



**San Jose Episcopal Day School**  
Elementary Teacher

San Jose Episcopal Day School, an independent PreK-3 through 6th Grade day school nestled in the heart of the San Jose community, is currently interviewing experienced, certified elementary teacher candidates for the 2022-2023 school year.

The ideal candidate will have a proven track record of success teaching elementary-aged students. A strong knowledge of best practices related to literacy and mathematical instruction as well as a keen understanding of child development and Responsive Classroom techniques are also highly recommended.

Teachers at San Jose Episcopal Day School participate whole-heartedly in every aspect of school life, forging strong bonds with students, families and one another, joyfully embracing opportunities to further the SJEDS mission. Creative and collaborative, SJEDS faculty model a commitment to lifelong learning and personal growth by sparking curiosity, wonder, and inquiry in their students. With a heart for service and a passion for educating and empowering children, SJEDS faculty are committed to cultivating tomorrow's leaders, peacemakers, and difference-makers.

**General Responsibilities:**

- Joyfully collaborate with school leadership and fellow employees to advance SJEDS' mission;
- Research, prepare, and deliver developmentally appropriate, engaging learning experiences that are consistent with grade-level expectations and goals;
- Manage the learning environment in a way that maximizes learning for all;
- Complete all paperwork (i.e. recordkeeping, grading, reporting, etc.) in a timely fashion and as directed;
- Utilize strong interpersonal and communication skills when engaging with students, parents and coworkers;
- Actively participate in advancing instructional practices, curriculum development, and assessment methods;

- Model a commitment to lifelong learning and personal growth;
- Demonstrate a strong knowledge of child development theory and a commitment to using that knowledge to inform professional practice;
- Provide students with a learning environment that feels safe, nurturing, encouraging, challenging and inspiring;
- Exercise good judgment through the appropriate handling of confidential information;
- Actively participate in all scheduled meetings as required by school leadership;
- Demonstrate a working understanding of various educational technological applications and platforms to leverage active engagement, critical thinking, creativity;
- Assist as necessary in the search for fellow candidates to fill teaching vacancies;
- Assist with other school duties as directed by the Head of School.

#### Qualifications, Skills & Dispositions:

- A Bachelor's or Master's degree with the necessary certifications or teaching qualifications;
- Experience as an elementary classroom teacher with a proven track record of excellence in teaching and classroom management;
- A commitment to cultivating global and cultural competencies in oneself and in others, and a commitment to fostering a diverse, equitable, and inclusive learning community;
- A strong knowledge of child development and best practices in education;
- Outstanding interpersonal skills as well as oral and written communication skills;
- A proven ability to integrate technology effectively into the classroom setting to enhance and enrich the student learning experience;
- A growth mindset and a willingness to innovate and collaborate with others;
- An empathetic and supportive interaction style, with a good sense of humor and a positive disposition.

Qualified candidates should send a letter of interest, resume and a list of three professional references to Martha Milton at [mmilton@sjeds.org](mailto:mmilton@sjeds.org).