

**ATHENS-MEIGS EDUCATIONAL SERVICE CENTER  
REGULAR MEETING  
AUGUST 12, 2020**

The Governing Board of the Athens-Meigs Educational Service Center held a Regular Meeting on Wednesday, August 12, 2020, at the Chauncey Office, located at 21 Birge Drive, Chauncey, Ohio.

President John Depoy called the meeting to order at 6:00 p.m.

A moment of silent reflection was held and the Pledge of Allegiance recited.

Roll call:

Mr. John G Bailey	Present	Mr. Jeff Koehler	Present
Mr. Mick Davenport	Present	Mr. Jeffrey Vogt	Present
Mr. John Depoy	Present	Mr. Steve Wheeler	Present
Mr. Gary Dicken	Present	Mr. Mony Wood	Present
Ms. Connie Dugan	Present		

Ex-officio Members: Mr. Covert Absent      Mr. Grippa Absent

**20-093.** Mr. Wood moved to approve the minutes of the Regular Governing Board Meeting held on July 22, 2020. Mr. Dicken seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Abstain		

Motion carried.

**20-094.** Mr. Wood moved to approve the minutes of the Special Governing Board Meeting held on July 31, 2020. Mr. Davenport seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Abstain
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Abstain		

Motion carried.

**Public Participation**

None.

**Head Start Reports and Recommendations**

**20-095.** Mr. Wheeler moved to approve the following Head Start Reports and Recommendations as presented by Dawn Hall, Head Start Director:

- A. Approve a One Year, 190 Day Contract (2020-2021) to Tessa Reynolds as a Full-Time Floating Teacher Assistant for Gallia County, at an hourly rate of \$11.81, with Board approved benefits, being contingent upon proper certification, continued funding and need. Effective date to be August 17, 2020 pending completion of required background check and results.
- B. Approve a One Year (2020-2021) Part-Time Twelve Month Contract to the following individuals as Part-Time Early Head Start Teaching Assistants, at an hourly rate of \$11.81, no benefits, being contingent upon proper certification, continued funding and need. Effective date to be August 17, 2020 pending completion of required background check and results.
  - 1. Vicki Stairs
  - 2. Shonda Johnson
  - 3. Ashton Gray
- C. Approve a One Year (2020-2021) Twelve Month Contract to Kelly Pero as the Head Start Fiscal Assistant, at a salary of \$43,877.34 with Board approved benefits, contingent upon proper certification, continued funding and need. Effective date to be September 7, 2020.

Mr. Koehler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Dawn Hall, Head Start Director, gave an update on the bussing of students. At the July 22, 2020 Meeting, Dawn Hall reported that Meigs Local may not be able to provide bussing. Meigs Local has seen informed Ms. Hall that bussing will be provided. However, we can use the COVID-19 funding to offer a stipend to parents in the future for transporting the students to/from school in the event bussing is stopped due to restrictions related to COVID-19.

Meigs County Fair Board will decide if the ESC is permitted to park its busses at the Fairgrounds. There may be an option to park some or all of the busses inside fencing. If allowed, the ESC will decide if some or all of the busses will be secured by fencing based on the cost associated with parking them inside versus outside the fencing. In addition, the Fair Board may be interested in purchasing a couple of the buses.

Dawn Hall also reported that there may be funding opportunities through Recaptured Money and an Early Head Start Expansion Grant. Recaptured Money is money now available through the loss of money by other programs. The money could be used to possibly expand Early Head Start. The Early Head Start Expansion Grant could be used to service more children. The application for the Expansion Grant is due September 21, 2020.

### **State Support Team Region 16 Director's Reports and Recommendations**

No items for Board action at this time.

### **Executive Session**

**20-096.** Mr. Dicken moved to enter into executive session as proposed by Mr. Depoy, Board President, for the consideration of compensation of a public employee. The Superintendent, Treasurer and Head Start Director were invited to attend the Executive Session.

Mr. Bailey seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Time into Executive Session: 6:15 p.m.

Time out of Executive Session: 7:07 p.m.

**20-097.** Mr. Wood moved to buy back 25 total days of vacation from Dawn Hall. The total amount of the vacation days is \$5,319.07, calculated by 5 days per year from FY2016 to FY2020 multiplied by the respective daily rate per year.

Mr. Depoy seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

### Treasurer's Reports and Recommendations

**20-098.** Mr. Wood moved to approve the Treasurer's Report and Recommendations as presented by Teresa McGinnis, Treasurer:

- A. Approve Bills paid in July 2020.
- B. Approve Monthly Financial Report for July 2020.
- C. Approve changes to Permanent Appropriations.

FUND NO.	FUND DESCRIPTION	REVISED APPROP 7/22/20	APPROP CHANGES 8/12/20	REVISED APPROP 8/12/20
001	General	\$3,907,500.00		\$3,907,500.00
006	Food Service	\$104,100.00		\$104,100.00
007	Expendable Trusts	\$1,500.00		\$1,500.00
011	Rotary-Special Services	\$190,000.00		\$190,000.00
014	Rotary - Internal Services	\$52,200.00		\$52,200.00
018	Public School Support	\$0.00		\$0.00
019	Other Local Grants	\$558,106.50		\$558,106.50
026	Employee Benefits	\$71,000.00		\$71,000.00
414	ABLE Ohio Works First	\$0.00		\$0.00
416	Local Professional Devel	\$0.00		\$0.00
439	Public School Preschool	\$448,000.00		\$448,000.00
440	Entry Year Teacher	\$0.00		\$0.00
451	OneNet Connectivity	\$1,800.00		\$1,800.00
459	Ohio Reads	\$0.00		\$0.00
499	Misc State Grants	\$242,761.50	\$8,076.00	\$250,837.50
501	ABLE	\$0.00		\$0.00
516	IDEA Part B Grants	\$1,055,043.61		\$1,055,043.61
524	Equity in STW Mini Grant	\$0.00		\$0.00
525	Project Head Start	\$2,569,098.00	\$242,551.00	\$2,811,649.00
572	SST Priority School Support	\$13,560.60		\$13,560.60
584	Safe & Drug Free Schools	\$0.00		\$0.00
587	IDEA Preschool-Handicapped	\$95,690.73		\$95,690.73
590	Resident Educator	\$0.00		\$0.00
599	Misc Federal Grants	\$0.00		\$0.00
TOTAL		\$9,310,360.94	\$250,627.00	\$9,560,987.94

Mr. Vogt seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Teresa McGinnis, Treasurer, reported the reason the General Fund balance is low is due to a lack of incoming funds from districts for excess costs because the districts had not yet been billed in addition to 3 pays in July where the previous 2 July's had only 2 pays.

Mr. Dicken asked if we are seeing a decline in services due to COVID-19. The Superintendent, Heather Wolfe, responded that we are not, instead we are seeing more grant opportunities.

### **Superintendent's Reports and Recommendations**

**20-099.** Mr. Dicken moved to approve the following Superintendent's Reports and Recommendations as presented by Heather Wolfe, Superintendent:

- A. Approve the initial August 2020 Substitute Teacher and Substitute Aide lists for Athens, Meigs and Perry County.
- B. Approve the AMESC Record Retention Schedule.

#### Alexander and Federal Hocking

- C. Approve a One Year Nine Month Contract (2020-2021) to Perri Waisner as a Speech Language Pathologist, with a salary of \$42,000.00, with Board approved benefits, contingent upon proper certification, continued funding and need. Cost will be distributed between Alexander Local and Federal Hocking.

#### Athens City

- D. Accept the resignation of Tosha Jenkins, Paraprofessional at Beacon School, effective the end of her 2019-2020 Contract.

#### Southern (Meigs)

- E. Recommend rescinding the One Year Contract (20-21) to Misty Giese, One-on-One Aide at Carleton School, due to services no longer being needed by Southern Local (said Contract was Board approved on 5/27/20; #20-064).

State Support Team 16

- F. Approve a position transfer to Angie Gibbs from Associate Director to Director effective August 1, 2020 with a retroactive salary of \$78,000.00.

Tri-County Career Center

- G. Accept the resignation of Connie Dugan, Tutor, effective the end of her 2019-2020 Contract.

Trimble

- H. Approve Adam Rondinella as a Rotating Substitute Teacher for the 2020-2021 School Year, 180 days at \$100.00 per day, no benefits, contingent upon proper certification, continued funding and need. Terms and conditions of employment, including salary, are determined by Trimble Local.
- I. Accept the Second Reading of the Board Policies that were reviewed by the Policy Committee on June 9, 2020:

<u>Policy #</u>	<u>Policy Name</u>
7540.02	Revised Web Accessibility, Content, Apps, And Services
8451	Pediculosis (Head Lice)
8510	Wellness
8531	Free And Reduced-Price Meals
8550	Competitive Food Sales
8600.04	Bus Driver Certification
8640	Transportation For Field And Other Center-Sponsored Trips
8650	Transportation By School Van
8660	Incidental Transportation Of Students By Private Vehicle
8800	Religious/Patriotic Ceremonies And Observances
8900	Anti-Fraud
9111	Telephone Communications
9130	Public Complaints
9141	Center - Business Advisory Council
9143	Family And Civic Engagement Team
9150	Center Visitors
9160	Public Attendance At School Events
9211	Educational Service Center Support Organizations
9270	Equivalent Education Outside The Schools & Participation In Extra-Curricular For Students Not Enrolled In The District
9700	Relations With Special Interest Groups
9700.01	Advertising And Commercial Activities
9800	High School Diplomas To World War II, Korean Conflict, And Vietnam Conflict Veterans

- J. Approve the Appalachian Children Coalition Signatory Agreement.
- K. Approve the Temporary Emergency COVID-19 Leave Policy (FFCRA).
- L. Accept the resignation of Stacy Marcinko, Early Childhood Education Paraprofessional, effective the end of her 2019-2020 Contract.

Hocking Valley Community Residential Center

- M. Approve a One Year Part-Time Contract (2020-2021) to Darrell Dugan as a Tutor, working ninety days (540 hours), at \$25.00 per hour, being effective September 1, 2020.

Trimble

- N. Approve the following individuals as Substitute Wellness Coordinators for the 2020-2021 School Year on an as needed basis, at \$25.00 per hour, no benefits, being contingent upon proper certification, continued funding and need:

- 1. Audrey Misner
- 2. Billie Walter

- O. Approve the following individuals as Roaming Substitute Teachers for the 2020-2021 School Year, 180 days at \$100.00 per day, no benefits, contingent upon proper certification, continued funding and need:

- 1. Stephanie Evener
- 2. Teresa Hixson

- P. Approve the following individuals as Attendants for the 2020-2021 School Year on an as needed basis at \$15.00 per hour, no benefits, contingent upon proper certification, continued funding and need:

- 1. Shannon Grogan
- 2. Olivia Ives
- 3. Serena Lanning
- 4. Heather Morgan
- 5. Olive Jane Peyton

Terms and conditions of employment, including salary, are determined by Trimble Local.

Mr. Wheeler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Heather Wolfe, Superintendent, reported that Tri-County Career Center (TCCC) has an onsite Childcare Center that was privately operated where students at the TCCC can begin work on their CDA. The individual operating the Childcare Center has opted to not run the center any longer. The Superintendent of TCCC, Connie Altier, has offered it to the ESC to possibly operate. Ms. Wolfe did confirm that the license can be taken over by the ESC. Funding will come from tuition and Publicly Funded Childcare. The ESC Governing Board will have to incur costs for start-up until the Center is up and running. Mr. Depoy inquired about possibly borrowing the start-up funds from Little Storm. Ms. Wolfe will report back next meeting with estimated costs and revenue to determine if the Center will be profitable.

### **Legislative Report**

Mr. Wheeler reported that the district match for the Broadband Connectivity Grant has been waived. In addition, there is new legislation about Mental Health Training which included Suicide Prevention.

### **Tri-County Career Center Report**

Mr. Depoy reported that the start date for Tri-County Career Center has changed to August 24<sup>th</sup> for Seniors and August 25<sup>th</sup> for Juniors. Seniors and Juniors will rotate days of attendance.

### **Old Business**

Mr. Vogt proposed a policy change regarding the Governing Board's Reduction In Force Policy (3131/4131). The proposed policy implements a Reduction in Force on a seniority basis if no employee volunteers to have their employment suspended. Mr. Depoy asked for a motion to approve. The proposal died due to a lack of motion.

### **New Business**

Mr. Depoy informed those present that Mr. John Riebel, former Superintendent of the Meigs ESC prior to the merge with the Athens ESC, passed away.

The next regular Athens-Meigs ESC Governing Board Meeting is scheduled to be held on Wednesday, August 26, 2020 at 6:00 p.m., at the Athens-Meigs ESC, 21 Birge Drive, Chauncey, Ohio.



**20-100. Time 8:04 p.m.** Mr. Koehler moved to adjourn the meeting. Mr. Dicken seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

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President

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Treasurer