

**ATHENS-MEIGS EDUCATIONAL SERVICE CENTER  
REGULAR MEETING  
JUNE 24, 2020**

The Governing Board of the Athens-Meigs Educational Service Center held a Regular Meeting on Wednesday, June 24, 2020, at the Chauncey Office, located at 21 Birge Drive, Chauncey, Ohio.

President John Depoy called the meeting to order at 6:00 p.m.

A moment of silent reflection was held and the Pledge of Allegiance recited.

Roll call:

Mr. John G Bailey	Present	Mr. Jeff Koehler	Present
Mr. Mick Davenport	Present	Mr. Jeffrey Vogt	Present
Mr. John Depoy	Present	Mr. Steve Wheeler	Present
Mr. Gary Dicken	Present	Mr. Mony Wood	Present

Ex-officio Members: Mr. Covert Absent Mr. Grippa Absent

**20-060.** Mr. Wood moved to approve the minutes of the Regular Governing Board Meetings held on May 27, 2020 and June 10, 2020. Mr. Koehler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Abstain	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes

Motion carried.

**Public Participation**

None.

**Head Start Reports and Recommendations**

**20-066.** Mr. Dicken moved to approve the following Head Start Reports and Recommendations as presented by Dawn Hall, Head Start Director:

- A. Approve Monthly Financial Reports.
- B. Approve the position transfer of Morgan Greenlee, from a Part-Time Head Start Teacher Assistant at Little Storm Early Learning Academy to a Full-Time Head Start Teacher Assistant at Rio Grande Elementary, at the current rate of pay, with Board approved benefits, contingent upon proper certification, continued funding and need, being effective the beginning of the 2020-2021 School Year.

- C. Approve the position transfer of Sabra Davidson from a Full-Time Floating Teacher Assistant to a Full-Time Teacher Assistant at Washington Elementary, at the current rate of pay, contingent upon proper certification, continued funding and need, being effective the beginning of the 2020-2021 School Year.

Mr. Wheeler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes

Motion carried.

Dawn Hall, Head Start Director, proposed the ESC maintain possession of the buses until it is determined if there will be a future need for the ESC to transport the pre-school students. Other districts may not be able to accommodate pre-school student transportation due to COVID-19 social distancing restrictions.

Upon an inquiry from Mr. Depoy, Laura Dukes spoke to why there is a large unspent balance in the Head Start grant budget. Much of the balance is associated with salaries/benefits yet to be paid out for stretch pay on the current employment contracts, as well as a fiscal fee that is yet to be charged.

Ms. Hall reported that the lights at Bradbury will be fixed, replacing them with LED lights. Additionally, she will obtain quotes to place safety film on the windows of both Bradbury and Little Storm.

### **State Support Team Region 16 Director's Reports and Recommendations**

None.

### **Executive Session**

**20-067.** Mr. Dicken moved to enter into executive session as proposed by Mr. Depoy, Board President, for the consideration of the appointment of a public employee or official. Heather Wolfe, Superintendent, was invited to attend the Executive Session.

Mr. Davenport seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes

Motion carried.

Time into Executive Session: 6:26 p.m.  
 Time out of Executive Session: 6:39 p.m.

**Treasurer’s Reports and Recommendations**

**20-068.** Mr. Bailey moved to approve the following Treasurer’s Reports and Recommendations as presented by Teresa McGinnis, Treasurer:

- A. Approve the Fiscal Year ending June 30, 2021 Original Appropriations.

FUND NO.	FUND DESCRIPTION	ORIGINAL APPROP
001	General	\$3,907,500.00
006	Food Service	\$97,000.00
007	Expendable Trusts	\$5,000.00
011	Rotary-Special Services	\$190,000.00
014	Rotary - Internal Services	\$47,200.00
018	Public School Support	\$0.00
019	Other Local Grants	\$432,300.00
026	Employee Benefits	\$60,000.00
439	Public School Preschool	\$448,000.00
451	OneNet Connectivity	\$1,800.00
499	Misc State Grants	\$242,765.00
516	IDEA Part B Grants	\$1,057,580.00
525	Project Head Start	\$2,570,000.00
572	SST Priority School Support	\$13,500.00
587	IDEA Preschool-Handicapped	\$84,350.00
599	Misc Federal Grants	
TOTAL		\$9,156,995.00

Mr. Dicken seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes

Motion carried.

**Superintendent’s Reports and Recommendations**

**20-069.** Mr. Wood moved to approve the following Superintendent’s Reports and Recommendations as presented by Heather Wolfe, Superintendent:

- A. Approve Dawn Hall, HVHS Director, to carry over five vacation days to the 20/21 School Year.
- B. Approve a Supplemental Contract to Hannah Kilbride, Career Pathways Specialist for Project RISE, in the amount of \$7,000.00 (17.5% of annual

salary) for grant supervisory responsibilities to be performed during the 2020-2021 contract year. Funds to be paid through the Regional Job Training Grant with the Buckeye Hills Regional Council.

- C. Recommend rescinding the One Year Contract (2020-2021) to Maranda Bush, Preschool Student Attendant due to services no longer being needed by Eastern Local (said contract was Board approved on 5/27/20; Resolution # 20-064).
- F. Approve Kortney Hawk as Secretary, twenty-eight hours per week, no benefits, at Step 5 on the Secretary/Clerical Salary Schedule (\$13.71/hour based on forthcoming verification of experience). Effective date will be July 6, 2020 with a thirty-day Probationary Period which shall end at the close of business on August 14, 2020.

Mr. Dicken seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes

Motion carried.

**20-070.** Mr. Koehler moved to approve the following Readings of Board Policies as presented by Heather Wolfe, Superintendent:

- D. Second Reading and Adoption of the Board Policies that were reviewed by the Policy Committee on June 2, 2020:

<u>Policy #</u>	<u>Policy Name</u>
7300	Disposition of Real Property/Personal Property
8141	Mandatory Reporting of Misconduct by Licensed Employees
8142	Criminal History Record Check for Contracted School Services
8210	School Calendar
8300	Continuity of Organizational Operations Plan
8305	Information Security
8310	Public Records
8315	Information Management
8320	Personnel Files
8320.01	Personal Information Systems
8325	Receipt of Legal Documents
8330	Student Records
8340	Letters of Reference
8351	Security Breach of Confidential Databases
8390	Animals on Educational Service Center Property

<u>Policy #</u>	<u>Policy Name (continued)</u>
8405	Environmental Health and Safety Issues
8420	Emergency Situations at Schools
8431	Preparedness for Toxic Hazard And Asbestos Hazard
8442	Reporting Accidents
8442.01	Workers' Compensation
8453.02	Student Exposure to Blood-Borne Pathogens
8462	Student Abuse and Neglect
8470	Sex Offender Notification

E. First Reading of the Board Policies that were reviewed by the Policy Committee on June 9, 2020:

<u>Policy #</u>	<u>Policy Name</u>
7540.02	Revised Web Accessibility, Content, Apps, and Services
8451	Pediculosis (Head Lice)
8510	Wellness
8531	Free and Reduced-Price Meals
8550	Competitive Food Sales
8600.04	Bus Driver Certification
8640	Transportation for Field and Other Center-Sponsored Trips
8650	Transportation by School Van
8660	Incidental Transportation of Students by Private Vehicle
8800	Religious/Patriotic Ceremonies and Observances
8900	Anti-Fraud
9111	Telephone Communications
9130	Public Complaints
9141	Center - Business Advisory Council
9143	Family and Civic Engagement Team
9150	Center Visitors
9160	Public Attendance at School Events
9211	Educational Service Center Support Organizations
9270	Equivalent Education Outside the Schools & Participation in Extra-Curricular for Students not Enrolled in the District
9700	Relations with Special Interest Groups
9700.01	Advertising and Commercial Activities
9800	High School Diplomas to World War II, Korean Conflict, and Vietnam Conflict Veterans

Mr. Wheeler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes

Motion carried.

**Legislative Report**

Mr. Wheeler reported schools need to determine how to reopen in the Fall. The Governor will provide direction to the schools next week.

**Tri-County Career Center Report**

Mr. Depoy reported that the Policy Committee met to change some policies on FLMA related to COVID-19 and the Teacher Evaluation Process. Additionally, a Special Board Meeting was called to discuss the discipline of a specific employee.

**Old Business**

The Board will plan on setting Board goals in January 2021.

**New Business**

The AMESC Board position representing Trimble LSD is still open.

The next regular Athens-Meigs ESC Governing Board Meeting is scheduled to be held on Wednesday, July 22, 2020 at 6:00 p.m., at the Athens-Meigs ESC, 21 Birge Drive, Chauncey, Ohio.

**20-071. Time 7:05 p.m.** Mr. Koehler moved to adjourn the meeting. Mr. Vogt seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes

Motion carried.

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President

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Treasurer