

**ATHENS-MEIGS EDUCATIONAL SERVICE CENTER
REGULAR MEETING
JANUARY 13, 2021**

The Governing Board of the Athens-Meigs Educational Service Center held a Regular Meeting on Wednesday, January 13, 2021, at the Chauncey Office, located at 21 Birge Drive, Chauncey, Ohio.

President Gary Dicken called the meeting to order at 6:12 p.m.

A moment of silent reflection was held and the Pledge of Allegiance recited.

Roll call:

Mr. John G Bailey	Present	Mr. Jeff Koehler	Present
Mr. Mick Davenport	Present	Mr. Jeffrey Vogt	Present
Mr. John Depoy	Present	Mr. Steve Wheeler	Present
Mr. Gary Dicken	Present	Mr. Mony Wood	Present
Ms. Connie Dugan	Present		

Ex-officio Members: Mr. Covert Absent Mr. Grippa Absent

21-005. Ms. Dugan moved to approve the minutes of the Regular Governing Board Meeting held on December 16, 2020. Mr. Wheeler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Public Participation

None.

Head Start Reports and Recommendations

No items for Board action at this time.

Heather Wolfe, Superintendent, reported that Dawn Hall's, Head Start Director, interview with ODE Superintendent Paolo DeMaria will air on January 28, 2021. Contact Ms. Wolfe for the link to the interview.

State Support Team Region 16 Director's Reports and Recommendations

No items for Board action at this time.

Executive Session

None.

Treasurer's Reports and Recommendations

21-006. Mr. Bailey moved to approve the following Treasurer's Reports and Recommendations as presented by Teresa McGinnis, Treasurer:

- A. Approve Bills paid in December 2020.
- B. Approve Monthly Financial Report for December 2020.
- C. Approve changes to Permanent Appropriations.

FUND NO.	FUND DESCRIPTION	REVISED AP-PROP 12/16/20	APPROP CHANGES 1/13/21	REVISED AP-PROP 1/13/20
001	General	\$3,907,500.00	\$ (7,500.00)	\$3,900,000.00
006	Food Service	\$104,100.00		\$104,100.00
007	Expendable Trusts	\$1,500.00		\$1,500.00
011	Rotary-Special Services	\$190,000.00		\$190,000.00
014	Rotary - Internal Services	\$52,200.00		\$52,200.00
018	Public School Support	\$0.00		\$0.00
019	Other Local Grants	\$476,997.05	\$ 34,874.21	\$511,871.26
026	Employee Benefits	\$71,000.00		\$71,000.00
414	ABLE Ohio Works First	\$0.00		\$0.00
416	Local Professional Devel	\$0.00		\$0.00
439	Public School Preschool	\$448,000.00		\$448,000.00
440	Entry Year Teacher	\$0.00		\$0.00
451	OneNet Connectivity	\$1,800.00		\$1,800.00
459	Ohio Reads	\$0.00		\$0.00
499	Misc State Grants	\$381,856.25	\$ 2,500.00	\$384,356.25
501	ABLE	\$0.00		\$0.00
507	Family Engagement Liaison	\$58,800.00		\$58,800.00
508	GEER CARES	\$109,350.00		\$109,350.00
516	IDEA Part B Grants	\$1,065,557.41		\$1,065,557.41
524	Equity in STW Mini Grant	\$0.00		\$0.00
525	Project Head Start	\$2,811,649.00		\$2,811,649.00
572	SST Priority School Support	\$13,560.60		\$13,560.60
584	Safe & Drug Free Schools	\$0.00		\$0.00
587	IDEA Preschool-Handi-capped	\$95,690.73		\$95,690.73
590	Resident Educator	\$0.00		\$0.00
599	Misc Federal Grants	\$0.00		\$0.00
TOTAL		\$9,789,561.04	\$ 29,874.21	\$9,819,435.25

Mr. Wheeler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Teresa McGinnis, Treasurer, reported that by switching to Wright Specialty for the Commercial Insurance Coverage as quoted by Tom McGilly of School Insurance

Consultants, LLC, the ESC will save \$29,879.00 in premiums for the 2021 coverage period.

Superintendent's Reports and Recommendations

21-007. Mr. Davenport moved to approve the following Superintendent's Reports and Recommendations as presented by Heather Wolfe, Superintendent:

- A. Approve the complete Substitute Teacher and Substitute Aide Lists for Athens, Meigs and Perry Counties.
- B. Accept the resignation of Billie Frank, REACH Tutor, with her last day of employment being November 23, 2020.
- C. Approve Service Contracts in the amount of \$100.00 each to the following individuals to serve as Parent Cafe Hosts for the Southern Local Parent Cafe Series (training plus three Parent Cafes). Funds will be provided by the OCTF/OU Parent Cafe Grant:
 - 1. Catherine Lachman
 - 2. Emily Schmaltz
- D. Approve Jennifer Mitchell as a Paraprofessional at Beacon School, 5.92 hours per day, \$11.00 per hour plus \$2.00 per hour stipend as per Agreement with ACBDD, no benefits, contingent upon proper certification, continued funding and need, with an effective date of January 19, 2021.
- E. Approve Lauren Dailey as the Athens County REACH Tutor for the remainder of the 2020-2021 School Year, 29 hours per week, \$20.00 per hour, no benefits, being contingent upon proper certification, continued funding and need with an effective date of January 12, 2021.

Southern – Perry

- F. Accept the resignation of Charles Wine, Jr., Roaming Substitute, with his last day of employment being December 18, 2020.

Trimble

- G. Accept the resignation of Adam Rondinella, Rotating Substitute Teacher, with his last day of employment being January 3, 2021.
- H. Approve Tracy Huddy as a Rotating Substitute Teacher for the remainder of the 2020-2021 School Year, \$100.00 per day, no benefits, being

contingent upon proper certification, continued funding and need, with an effective date of January 4, 2021.

- I. Approve Matthew Williamson as a Substitute Teacher for the remainder of the 2020-2021 School Year, working up to three days a week, \$100.00 per day, no benefits, being contingent upon proper certification, continued funding and need, with an effective date of December 15, 2020.

Mr. Wood seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

21-008. Mr. Koehler moved to approve the following Superintendent's Reports and Recommendations as presented by Heather Wolfe, Superintendent:

- J. Accept the First Reading of the Board Policies that were reviewed by the Policy Committee on December 16, 2020:

<u>Policy #</u>	<u>Policy Name</u>
3220	Standards-Based Teacher Evaluation
3432	Sick Leave
3436	Personal Leave
4432	Sick Leave
4436	Personal Leave
6105	Authorization To Use Facsimile Signature
6107	Authorization To Accept And Distribute Electronic Records And To Use Electronic Signatures
6108	Authorization To Make Electronic Fund Transfers
6110	Grant Funds
6111	Internal Controls
6112	Cash Management Of Grants
6114	Cost Principles - Spending Federal Funds
6116	Time And Effort Reporting
6120	Safety Deposit Box - DELETE
6152	Student Fees, Fines, And Charges
6152.01	Waiver Of School Fees For Instructional Materials
6231	Appropriations And Spending Plan
6232	Appropriations Implementation

<u>Policy #</u>	<u>Policy Name</u>
6233	Amenities For Participants At Meetings And/Or Other Occasions
6320	Purchasing And Bidding
6325	Procurement - Federal Grants/Funds
6350	Prohibition Against Contracting With A Person Against Whom An Unresolved Finding For Recovery Has Been Issued
6423	Use Of Credit Cards
6424	Procurement Cards - REJECT
6460	Vendor Relations
6520	Payroll Deductions
6530	Payment Of Accrued, Unused Vacation Leave
6550	Travel Payment & Reimbursement
6600	Deposit Of Public Funds: Cash Collection Points
6605	Crowdfunding
6621	Change Fund/Cash Advance - DELETE
6680	Recognition
6700	Fair Labor Standards Act (FLSA)
6800	System Of Accounting
6830	Audit
6835	Audit Committee
7450	Property Inventory
7455	Accounting System For Fixed Assets
8540	Vending Machines - REJECT
8710	Insurance

Mr. Wheeler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

As initiated by Mr. Vogt, followed by discussion amongst the Governing Board Members, policies 6152.01 and 6530 will be revised and reintroduced at the next Board Meeting for the second reading. Clarification and/or edits were requested of Policy 6152.01 relating to the Eligibility Standards and the Appeal Process. The Governing Board wishes to remove authorization for an employee to receive payment for unused vacation from Policy 6530.

Legislative Report

Mr. Wheeler reported the quarantining restrictions in classrooms and on school busses have changed. Only those in close proximity with an individual who tests positive for COVID-19 while not wearing a mask need to quarantine. HB123 regarding Suicide Prevention and School Safety Training has been signed into law and training will begin in schools in the future. Per Heather Wolfe, Superintendent, the School Safety Training Grant will be spent on PBIS. School districts will be getting more COVID Relief funding from the federal government, but ESC's do not qualify for the disbursement.

Tri-County Career Center Report

Mr. Dicken and Mr. Depoy reported that Tri-County Career Center held their Organization Meeting last night.

Old Business

Mr. Depoy passed the completed evaluations for the Superintendent and Treasurer that had been returned over to Mr. Dicken.

New Business.

Mr. Bailey said that he would like the ESC to provide another service to the schools over the next year. Mr. Wheeler suggested maybe training related to On-line learning for Teachers and Students.

The next Regular Athens-Meigs ESC Governing Board Meeting is scheduled to be held on Wednesday, January 27, 2021 at 6:00 p.m., at the Athens-Meigs ESC, 21 Birge Drive, Chauncey, Ohio.

21-009. Time 6:55 p.m. Mr. Koehler moved to adjourn the meeting. Mr. Wheeler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

President

Treasurer