

**ATHENS-MEIGS EDUCATIONAL SERVICE CENTER
REGULAR MEETING
MARCH 23, 2022**

The Governing Board of the Athens-Meigs Educational Service Center held a Regular Meeting on Wednesday, March 23, 2022, at the Chauncey Office, located at 21 Birge Drive, Chauncey, Ohio.

President Mony Wood called the meeting to order at 6:00 p.m.

A moment of silent reflection was held and the Pledge of Allegiance recited.

Roll call:

Mr. John G Bailey	Present	Mr. Jeff Koehler	Present
Mr. Mick Davenport	Present	Mr. Jeffrey Vogt	Present
Mr. John Depoy	Present	Mr. Steve Wheeler	Present
Mr. Gary Dicken	Present	Mr. Mony Wood	Present
Ms. Connie Dugan	Present		

Ex-officio Members: Mr. Covert Absent Mr. Grippa Present

22-036. Mr. Koehler moved to approve the minutes of the Regular Governing Board Meeting held on March 9, 2022. Mr. Vogt seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Goal 1 - The AMESC Governing Board will maintain well-informed members by holding monthly question and answer sessions on a variety of AMESC-related topics, including:

March: Other Grants: Parent Mentor, Project RISE, ECE, FCP Liaison, and Learning Recovery and Extended Learning Phase II, presented by Heather Wolfe

Heather Wolfe, Superintendent, provided the Governing Board with an update on various grants received by the ESC for the positions and projects previously listed.

Public Participation

None

Head Start Reports and Recommendations

22-037. Following a review and discussion, Mr. Wood moved to approve the following Head Start Director's Reports and Recommendations as presented by Dawn Hall, Head Start Director:

- A. Approve the resignation of Georgia Chapman, Part Time Teacher Assistant at Little Storm Early Learning Academy, with her last day of employment being March 18, 2022.
- B. Approve Monthly Financial Reports.
- C. Approve the 2021-2022 Program Goals.
- D. Approve the 2022-2023 Selection Criteria.
- E. Approve the 2022 Program Self-Assessment & Improvement Plan.
- F. Approve the Continuation Grant Application and Budget for 2022-2023.
- G. Approve the Transportation Waiver for the 2022-2023 School Year.
- H. Accept the resignation of Abbie Eleam, Teacher Assistant at Southwestern Elementary, with her last day of employment being March 23, 2022.
- I. Approve a contract with Codners Mowing Service, Inc. for mowing at the Meigs Early Learning Center, April 2022 – October 2022 for a total of \$1,680.00.
- J. Approve the purchase of Rubberstone Surfacing, through Landscaping By Hillcrest, in the amount of \$14,400.00, for the outdoor porch play area at Little Storm Early Learning Academy. Funding is through the Childcare Stabilization grant.

Mr. Wheeler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Abstain	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Dawn Hall, Director, reported that the number of staff who have a Bachelor’s Degree has increased with the number of staff who have a CDA has decreased. The gym memberships that were previously given to staff using Covid funds are being well-used and are liked by the staff. Finally, the new educational tool Ready Rosie is a promising tool that will also help provide information to families.

State Support Team Region 16 Director’s Reports and Recommendations

22-038. Mr. Bailey moved to approve the following SST Director’s Reports and Recommendations as presented by Heather Wolfe, Superintendent:

- A. Approve out of state travel for Malinda Johnston to attend the DCDDT (Council for Exceptional Children, Division on Career Development and Transition) Conference, May 14-17, 2022 in Myrtle Beach, SC.

Ms. Dugan seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Executive Session

None

Treasurer’s Reports and Recommendations

22-039. Mr. Koehler moved to approve the following Treasurer’s Reports and

Recommendations as presented by Teresa McGinnis, Treasurer:

- A. Approve John Depoy as an Authorized Signer on the bank account with Ohio Valley Bank.

Mr. Vogt seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Abstain	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

22-040. Mr. Davenport moved to approve the following Treasurer’s Reports and Recommendations as presented by Teresa McGinnis, Treasurer:

- B. Adopt the following Resolution:

RESOLUTION AUTHORIZING AUCTION OF SCHOOL PERSONAL PROPERTY

WHEREAS, the Governing Board of the Athens-Meigs Educational Service Center (hereinafter “ESC”) is required by Section 3313.41(A) of the Ohio Revised Code to sell personal property valued in excess of ten thousand dollars at a public auction after giving at least thirty days’ notice of the auction in a newspaper of general circulation; and

WHEREAS, the Board of Education currently owns three (3) school buses valued over \$10,000:

- 1) 2012 Thomas school bus, VIN 1GB6G5BL7B1166639
- 2) 2011 Chevrolet school bus, VIN 1GB6G5BL2B1103092
- 3) 2016 Thomas school bus, VIN 1GB6G5BG9F1102448

(hereinafter “the equipment”); and

WHEREAS, the Board of Education hereby finds and determines that the equipment is no longer necessary or needed for educational purposes; and

WHEREAS, the Governing Board finds and determines that it is in the best interest of the Athens-Meigs Educational Service Center that the ESC places the equipment in a public auction on GovDeals.com for ten (10) days on terms satisfactory to the ESC;

WHEREAS, the Governing Board further finds that it is in the best interest of the ESC to advertise the auction in The Daily Sentinel in Meigs County and The Athens Messenger in Athens County thirty days prior to the start of the auction;

NOW, THEREFORE, BE IT RESOLVED that the Governing Board shall auction the Board equipment which have been previously identified herein in an auction pursuant to R.C. Section 3313.41(A).

BE IT FURTHER RESOLVED that the Superintendent is authorized to execute the aforementioned auction and to execute all other written instruments and documentation necessary to complete the sale of the Board property.

Mr. Dicken seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

22-041. Mr. Koehler moved to approve the following Treasurer's Reports and Recommendations as presented by Teresa McGinnis, Treasurer:

C. Adopt the following Resolution:

RESOLUTION AUTHORIZING PRIVATE SALE OF SCHOOL PERSONAL PROPERTY

WHEREAS, the Governing Board of the Athens-Meigs Educational Service Center (hereinafter "ESC") is authorized to privately sell personal property valued under ten thousand dollars belonging to the School District and no longer needed for school purposes; and

WHEREAS, the Board of Education currently owns twelve school buses valued under \$10,000:

- 1) 2007 IC school bus, VIN 4DRAPAFK47A264370
- 2) 2007 IC school bus, VIN 4DRAPAFK67A264371
- 3) 2008 IC school bus, VIN 4DRAPAFK08A260883
- 4) 2002 Chevrolet school bus, VIN 1GBJG31F421236530
- 5) 2002 Chevrolet school bus, VIN 1GBJG31F021235200
- 6) 2002 Chevrolet school bus, VIN 1GBJG31F321235885
- 7) 2004 Chevrolet school bus, VIN 1GBJG31U741152803

- 8) 1995 International school bus, VIN 1HVBDABK9SH674387
 - 9) 1998 GMC school bus, VIN 1GDHG31RXW1013768
 - 10) 1999 Thomas school bus, VIN 1GDHG31RXW1089233
 - 11) 2001 GMC school bus, VIN 1GDHG31R411103992
 - 12) 2001 GMC school bus, VIN 1GDHG31R211106308
- (hereinafter “the equipment”); and

WHEREAS, the Board of Education hereby finds and determines that the equipment is no longer necessary or needed for educational purposes; and

WHEREAS, the Governing Board finds and determines that it is in the best interest of the Athens-Meigs Educational Service Center that the ESC privately sell the equipment to interested parties on terms satisfactory to the ESC;

WHEREAS, the Governing Board further finds and determines that it is in the best interest of the Athens-Meigs Educational Service Center that the ESC publicly auction any equipment not privately sold by April 22, 2022 using the GovDeals.com online auction platform; and

NOW, THEREFORE, BE IT RESOLVED that the Governing Board shall dispose of the Board equipment which have been previously identified herein in a sale pursuant to Policy 7300.

BE IT FURTHER RESOLVED that the Superintendent is authorized to execute the aforementioned private sales and/or auction and to execute all other written instruments and documentation necessary to complete the sale of the Board property.

Ms. Dugan seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	No	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

The vote was preceded by a discussion related to the advantages and disadvantages of selling the buses privately before placing them up for auction as opposed to placing the buses up for auction first.

22-042. Mr. Bailey moved to approve the following Treasurer’s Reports and Recommendations as presented by Teresa McGinnis, Treasurer:

- D. Authorize the sale of the 2002 Chevrolet school bus, VIN 1GBJG31F321235885 to the Meigs County Fairgrounds for the appraised value of \$1,400.

Mr. Vogt seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Superintendent’s Reports and Recommendations

22-043. Mr. Depoy moved to approve the following Superintendent’s Reports and Recommendations as presented by Heather Wolfe, Superintendent:

- A. Amend Board Action # 22-033 of the March 9, 2022 Regular Governing Board Meeting to reflect a revision in the effective date of the full time status for Kristi Weber, Occupational Therapist, to be February 22, 2022 (previously approved as February 18, 2022).
- B. Approve the Affiliation Agreement between Cleveland State University and the AMESC for Clinical Education Experience for Occupational Therapy, Physical Therapy, and Speech and Hearing Therapy students, with Agreement being valid for five years starting with the 22/23 School Year.
- C. Approve the Grant Agreement between the Athens-Meigs ESC and the Athens County Foundation for Project RISE: Paid Internships for High School Students (Athens County). Grant amount: \$5,000.00.

Eastern

- D. Recommend rescinding the One Year Contract (2021-2022) to Jenna Kasler, Roaming Substitute Teacher, due to services no longer being needed by Eastern Local (said Contract was Board approved on 1/12/22; # 22-008).

Head Start

- E. Approve a Supplemental Contract for Dawn Hall, Director, for work performed as the Meigs County Center Manager, at the rate of \$67.28 per day for up to 75 days, effective March 18, 2022 through June 30, 2022.
- F. Approve the Agreement for Transportation Services for the following districts with effective dates of August 1, 2022 through June 30, 2023:
 - 1. Eastern Local School District
 - 2. Gallipolis City School District
 - 3. Meigs Local School District
 - 4. Southern Local School District (Meigs County)

State Support Team 16

- G. Approve the Service Agreement between the Muskingum Valley ESC and the Athens-Meigs ESC (SST16) to provide approximately 15 days of Literacy services with effective dates of March 14, 2022 through June 30, 2022, in the amount of \$5,841.28 plus mileage reimbursement up to \$1,000.00
- H. See Below
- I. Approve the termination of Felisha Davis, Paraprofessional at Beacon School, effective March 23, 2022.
- J. Approve the Attendant Job Description.

Mr. Wheeler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Heather Wolfe, Superintendent reported that Pepsi will be installing a vending machine. Vendors who supply snack vending machines will not contract with us due to our size. The ESC will purchase a snack vending machine and use the proceeds to repay the ESC for the purchase of the vending machine. Some of the electric lines at Heart of the Valley Head Start are situated too close to the roof. AEP has looked at the issue and we are waiting to hear possible solutions.

AEP will cover the costs to actually run the lines properly but the ESC will have to cover the costs of any addition or structure that needs placed to properly run the lines. The trees in the front of Heart of the Valley Head Start need to be topped. The parking lots at Heart of the Valley Head Start need lighting. The ESC is applying for a grant through the Bureau of Workers' Compensation to install a new HVAC system at Heart of the Valley Head Start. Finally, Juneteenth is now a mandatory holiday for all 11-month and 12-month non-teaching employees. For the 2021-2022 contract year, the employees will be given 13 holidays to account for Juneteenth.

22-044. Mr. Dicken moved to approve the following Superintendent's Reports and Recommendations as presented by Heather Wolfe, Superintendent:

H. Approve the Second Reading of the Board Policies that were reviewed by the Policy Committee on February 23, 2022:

<u>Policy #</u>	<u>Policy Name</u>
1439	HOLIDAYS - REJECT
1616	STAFF DRESS AND GROOMING
2370.01	BLENDED LEARNING
3216	STAFF DRESS AND GROOMING
4216	STAFF DRESS AND GROOMING
4439	HOLIDAYS - REJECT
5511	DRESS AND GROOMING
5772	WEAPONS
6110	GRANT FUNDS
6114	COST PRINCIPLES - SPENDING FEDERAL FUNDS
6325	PROCUREMENT - FEDERAL GRANTS/FUNDS
6423	USE OF CREDIT CARDS
7217	WEAPONS
8500	FOOD SERVICES

Ms. Dugan seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	No
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

The vote was preceded by a discussion related to the reasons for the changes to the Dress and Grooming policies. Policy 4210 was removed from the second reading as a result of an error in the wording of the policy.

Legislative Report

Mr. Wheeler reported that Congress is still working on the redistricting of Ohio.

Tri-County Career Center Report

Mr. Dicken reported that Local 683 out of Columbus has employed five graduates in the electrical trade, local shops are taking interns for autobody repair, and Tri-County received donated 3-D printers.

Old Business

Following discussion, the Governing Board decided to advertise the buses for sale under \$10,000 in the Athens Messenger and the Daily Sentinel. All offers must be received by the Superintendent or Treasurer by the end of business on April 12, 2022. The offers will be reviewed at the Board Meeting on April 13, 2022 at which time final decisions will be made on each offer.

New Business.

22-045. Mr. Koehler moved to approve the following salary schedules as previously reviewed by the Personnel Committee and presented by Heather Wolfe, Superintendent:

- A. Discuss and/or approve an increase of \$2.70 to the base amount of the Paraprofessional Salary Schedule to be effective for Fiscal Year 2023.
- B. Discuss and/or approve the following revisions to the Teacher Salary Schedule to be effective for Fiscal Year 2023:
 1. A 2% increase.
 2. The addition of Steps 12, 14, and 17.
 3. The elimination of Step 21.
- C. Discuss and/or approve a new Salary Schedule for State Support Team Consultants to be effective for Fiscal Year 2023.

Heather Wolfe, Superintendent, reported that all member Superintendents, that are affected by this change, have approved the proposed Salary Schedules for Teachers and Paraprofessionals. Additionally, the new Salary Schedule for State Support Team Consultants now better aligns with the Salary Schedules of other like State Support Teams in Ohio.

Mr. Dicken seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

The next Regular Athens-Meigs ESC Governing Board Meeting is scheduled to be held on Wednesday, April 13, 2022 at 6:00 p.m., at the Athens-Meigs ESC, 21 Birge Drive, Chauncey, Ohio.

22-046. Time 7:51 p.m. Mr. Dicken moved to adjourn the meeting. Mr. Wood seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

President

Treasurer