

**ATHENS-MEIGS EDUCATIONAL SERVICE CENTER  
REGULAR MEETING  
JANUARY 27, 2021**

The Governing Board of the Athens-Meigs Educational Service Center held a Regular Meeting on Wednesday, January 27, 2021, at the Chauncey Office, located at 21 Birge Drive, Chauncey, Ohio.

President Gary Dicken called the meeting to order at 6:00 p.m.

A moment of silent reflection was held and the Pledge of Allegiance recited.

Roll call:

Mr. John G Bailey	Present	Mr. Jeff Koehler	Present
Mr. Mick Davenport	Present	Mr. Jeffrey Vogt	Present
Mr. John Depoy	Present	Mr. Steve Wheeler	Present
Mr. Gary Dicken	Present	Mr. Mony Wood	Present
Ms. Connie Dugan	Present		

Ex-officio Members: Mr. Covert Absent Mr. Grippa Absent

**21-010.** Mr. Wood moved to approve the minutes of the Regular Governing Board Meeting held on January 13, 2021. Mr. Koehler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

### **Public Participation**

Hannah Kilbride reported that Project RISE has partnered with Rural Action again to bring in more than \$6,000 for students in Athens, Perry and Meigs Counties. Ten students have been placed in career opportunities within the communities. Project RISE will be offering a Virtual Job Shadow Program for students as well as virtual Career Day sessions. The Steering Committee is working toward creating a Strategic Plan for the future of Project RISE.

## Head Start Reports and Recommendations

**21-011.** Mr. Depoy moved to approve the following Head Start Reports and Recommendations as presented by Dawn Hall, Director:

- A. Approve Monthly Financial Reports
- B. Accept the resignation of Sarah Stump, Early Head Start Teacher at Little Storm Early Learning Academy effective February 8, 2021.

Mr. Wheeler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Dawn Hall, Head Start Director, reported that her interview with ODE Superintendent, Paolo DeMaria, airs tomorrow, January 28, 2021, on Facebook Live.

## State Support Team Region 16 Director's Reports and Recommendations

**21-012.** Mr. Bailey moved to approve the following State Support Team Reports and Recommendations as presented by Angie Gibbs, SST Director:

- A. Approve a Supplemental Contract to Bradley Clay, SST Consultant, for management of the SST16 website, ten additional days at his daily rate of \$259.58, not to exceed \$2,595.80.

### As Presented

- B. Approve a Lead Consultant Stipend to Rachel Wakefield, Lead Special Education Consultant, in the amount of ten percent of her annual salary for the 2020-2021 School Year.

### As Revised

- C. Approve a Lead Consultant Supplemental Contract to Rachel Wakefield, Lead Special Education Consultant, in the amount of ten percent of her annual salary for the 2020-2021 School Year.

Ms. Dugan seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Angie Gibbs, SST Director, reported that SST had their quarterly check in with ODE. The meeting was positive and ODE was impressed with the goals set by SST. Additionally, budget revisions have been completed.

**Executive Session**

**21-013.** Mr. Depoy moved to enter into executive session as proposed by Mr. Dicken, Board President, for the consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, official, or student and for the investigation of charges or complaints against a public employee, official, licensee, or student. The Superintendent, Treasurer and Head Start Director were each invited into the Executive Session.

Mr. Davenport seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Time into Executive Session: 6:09 p.m.

Time out of Executive Session: 7:45 p.m.

**Treasurer’s Reports and Recommendations**

No items for Board action at this time.

Teresa McGinnis, Treasurer, informed the Governing Board of two changes she would like to make to payroll beginning with the 2021-2022 contracts. The first

change is to place all employees on stretch pay. Employees will no longer have the option to waive stretch pay. The second change desired is to move from a biweekly pay structure to a bimonthly pay structure.

### **Superintendent's Reports and Recommendations**

**21-014.** Mr. Vogt moved to approve the following Superintendent's Reports and Recommendations as presented by Heather Wolfe, Superintendent:

- A. Approve the Scope of Work, in lieu of the forthcoming subcontract with the Meigs County Health Department, for RADx-UP Ohio.

#### Southern Meigs

- B. Approve Ashley Deem as a Paraprofessional at Carleton School serving a Southern Local student, at Step 4 of the Teacher Aide Salary Schedule (\$10.17 per hour), plus a stipend to supplement hourly rate to \$11.00 as per Agreement with MCBDD, no benefits, contingent upon proper certification, continued funding and need, with an effective date of February 11, 2020. Terms and conditions of employment determined by Southern Local.
- C. Approve Twelve Month Contracts to the following individuals as Community Health Workers for Meigs County, \$23.00 per hour, up to 2,064 hours in the contract year, no benefits, with an anticipated start date of February 1, 2021. Funding received through a grant with Get Healthy Meigs and The Ohio State University:

- 1. Michael Davis
- 2. Coleman Murray

Mr. Koehler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Heather Wolfe, Superintendent, reported that Dawn Hall will be finishing the Head Start training at the second meeting in February. At the suggestion made by Mr. Depoy, the monthly trainings will be added to the agendas.

**21-015.** Mr. Wheeler moved to approve the following Superintendent's Reports and Recommendations as presented by Heather Wolfe, Superintendent:

C. Accept the Second Reading of the Board Policies that were reviewed by the Policy Committee on December 16, 2020:

<u>Policy #</u>	<u>Policy Name</u>
3220	Standards-Based Teacher Evaluation
3432	Sick Leave
3436	Personal Leave
4432	Sick Leave
4436	Personal Leave
6105	Authorization To Use Facsimile Signature
6107	Authorization To Accept And Distribute Electronic Records And To Use Electronic Signatures
6108	Authorization To Make Electronic Fund Transfers
6110	Grant Funds
6111	Internal Controls
6112	Cash Management Of Grants
6114	Cost Principles - Spending Federal Funds
6116	Time And Effort Reporting
6120	Safety Deposit Box - DELETE
6152	Student Fees, Fines, And Charges
6152.01	Waiver Of School Fees For Instructional Materials
6231	Appropriations And Spending Plan
6232	Appropriations Implementation
6233	Amenities For Participants At Meetings And/Or Other Occasions
6320	Purchasing And Bidding
6325	Procurement - Federal Grants/Funds
6350	Prohibition Against Contracting With A Person Against Whom An Unresolved Finding For Recovery Has Been Issued
6423	Use Of Credit Cards
6424	Procurement Cards - REJECT
6460	Vendor Relations
6520	Payroll Deductions
6530	Payment Of Accrued, Unused Vacation Leave
6550	Travel Payment & Reimbursement
6600	Deposit Of Public Funds: Cash Collection Points
6605	Crowdfunding
6621	Change Fund/Cash Advance - DELETE
6680	Recognition
6700	Fair Labor Standards Act (FLSA)
6800	System Of Accounting

6830	Audit
6835	Audit Committee
7450	Property Inventory
7455	Accounting System For Fixed Assets
8540	Vending Machines - REJECT
8710	Insurance

Ms. Dugan seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Teresa McGinnis, Treasurer, reported that policies 6152.01 and 6530 were revised to provide better clarification and to reflect the requests of the Governing Board Members.

### **Legislative Report**

Mr. Vogt reported that several House and Senate Bills relating to Education have been signed by the Governor. The Bills summarized were: HB409, HB436, HB442, HB210, HB450, SB10, SB259 and SB68.

### **Tri-County Career Center Report**

None.

### **Old Business**

None.

### **New Business.**

**21-016.** Upon the request by Mr. Wood to have a vote, Mr. Dicken moved to approve the transition from a biweekly pay structure to a bimonthly pay structure beginning with the 2021-2022 contracts.

Ms. Dugan seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

**21-017.** Mr. Bailey moved to authorize the Treasurer, on behalf of this Board, to attend Public Records Training as required and that reasonable expenses in connection therewith be allowed.

Mr. Dicken seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

The next Regular Athens-Meigs ESC Governing Board Meeting is scheduled to be held on Wednesday, February 10, 2021 at 6:00 p.m., at the Athens-Meigs ESC, 21 Birge Drive, Chauncey, Ohio.

**21-018. Time 8:13 p.m.** Mr. Koehler moved to adjourn the meeting. Mr. Wood seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

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President

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Treasurer