



WEST HARTFORD HISTORIC DISTRICT COMMISSION
Town Hall - Room 312
Monday, March 28, 2022 at 7:30 p.m.
Regular Meeting - Minutes

Commissioners Present:

Mitch Lewis, Chair
Pam Howard, Vice-Chair
Andrei Tarutin, Member
Karl Fransson, Alternate
Julie Harris, Alternate

Commissioners Not Present:

Cynthia Cormier, Member
Sherri Schwartz, Alternate

Mr. Lewis called the West Hartford Historic District Commission (“WHHDC”) to Order at 7:32 p.m. Mr. Lewis then introduced the Board Commissioners to those in attendance and explained the WHHDC meeting procedures.

NEW APPLICATIONS

1. Mr. Lewis introduced the Woods Certificate of Appropriateness (“COA”). **Elizabeth Woods, owner of 7 Buena Vista Road and Greg Galske, Window Contractor**, came before the WHHDC to discuss her COA to replace the exterior windows throughout the house. Mrs. Woods and Mr. Galske shared her proposal to replace the 22-24 exterior windows with two samples one vinyl and one composite of triple pane by Okna with true divided light and in keeping with the current layout and design.

Motion to approve the composite window COA was made and seconded.

Seated: Lewis, Howard, Tarutin, Fransson, and Harris.

Vote: Unanimously approved

The **motion is carried** and Commissioner Lewis will inform the Building Department at the next earliest convenience.

CHANGE CONTROL COA APPLICATION WORK REVIEW

1. Mr. Lewis reintroduced the Konover Certificate of Appropriateness (“COA”) from September 2021 which included the previously approved COA Application item #4 “Maintenance/repair of the accent timber with no change in appearance, design or materials - specifically repair of timber areas that are rotting”.

Peter Starr, Contractor for 25 West Hill Drive, came before the WHHDC to discuss his work in progress to replace the accent timbers to the exterior front and sides of the house with a Boral ash/fiber woodlike product instead of the original 5/4 wood which is no longer available in the marketplace. Mr. Starr shared newly painted samples of the rotten boards being replaced, of cedar he tried to use and finally the Boral boards he is interested in using for the project. Mr. Starr also shared a manufacturer one-sheet that included various Historic District that have approved the use of the product.

The WHHDC will outreach to the owners to ask them to submit a new COA for this #4 work and have advised the Contractor that given the helpful information provided that the Boral replacement should be ok.

ADMINISTRATIVE MATTERS

2. **WHHDC Meeting Minutes:** The WHHDC Commissioners tabled the review of the February 28th, 2022 Special Meeting Draft Minutes as there was no quorum to vote.
3. **Commissioners’ Concerns and Comments:**
The WHHDC is continuing to look for a new Commissioner.
4. **Public Comment:**
None.
5. **Adjournment:** Motion to adjourn the meeting was made and seconded. Vote to adjourn the meeting was unanimously approved. The meeting adjourned at 8:56 p.m.

Respectfully submitted,
Mitch Lewis, Chair
Historic District Commission
West Hartford, CT