(Address) ___

BATH COUNTY BOARD OF EDUCATION

405 W. Main Street Owingsville KY 40360

STANDARD INVOICE

Name of Vendor _____

Purchase Order N	0
Terms	
Date Filed	

(All invoices must be promptly made out on required form and filed with the Board "in writing, itemized and verified" – according to law. A properly prepared invoice shows exact kind of service, where, when, and by whom performed; also time and rate per day or hour and is signed by the vendor or his authorized representative.)

Quantity	Unit	Items (furnished) or Work (done)	Code* No.	Unit Price	Amount

VENDOR'S CERTIFICATION

the above named board of education for articles furnished or services rendered as itemized.				
Vendor Signature	Date			
Principal/Supervisor Signature	Date			
Superintendent Approval	Date			

7	VENDOR LEAVE BLANK	
Claim number		
Check number		-
Amount paid _		-
Date paid		-