



# Bath County High School

## School Based Decision Making Policy

### **Policy Topic Description:**

Duties of SBDM Officers

### **Council Policy Type (Check One):**



By-Laws (Council Operations Policies)



Function (School Operational Policies)

### **Policy Number:**

1.03

### **Policy Statement:**

The school council is a corporate policy-making body. Outside of a legally called council meeting, no council member, other than the principal, has decision-making or administrative authority confirmed by office or the council. The principal is the school's primary administrator.

All members of the SBDM Council at Bath County High School are to act in a professional manner at all times. The council exists for the purpose of creating, adopting, and monitoring policies that will maximize student achievement and promote an environment conducive for learning. All council members are expected to carry themselves in a dignified manner both during and outside of council meetings. All council members are expected to do all of the following: be on time for all meetings (regular and special called), regularly attend all meetings, respect the opinions of all council members and any guests present, trust all members of the council, honor confidentiality laws, discuss only those matters allowed to be discussed (under no circumstances should any council member discuss matters discussed in a closed session), support all decisions of the council (even if you were in opposition), refrain from dominating meetings, and be active in all meetings. SBDM council members shall cultivate a positive relationship between the council and the faculty, staff, students, and parents of Bath County High School.

The principal of the school shall be the chairperson of the council unless extenuating circumstances do not allow this to happen. The chairperson shall preside over all meetings of the council. The chairperson shall have the same membership privileges as other members, including the right to make motions and vote on all matters considered by the council. The vice-chairperson shall be elected by majority vote of the council for a one-year term and shall serve in the absence of the chairperson. If a principal vacancy occurs, the vice-chairperson shall become the chairperson of the council until a new principal is hired. If any other vacancy occurs, the chairperson of the council shall fill the vacancy as outlined by SBDM by-laws.

**Policy Statement (Continued):**

While representing all of the educational stakeholders at Bath County High School, members of the SBDM council shall have the educational welfare of the students served by the school as its highest priority. Bath County High School belongs to the public it serves and each council member has a responsibility to gather and give accurate information while making decisions that are in the best interests of all students. Council members can best meet their responsibilities when they work as a team, show respect for each other, show honesty, and demonstrate a commitment to the school. All council members as well as the audience present at any council meeting shall refrain from discussing information that may be detrimental to a person or a group.

Due to the nature of the council, each council member will be observed and appraised by the faculty, staff, students, and community. For this reason all council members shall: (1) make the well being of students the fundamental value in all decision making actions; (2) fulfill all responsibilities with honesty and integrity; (3) obey all local, state, and national laws; (4) abide by the policies set forth by the council; (5) demonstrate a willingness to work together as a team; (6) demonstrate a willingness to compromise in the interest of the welfare of students; (7) show support for all decisions made by the council, especially those which one or two council members opposed; (8) avoid sharing confidential information; (9) demonstrate commitment to the work of the council; (10) avoid using the council position for personal, political, social, religious, or economic gain; and (11) demonstrate the utmost respect for all people regardless of race, national origin, sex, religion, or political affiliations.

Date Adopted: 5/13/2014

Signature: \_\_\_\_\_

*Paul W. Prater*

Council Chairperson

Date Revised: 7/13/2010