July 19, 2010, related to the Eaton Elementary and Middle School project (the "Project") funded through the Commission;

WHEREAS, the Board of Education and the Architect entered into an LFI Agreement for Professional Design Services (the "LFI Agreement") dated as of July 19, 2012, to address certain locally funded initiatives and upgrades to the Project which were not covered under the Professional Design Services Agreement (collectively, the "LFIs");

WHEREAS, because changes to the scope of the LFIs have increased the LFI Construction Budget from \$3,124,607 to \$3,715,439, the Architect has requested an increase in Total Compensation and the Basic Fee under Section 2 of the LFI Agreement;

WHEREAS, the Board of Education and the Architect have agreed to amend the LFI Agreement to reflect said negotiated increase in the LFI Construction Budget, the Total Compensation and the Basic Fee pursuant to the terms set forth below; and

WHEREAS, the Board of Education now desires to consent to the amendment of the LFI Agreement and to authorize the Treasurer to pay such additional Basic Services Fees to the Architect as set forth therein.

NOW, THEREFORE BE IT RESOLVED, by the Board, that after careful consideration and evaluation of the information before it:

Section 1. The Board of Education hereby approves the increase in the LFI Construction Budget from \$3,124,607 to \$3,715,439 and the increase in the Architect's Basic Fees from \$199,974.84 to \$237,788.09, as further reflected in the First Amendment to LFI Agreement for Professional Design Services, a copy of which is attached hereto as Exhibit A (the "First Amendment").

Section 2. The Board of Education hereby authorizes the Treasurer to sign the Certificate of Funds, upon execution of the First Amendment, and attach a copy of the Certificate of Funds thereto.

Section 3. This Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, O.R.C.

Section 4. This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education, which may be inconsistent or duplicative with the provisions of this resolution.

YEAS – Mowen, McKinney, Parks, Renner. President declared motion passed. **#1213-170**

12. Board of Education Policy Updates

Motion was made by Mr. Mowen and seconded by Mr. McKinney to approve the first reading of the following Board of Education policies and regulations (Attachment B):

- A. IGDJA-R – Drug Testing of Students (regulation)
- B. IGDJA-E – Confidentiality Statement for Random Drug Testing Program and Informed Consent Agreement.

YEAS – Mowen, McKinney, Parks, Renner. President declared motion passed. **#1213-171**

13. Approval of Out-of-State Student Trips

Motion was made by Mr. Mowen and seconded by Mr. McKinney to approve the following out-of-state student trips.

- A. High School Physical Education Classes, along with Scott Burnett, Rick McCollum and Brian McKelvey, to Richmond 40 Bowl, Richmond, Indiana, April 17 and 18, 2013.
- B. 8th grade Washington D. C. Trip, to Washington, D.C., May 19-24, 2013.

YEAS – Mowen, McKinney, Parks, Renner. President declared motion passed. **#1213-172**

2-11-2013, ECSBOE Reg. Sess. Mins., cont.

14. Surplus Items List

Motion was made by Mr. McKinney and seconded by Mr. Parks to declare certain items as surplus/obsolete and to dispose of them.

A. Visitor Side Bleachers, Park Avenue Field – Tag #900735 and #900736

YEAS – Mowen, McKinney, Parks, Renner. President declared motion passed. **#1213-173**

15. Donations

Motion was made by Mr. McKinney and seconded by Mr. Mowen to accept the following donations:

A. From members of Eaton United Church of Christ, various supplies for students, to East Elementary.

Discussion – Mr. Renner thanked the donor for their generosity on behalf of the board.

YEAS – Mowen, McKinney, Parks, Renner. President declared motion passed. **#1213-174**

16. Other New Business

Mr. McKinney discussed drug testing follow-up and possibly using mouth swabs. Mr. Couch indicated that all testing has gone smoothly this year. Mr. Parks discussed student Alternative School busing and questioned board policy on expelled students riding buses. Mr. McKinney discussed student participation in athletics when the student is not eligible. If the student is allowed to sit on the bench, he/she should not be in uniform and should lose all privileges.

17. Executive Session

Motion was made by Mr. McKinney and seconded by Mr. Mowen to convene executive session for the purpose of discussing pending litigation and employment of a public employee and to invite the Superintendent and Treasurer into executive session.

YEAS – Mowen, McKinney, Parks, Renner. President declared motion passed. **#1213-175**

President convened executive session at 7:27 p.m.

President resumed open session at 8:24 p.m.

BOARD DISCUSSION

The board briefly discussed dates for ribbon-cutting ceremonies for the new buildings as well as dates for Open Houses to tour the new buildings and the trademark for the school logo.

ADJOURNMENT

Motion was made by Mr. Mowen and seconded by Mr. McKinney to adjourn the meeting.

YEAS – Mowen, McKinney, Parks, Renner. President declared motion passed and adjourned the meeting at 8:24 p.m.

#1213-176