

Bath County Public Schools
Department of Exceptional Children
405 West Main Street
Owingsville, KY 40360

Date: _____

Dear _____:

The Bath County Public School District is currently in need of the services of a surrogate parent to represent a child with special needs. We would like to assign you to act in this capacity. Should you accept this important role, we will be providing training and information for you on the needs of the child and will provide clarification on your role as a surrogate parent.

Assignment as a surrogate parent requires the following commitment and requirements:

"I will:

- A. Acquaint myself with the child or youth and his/her educational needs;
- B. Be accessible to the child or youth and school personnel as needed;
- C. Represent the educational interests of the children or youth to the best of my abilities;
- D. Have no other vested interests that would conflict with my allegiance to the child and or youth; and
- E. Maintain confidentiality for all information that is shared in the educational records of the child and or youth.

As a surrogate parent your role may be terminated for the following reasons:

- A. Your appointment expires due to change in student status
- B. The parent of the child becomes known or is located
- C. The youth achieves emancipation status
- D. The surrogate no longer meets the qualifications and/or criteria for the assignment.

Your signature indicates that you have received training as a surrogate parent and accept the roles and responsibilities and willingly make the commitment to serve as a surrogate parent at this time. All educational documents must be returned to Bath County Schools at the end of your appointment.

Surrogate Parent Name: _____

Surrogate Parent Signature; _____

Name of Represented Student: _____

Thank you for your contributions and commitment to children and youth in Bath County Public Schools.

Sincerely,

Director of Exceptional Children or Designee (ARC Chair)

(Attach to Determination of Student Representative Form, along with accompanying documentation)

7/3/13