



# Bath County High School

School Based Decision Making Policy

**Policy Topic Description:**

Curriculum Policy

**Council Policy Type (Check One):**

By-Laws (Council Operations Policies)

Function (School Operational Policies)

**Policy Number:**

04.00

**Policy Statement:**

The most important step to helping all of our students reach proficiency is having an aligned, rigorous, well-defined 21st Century curriculum. Each department at Bath County High School shall be in charge of developing a curriculum that is aligned to the most current Core Content for Assessment, Common Core Standards, Next Generation Science Standards, Program of Studies, and/or ACT Standards documents. Any time that any of these state documents change or new documents are adopted at the state or national level, the principal or his/her designee shall ensure that the school's curriculum is re-aligned. Each department shall ensure that the curriculum is revised at least once per school year and updated electronically on the school's curriculum drive (or through CIITS if required by the district or state). The curriculum shall be organized into units using a template developed by the district, principal, or his/her designee. All students shall be taught using well defined and detailed curriculum units that include the following information:

- a title (including class name);
- a timeline for teaching;
- 3-5 essential questions;
- daily learning targets to be taught;
- important concepts or skills to be taught;
- core content standards, Common Core Standards, program of studies indicators, and ACT standards being addressed in the unit;
- common lessons to be taught;
- common assessment items that mirror the EOC, KOSSA, ASVAB, PLAN, ODW, and ACT and test student knowledge of the content being delivered in the unit (assessments, On Demand Writing prompts, culminating products, culminating events, culminating performances, and/or scenarios);
- technology to be utilized in the unit; and
- resources needed to teach the unit.

**Policy Statement (Continued):**

All resources needed to teach the unit as well as all lessons and assessments shall be stored electronically in the curriculum folder. Departments are expected to develop common lessons and common assessments that incorporate a variety of instructional strategies that will be used to deliver the curriculum unit and prepare students for upcoming state assessments. The curriculum shall support the strategies outlined in our Comprehensive School Improvement Plan and reflect best practices for teaching and learning. Departments shall frequently review, edit, and revise the curriculum so that it is a living breathing document that is being used as a map to prepare students for success.

Department leaders (content coaches or department chairpersons) will be responsible for maintaining the curriculum folder for their content area using planning time. The principal or his/her designee will review the curriculum for each department/program on a regular basis and as a minimum at least once per school year.

Date Adopted: 5/13/2014

Signature: \_\_\_\_\_

*Paul W. Prater*

Council Chairperson

Date Revised: 5/13/2014