



North Central District Health Department

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Patrice A. Sulik, MPH, R.S.
Director of Health

NORTH CENTRAL DISTRICT HEALTH DEPARTMENT
BOARD OF DIRECTORS
MINUTES OF REGULAR MEETING
Wednesday, April 13, 2022
Health District Main Headquarters
31 North Main Street
Enfield, CT 06082
6:00 PM

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Members Present: Diane Wheelock, Chair, Maria Whelden, Dianne Trueb, Catherine Cannon, Christine Abraham, Jason Walsh, Brandon Jewell, Fred Journalist,

Members Absent: Michael DellaVolpe, Ben Rodriguez, William Meier, James Hoyne, Len Norton, Trish Vayda, Dawn Maselek, Victor Mathieu, Matt Maynard, and Amanda Sanelli.

Also Present: Patrice Sulik, Director of Health and Tung Nguyen, Deputy Director of Health

Call to Order/Determination of Quorum: The meeting was called to order by Diane Wheelock, Chair, at 6:07 PM, after a quorum was determined.

Executive Session Personnel Matters-Brandon Jewell made a **motion**, seconded by Fred Journalist, to enter Executive Session at 7:13 PM. Patrice Sulik and Tung Nguyen were invited into Executive Session.

The Board came out of Executive Session at 7:45 PM.

Chairman's Report: Diane Wheelock reviewed the process of obtaining furniture proposals.

Director of Health Update: Update of Pending Business Items – (Provided in written form by the Director to the NCDHD Board. Discussion and clarification – no action required at this time).

Action on Consent Agenda

1. Review of Furniture Proposals:
Brandon Jewell made a **motion**, seconded by Jason Walsh, to approve furniture bid proposed Phase 1 of the Headquarters remodel, except for the furniture proposed for the conference room, due to concerns about the quality of the flip-top tables.
The motion carried unanimously.
Diane Wheelock and Patrice Sulik will follow up further on the quality of the hardware of the flip top tables.

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Committee Updates and Discussions – (Reports provided in written form for discussion - any action would follow in New Business)

1. Finance – Maria Whelden, Chair-Maria is exploring funding options for the renovation of the headquarters and shared her efforts with the Board. She asked Patrice for a detailed description of the work that has been done to date and the work still to be performed.
2. Short and Long-Term Planning – Ben Rodriguez, Chair-Ben Rodriguez not present.
3. Capital Improvements – Chair is vacant
4. Personnel – William Meier, Chair-William Meier not present.

New Business -None

Identification/Adoption of Additional Agenda Items -None

Informational Items-None

Adoption of Minutes

Jason Walsh made a **motion**, seconded by Brandon Jewell, to waive the reading of the Minutes of the Special Meeting of the NCDHD Board on March 23, 2022, and that Minutes of said meetings be approved as amended. The amendment is that Brendan Jewell was listed as present in error. The motion carried with Fred Journalist and Brendan Jewell abstaining.

Informational Items, Petitions, Communications, Correspondence, Reports, etc. Not Requiring Action-
None

Adjournment

There being no further business to discuss, a **motion** was made by Maria Whelden and seconded by Jason Walsh to adjourn. The motion carried unanimously, and the meeting was adjourned at 7:55 PM.

Respectfully submitted,

Patrice A. Sulik
Director of Health

Next Board Meeting: Wednesday, May 11, 2022, 6:00 PM, TBD