

## Student ID Policy

At Mountain Trail, we value cooperation, community, and safety, so we wear our ID badges.

**Rationale:** Ensuring safety and security for all students and staff members is our top priority each and everyday. Wearing ID badges fosters a professional setting, promotes a sense of community for staff and students, and makes our campus a safer place to go to school and work.

One student ID and lanyard will be provided at no cost to each student, and students can replace one lost or damaged ID free of charge in the Library. Every student is expected to wear his or her ID at all times while on school grounds.

### Benefits of wearing your ID:

- a) to be in class
- b) to buy lunch
- c) to ride the bus
- d) to use the restroom
- e) to borrow library books
- f) to participate in campus activities

### Guidelines:

- a) IDs must be properly worn and clearly visible at all times.
  - i) Permanent IDs on lanyards around the student's neck.
  - ii) Temporary ID stickers on the student's chest.
- b) The ID should be presented upon request by school staff.
- c) The ID cannot be altered (no markings, stickers, etc.)
- d) Wearing another student's ID is prohibited.
- e) Lost, stolen, altered, damaged, and defaced IDs must be replaced. IDs can be replaced in the Library (M-F) from 8:30-8:50 am and at lunch. The cost is \$3.00.
- f) Students are excused from wearing IDs during classes where they present a hazard to student safety.

## What happens if a student does not have his or her permanent ID?

Students who do not have an ID should proceed to Student Services before school begins to obtain a dated temporary sticker ID. There is no consequence if the student gets the temporary ID before school begins and wears it properly throughout the day.

If a student reports to class without an ID badge or temporary ID replacement, the student/teacher will communicate with Student Services to receive a temporary ID. Each time a student has to request an ID during the school day, Student Services will record the incident.

Students who have permanently lost their ID are required to replace it with a new ID that can be purchased in the library.

## Consequences for not properly displaying/possessing one's student ID badge while at MTMS:

Students who do not regularly cooperate with ID badge policy may not be eligible for Coyotes Count Days.

Students who report to class without an ID and have to request a temporary ID during the school day.

**1st and 2nd Violation:** verbal warning, noted/recorded in Student Services

**3rd and Subsequent Violations:** lunch detention

**7th Violation:** lunch detention/conference call with parent or guardian/purchase of new ID

## Teachers will do an ID check at the beginning of each class period daily.

Please sign and return this page.

I have read and understand Mountain Trail Middle School's ID policy.

Student Name (print) \_\_\_\_\_

Students Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_