

**ATHENS-MEIGS EDUCATIONAL SERVICE CENTER
POLICY COMMITTEE MEETING
October 14, 2020**

The Policy Committee met at 5:00 p.m. at the Chauncey Office, located at 21 Birge Drive, Chauncey, Ohio with the following members present: Mr. Mick Davenport, Mr. John Depoy, Mr. Jeff Koehler, and Mr. Mony Wood. Heather Wolfe, Superintendent, and Teresa McGinnis, Treasurer, also attended.

The following policies were reviewed for revision:

<u>Policy #</u>	<u>Policy Name</u>
1110	Assessment of Center Goals.
1520	Employment of Administrators.
1530	Evaluation of Principals and Other Administrators.
2266	Title IX Regulations - July 2020 New NONDISCRIMINATION ON THE BASIS OF SEX IN EDUCATION PROGRAMS OR ACTIVITIES.
2270	Religion in the Curriculum.
2431	Interscholastic Athletics - REJECT.
3124	Employment Contract.
3131	Reduction in Staff.
4131	Reduction in Staff.
5200	Attendance.
5340	Student Accidents.
5517.02	Sexual Violence - DELETE.
5610	Removal, Suspension, Expulsion, and Permanent Exclusion of Students.
5611	Due Process rights.
8450.01	Protective Facial Coverings During Pandemic/Epidemic Events.
8800	Religious/Patriotic Ceremonies and Observances.

**ATHENS-MEIGS EDUCATIONAL SERVICE CENTER
REGULAR MEETING
OCTOBER 14, 2020**

The Governing Board of the Athens-Meigs Educational Service Center held a Regular Meeting on Wednesday, October 14, 2020, at the Chauncey Office, located at 21 Birge Drive, Chauncey, Ohio.

President John Depoy called the meeting to order at 6:00 p.m.

A moment of silent reflection was held and the Pledge of Allegiance recited.

Roll call:

Mr. John G Bailey	Present	Mr. Jeff Koehler	Present
Mr. Mick Davenport	Present	Mr. Jeffrey Vogt	Present
Mr. John Depoy	Present	Mr. Steve Wheeler	Present
Mr. Gary Dicken	Present	Mr. Mony Wood	Present
Ms. Connie Dugan	Absent		

Ex-officio Members: Mr. Covert Absent Mr. Grippa Absent

20-119. Mr. Wood moved to approve the minutes of the Regular Governing Board Meeting held on September 23, 2020. Mr. Dicken seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Absent		

Motion carried.

Public Participation

None.

Head Start Reports and Recommendations

20-120. Mr. Koehler moved to approve the following Head Start Reports and Recommendations as presented by Heather Wolfe, Superintendent:

- A. Accept the resignation of Kelly Pero, Fiscal Assistant, with her last day of employment being October 23, 2020.

B. Approve the Head Start Secretary Job Description.

Mr. Wheeler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Absent		

Motion carried.

Mr. Depoy, Board President, inquired about the turnover in the Head Start Fiscal Assistant position. Heather Wolfe, Superintendent, responded that part of the issue was that the Fiscal Assistant was also responsible for answering the phones and door. Dawn Hall, Head Start Director, will be hiring a part-time secretary to take over those duties and to relieve the Fiscal Assistant from added responsibilities.

State Support Team Region 16 Director's Reports and Recommendations

No items for Board action at this time

Executive Session

None.

Treasurer's Reports and Recommendations

20-121. Mr. Bailey moved to approve the Treasurer's Report and Recommendations as presented by Teresa McGinnis, Treasurer:

- A. Approve Bills paid in September 2020.
- B. Approve Monthly Financial Report for September 2020.
- C. Approve the increase in the dependent eligibility age on the Dental plan from 23 years old to 26 years old, effective January 1, 2021.

Mr. Dicken seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Absent		

Motion carried.

Mr. Depoy, Board President, inquired why HVCRC has not paid. Teresa McGinnis, Treasurer, reported that she was informed by HVCRC that they have not received their complete funding therefore making available funds very tight. Ms. McGinnis will follow up with HVCRC to ensure bills get settled.

Superintendent's Reports and Recommendations

20-122. Mr. Wood moved to approve the following Superintendent's Reports and Recommendations as presented by Heather Wolfe, Superintendent:

- A. Approve the updates to the Substitute Teacher and Substitute Aide Lists for Athens, Meigs and Perry Counties.
- B. Approve Medea Loibl as a Career Pathways Specialist for Project RISE, 28 hours per week at \$20.00 per hour, no benefits, being effective October 19, 2020 through September 30, 2021 (50 weeks). Position is funded through the ReUse grant per Buckeye Hills Regional Council.
- C. Approve Jessica Cotterill as a Paraprofessional at Beacon School, 5.92 hours per day, \$11.00 per hour plus \$2.00 per hour stipend as per Agreement with ACBDD, no benefits, contingent upon proper certification, continued funding and need, with an effective date of October 12, 2020.
- D. Approve an Agreement between the Meigs County Board of Developmental Disabilities and the Athens-Meigs ESC to fund a stipend to supplement the paraprofessional's hourly rate to equal an hourly rate of \$11.00 for paraprofessionals that assist in instruction in the classroom. Paraprofessionals who do not meet the assessment requirement are not eligible and it is not retroactive. Agreement is effective August 1, 2020 through June 30, 2021.

Alexander

- E. Recommend rescinding the One Year Contract (20-21) to Heather Anerino, Online Curriculum Teacher/Facilitator due to services no longer being needed by Alexander Local (said Contract was Board approved on 9/23/20; #20-117).

- F. Accept the resignation of Carolyn Allman, ECE Paraprofessional, with her last day of employment being October 23, 2020.
- G. Approve Service Agreement between the Athens-Meigs ESC and Athens County Board of Developmental Disabilities to provide a two dollar (\$2.00) stipend per hour to paraprofessionals that assist in instruction in the classrooms at Beacon School. Paraprofessionals who do not meet the assessment requirement are not eligible and it is not retroactive. Agreement is effective November 1, 2020 through June 30, 2022.
- H. Approve Service Agreement between the Athens-Meigs ESC and Athens County Board of Developmental Disabilities to provide Occupational Therapy Services for students at Beacon School in the amount of \$64,500.00 for up to forty-three (43) students. Agreement is effective for the 2020-2021 School Year.

Mr. Dicken seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Absent		

Motion carried.

Legislative Report

Mr. Wheeler reported that there has been no new activity.

Tri-County Career Center Report

Mr. Dicken reported that there is one active COVID-19 case at Tri-County Career Center. Per Mr. Wheeler, whether the active case is a teacher or a student has not been disclosed. TCCC is not closing but instead are in the process of determining who may need to quarantine as a result of the active case.

Old Business

Mr. Vogt inquired about the status of the Board Policy on Reduction In Force (RIF). Heather Wolfe, Superintendent, responded the policy went through Policy

Committee before the Board Meeting and will be on the next Board Meeting agenda for the first reading.

New Business.

20-123. Mr. Wood moved to approve the revised Board Meeting schedule for the months of November and December as recommended by Heather Wolfe, Superintendent:

The Governing Board will only meet once in November and once in December. The dates of the meetings will be November 18, 2020 and December 16, 2020.

Mr. Dicken seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Absent		

Motion carried

Ms. Wolfe, Superintendent, will provide the Personnel Committee with examples of Evaluations for the Superintendent and Treasurer. The Committee will create the Evaluation to be used in this year's evaluation of the Superintendent and Treasurer and bring it before the Board at the next regular meeting.

Mr. Dicken, Vice-President, reported that schools beginning to reopen from closure due to the COVID-19 pandemic. Athens, Federal-Hocking and Alexander are all moving forward with steps to operate at full capacity.

The next regular Athens-Meigs ESC Governing Board Meeting is scheduled to be held on Wednesday, October 28, 2020 at 6:00 p.m., at the Athens-Meigs ESC, 21 Birge Drive, Chauncey, Ohio.

20-124. Time 6:44 p.m. Mr. Davenport moved to adjourn the meeting. Mr. Vogt seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Absent		

Motion carried.

President

Treasurer