



Lake Highland Preparatory School Position Announcement

Lower School Primary Grades Teacher

About Lake Highland Preparatory School

Lake Highland Preparatory School is Central Florida's premier, private, college preparatory school for Pre-K through 12th grade. When students enter our classrooms, they meet energetic educators who are passionate about what they teach and who focus on developing the greatest potential of each student. Our classes are small, providing the optimal setting for students to be encouraged and inspired.

At Lake Highland Preparatory School, students learn to question, create, challenge, analyze, and speak and write critically. They love learning, and each day we watch them reach for excellence, seek new discoveries, shine on the stage, and thrive in athletics. We not only prepare our students for success in college and beyond, but we also teach them to be compassionate leaders who make ethical decisions.

Mission

Within an atmosphere of love, concern, and mutual respect, Lake Highland Preparatory School is committed to instilling Christian values, inspiring patriotism, developing leaders, and preparing students for college and lifelong learning through academically challenging programs and affirming competitive experiences.

Vision

Lake Highland Preparatory School develops and empowers students with noble character, keen intellect, and an enduring love of learning to thrive in a highly competitive, widely collaborative and ever-changing world. The school's "whole child" approach fosters confident, competent, and functional citizens who are intellectually, physically, emotionally, and spiritually prepared to pursue their dreams, achieve their full potential, and successfully cope with life challenges.

Summary

Under the supervision of the Director of Lower School, the teacher will instruct students according to the prescribed LHPS curriculum and/or specialized, related topics, e.g. math, science, English, music, art. The teacher will perform related teaching tasks and functions such as planning, research, parent communication, curriculum alignment, assessment and record-keeping in an efficient and effective manner. As needed, the teacher will also willingly participate in the school community and student co-curricular activities.

Applicants from underrepresented groups are encouraged to apply.



Responsibilities

- Instructs students using research-based effective teaching methods, and utilizes responsive teaching to meet all student learning needs and learning objectives.
- Prepares a yearly plan, course objectives and unit outlines for course of study following curriculum guidelines and/or requirements of the State of Florida, LHPS, and accrediting agencies.
- Collaborates effectively with grade level team to discuss grade level progress, planning, assessments, projects, and student progress.
- Builds and maintains respectful relationships with colleagues.
- Provides frequent and timely feedback on all learning activities ensuring they are appropriate for each student.
- Models professionalism and positivity for students, parents, and colleagues.
- Maintains accurate and up-to-date student attendance and academic records.
- Instructs children effectively and positively based on knowledge of child development at the level being taught.
- Builds classroom community and safety through consistent classroom management, based on *Responsive Classroom* techniques.
- Meets and/or communicates effectively with parents by issuing written and in-person reports about progress, difficulties, and assessment results.
- Participates in faculty and professional meetings, curriculum projects, and teacher training workshops in support of ongoing, professional growth.
- Maintains current teacher certification; provides Human Resources a copy of Certificate or Statement of Eligibility and with proof of courses taken towards certification or re-certification.
- Assumes responsibility for the general comfort, safety and health of students.
- Instills a collaborative and team approach when working with colleagues and all school stakeholders.
- Supports school events throughout the school year.
- Performs other duties as requested or assigned.

Education/Experience

- Teacher must have a minimum of a bachelor's degree from an accredited institution or the international equivalent.
- Must have a college major or be certified, or working toward certification, in the area of study for which he/she is responsible the major portion of the day.

How to Apply

Please submit a cover letter indicating how you would succeed in this position, a current resume, and three professional references with at least one immediate supervisor (preferably current). All materials should be submitted electronically as PDFs and emailed to HR@lhps.org specifying "**Lower School Primary Grades Teacher**" in the subject line.



This position announcement is intended to describe the general nature and level of work being performed by employees assigned to this job title and the education and skills required. This is not intended to be a complete list of all responsibilities, duties, and skills that are required or may be required in the future.

Background Screening: LHPS conducts background checks, including fingerprinting, and drug testing and may use a third party administrator. Background checks will be performed in compliance with the Fair Credit Reporting Act.

Lake Highland Preparatory School is an Equal Opportunity Employer.