



EDEN PRAIRIE SCHOOLS

Inspiring each student every day

SCHOOL BOARD Regular Meeting

Monday, April 25, 2022

6:00 PM

MEETING AGENDA

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered
To reach personal fulfillment and contribute purposefully to our ever-changing world.*

1. Convene: 6:00 PM (Roll Call)

School Board Members:

Steve Bartz, Aaron Casper, Debjyoti "DD" Dwivedy, Francesca Pagan-Umar, Kim Ross, Adam Seidel, Charles "CJ" Strehl

2. Pledge of Allegiance

3. Agenda Review and Approval (Action)

Approval of the agenda for the Monday, April 25, 2022, meeting of the School Board of Independent School District 272, Eden Prairie Schools.

Motion _____ Seconded _____

4. Approval of Previous Minutes (Action)

4

Approval of the UNOFFICIAL Minutes of the School Board Regular Business Meetings for March 28, 2022.

Motion _____ Seconded _____

5. Public Comment: 6:05 PM (Information)

6. Announcements: 6:10 PM (Information)

7. Spotlight on Success: 6:15 PM (Information)

Eagle Heights Spanish Immersion (EHSI) - *Characteristics of Mathematicians/Características de matemáticos y matemáticas*

8. Board Work: 6:25 PM (Action)

A. Decision Preparation

1) Fiscal Year (FY) 2022-23 School Board Work Plan (First Reading)

7

2) Fiscal Year (FY) 2022-23 School Board Budget (First Reading)

19

3) Operating Levy Recommendations

B. Required Board Action (Action)

1) Approval of FY 2022-23 Capital Budget

MOTION _____ Seconded _____

a. Capital Budget - Executive Summary

20

b. Capital Budget Outlay - Detail

22

2) Approval of FY 2022-23 School Board Meeting Calendar

23

Motion _____ Seconded _____

C. Record of Board Self-Evaluation

1) 2021-22 Record of Board Policy Monitoring - Governance Policies (No Updates)

2) 2021-22 Record of Board Policy Monitoring - Ends & Executive Limitations (EL's) (Action)

25

Motion _____ Seconded _____

3) 2022-23 Record of Board Policy Monitoring - Ends 1.1 - 1.6 (No Updates)

9. Superintendent Consent Agenda: 7:05 PM (Action) ¹

Management items the Board would not act upon in Policy Governance, but require Board approval from outside entities.

Motion _____ **Seconded** _____ to approve the Consent Agenda as presented.

A. Monthly Reports

1) Resolution of Acceptance of Donations 29

2) Human Resources Report

a. Monthly Report 30

3) Business Services Reports

a. Board Business 32

b. Financial Report - Monthly Revenue/Expenditure Report 33

B. Resolution of Acceptance - Voluntary Employee's Beneficiary Association (VEBA) Transition

1) Executive Summary 34

2) Resolution - VEBA Transition 35

C. Approve Bid: Oak Point, Eagle Heights Special Education Classroom Remodel 36

D. Achievement & Integration Budget

1) Executive Summary 37

2) MDE A&I Program FY 2023 Budget Coversheet 39

10. Superintendent's Incidental Information Report: 7:30 PM (Information)

Incidental Information is considered as "nice to know" information regarding district business. Monitoring and decision-making information are handled elsewhere on the agenda. These items are not open for debate, but rather for awareness and understanding. (Supports EL 2.9 in general and 2.9.6 specifically)

11. Board Action on Committee Reports & Minutes: 7:50 PM (Action)

A. Board Development Committee (Action)

1) BDC Minutes for April 19, 2022 Meeting: 40

Motion _____ **Seconded** _____

B. Community Linkage Committee (Action)

1) Approval - Inspiring News Article (DRAFT) (Action) 41

Motion _____ **Seconded** _____

C. Negotiations Committee

D. Policy Committee

12. Other Board Updates (AMSD, ECSU, ISD 287): 8:10 PM (Information)

A. AMSD (Association of Metropolitan Schools) - Kim Ross

B. ISD 287 (Intermediate School District) - Francesca Pagan-Umar

C. ECSU (Metropolitan Educational Cooperative Service Unit) - Kim Ross

D. MSHSL (Minnesota State High School League) - Charles "CJ" Strehl

13. Board Work Plan: 8:20 PM (Action)

A. Work Plan Changes Document (Action) 42

Motion _____ **Seconded** _____

B. School Board Annual Work Plan FY 2021-22 (Apr - Jun 2022) 43

14. Adjournment: (Action)

Motion _____ **Seconded** _____ to adjourn the Monday, April 25, 2022 meeting of the Eden Prairie School Board at _____ PM

INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS
UNOFFICIAL MINUTES OF THE MARCH 28, 2022
SCHOOL BOARD MEETING

A Regular Meeting of the Independent School District 272, Eden Prairie Schools, was held on March 28, 2022, in the Eden Prairie District Administrative Offices, 8100 School Road, Eden Prairie, MN 55344.

1. Convene: 6:00 PM (Roll Call) - School Board Members:

Present: Steve Bartz, Aaron Casper, Debjyoti "DD" Dwivedy, Francesa Pagan-Umar, Kim Ross, Adam Seidel

Not Present: Charles "CJ" Strehl

Present: Superintendent Josh Swanson

2. Pledge of Allegiance

3. Agenda Review and Approval – Motion by K. Ross, **Seconded** by S. Bartz to approve the agenda for the Monday, March 28, 2022, meeting of the School Board of Independent School District 272, Eden Prairie Schools – Passed 6-0

4. Approval of Previous Minutes – Motion by S. Bartz, **Seconded** by A. Casper to approve the UNOFFICIAL Minutes of the School Board Regular Business Meetings for February 28, 2022 and Board Workshop Minutes for March 14, 2022 – Passed 6-0

5. Public Comment – None to Report

6. Announcements

- The Eden Prairie Schools Science Olympiad team placed third at the Minnesota State Science Olympiad Tournament on March 5 at Bethel University. This was the first in-person tournament since March 2020, and students have been studying, building devices, and preparing for the competition since last October. Their hard work and dedication contributed to their success at State.

The 2022 Legacy Award Winners are:

- Teacher of the Year (Early Childhood - 5th Grade) – **Jeff Thelen**, 3rd grade teacher – Forest Hills Elementary
- Teacher of the Year (6th Grade - TASSEL) – **Eric Hanson**, 7th grade teacher – CMS
- Volunteer of the Year – **Krystal Caron**, Community Education Early Childhood and Forest Hills PTOs
- Alumnus/Community Leader of the Year – **Anne Byrne**
- Staff Member of the Year: **Amy Antilla**, school nurse – Oak Point and EHSI elementary schools
- Staff Member of the Year: **Martin Eckman**, custodian/bus driver – Cedar Ridge Elementary School
- Staff Member of the Year: **Linda Yelland**, social worker – CMS
- Congratulations to EPHS student and wrestler Will Sather who is the first sophomore in state history to win the heavyweight state title. We are so proud of him! Go Eagles!

7. Spotlight on Success

Oak Point Presentation - *Strategic Partnerships: Oak Point & University of Minnesota*

8. Board Work

A. Decision Preparation

- 1) Executive Summary - Fiscal Year (FY) 2022-23 Capital Budget
 - a. Fiscal Year (FY) 2022-23 Capital Outlay

B. Required Board Action

- 1) Final Fiscal Year (FY) 2022-23 Budget Assumptions

Motion by F. Pagan-Umar, **Seconded** by D. Dwivedy to approve Budget Assumptions as presented – Passed 6-0

C. Record of Board Self-Evaluation

- 1) 2021-22 Record of Board Policy Monitoring - Ends & Executive Limitations (EL's)
Motion by D. Dwivedy, **Seconded** by A. Casper to approve report as presented – Passed 6-0
- 2) 2021-22 Record of Board Policy Monitoring - Governance Policies (*No Updates*)
- 3) 2022-23 Record of Board Policy Monitoring - Ends 1.1 - 1.6 (*No Updates*)

9. **Superintendent Consent Agenda – Motion** by A. Casper, **Seconded** by S. Bartz to approve the Consent Agenda as Presented – Passed 6-0

A. Monthly Reports

- 1) Resolution of Acceptance of Donations
- 2) Human Resources Report
- 3) Business Services Reports
 - a. Board Business (January & February 2022)
 - b. Financial Report - Monthly Revenue/Expenditure Report

B. Release Probationary Teachers

C. Bid Approval - EPHS Track Replacement

D. Bid Approval - Oak Point/Eagle Heights Spanish Immersion (EHSI) Pavement - Parent Loop

E. Seek Bid - Central Middle School (CMS) Storage Building

F. Seek Bid - Oak Point Special Education Classroom Remodel

G. Naming of Spaces

10. **Board Education & Required Reporting**

A. Ends 1.1.2 Update

11. **Superintendent's Incidental Information Report** (*None to Report*)

12. **Board Action on Committee Reports & Minutes**

A. Board Development Committee

B. Community Linkage Committee

1) CLC Minutes - March 2, 2022

Motion by A. Casper, **Seconded** K. Ross to approve Minutes as presented – Passed 6-0

2) 2022 Proposed Work Plan

3) Identify Topic for Inspiring News Article

C. Negotiations Committee

D. Policy Committee

Motion by A. Seidel, **Seconded** by A. Casper to Recess at 7:44 p.m. – Passed 6-0; Meeting resumed

13. **Other Board Updates (AMSD, ECSU, ISD 287)**

A. AMSD – Superintendent Swanson (Update)

B. ISD 287 – Francesca Pagan-Umar (Update)

C. ECSU – Kim Ross (No update)

D. MSHSL (Minnesota State High School League) Charles "CJ" Strehl (No update)

14. **Board Work Plan**

A. Work Plan Changes Document - **Motion** by D. Dwivedy, **Seconded** by A. Casper to approve as presented – Passed 6-0

Date of Meeting/Workshop	Changes Requested
Monday, March 14, 2022 – Workshop	
Monday, March 28, 2022	
Monday, April 11, 2022 – Workshop	
Wednesday, April 20, 2022 – Workshop Training	
Monday, April 25, 2022	
Monday, May 9, 2022 – Workshop	- Add: Consideration of Operating Levy
Monday, May 23, 2022	- Add: Consideration of Operating Levy
Monday, June 13, 2022 – Workshop	
Monday, June 27, 2022	

Placeholder – General Board Work

- Technology Use & Screen Time
- Distance Learning-Hybrid Impact
- Positive Behavior Intervention & Support (PBIS)
- EP Online Discussion

Placeholder – Policy Review

B. School Board Annual Work Plan FY 2020-21 (Jan-Jun 2021)

15. Closed Session: Negotiation Strategy (MN Statue 13D.03, Subd.1).

Motion by A. Seidel, **Seconded** by D. Dwivedy to move into Closed Session at 9:00 p.m. – Passed 6-0

Motion by A. Seidel, **Seconded** by A. Casper to move out of Closed Session and the resume regular Business Meeting at 10:01 p.m. – Passed 6-0

16. Adjournment

Motion by A. Casper, **Seconded** by S. Bartz to adjourn the meeting at 10:03 p.m. – Passed 6-0

Debjyoti Dwivedy – Board Clerk

EDEN PRAIRIE SCHOOL BOARD
"UPDATED DRAFT" 2022-2023 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

"DRAFT"

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			

<p>*****2023*****</p> <p>Board Meeting Mon, Jul 25, 2022 7:30 AM</p>			<ul style="list-style-type: none"> •Resolution Calling the Eden Prairie School District Election •Schedule New Candidate Information Sessions 	Finalize DRAFT - Inspiring News Article	<ul style="list-style-type: none"> •Monthly Reports •TASSEL Student Handbook •Student Handbooks: <ul style="list-style-type: none"> - High School - Middle School - Elementary Schools (Summary Detail Included) 		7
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TENTATIVE – School Board/Eden Prairie City Council Joint Workshop Meeting
Tuesday, August 16, 2022
5:00 p.m.
City of Eden Prairie

<p>Board Meeting Mon, Aug 22, 2022 6:00 PM</p>	<ul style="list-style-type: none"> •EL 2.1 Emergency Supt. Succession •EL 2.2 Treatment of Students •EL 2.7 Asset Protection 		Record of Board Self-Evaluation	2022-23 School Site Visits	Monthly Reports		
<p>Post Meeting Board Workshop Mon, Aug 22, 2022</p>							School Board Mtg. Self-Assessment
<p>Board Workshop Mon, Sep 12, 2022 6:00 PM</p>							<ul style="list-style-type: none"> •ADMIN Proposals for FY 2022-23 Workshops •2021-22 Financial Update •Policy Monitoring: All BMD Policies – BMD 3.0 – 3.3

EDEN PRAIRIE SCHOOL BOARD
"UPDATED DRAFT" 2022-2023 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

"DRAFT"

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> •Policy Monitoring: GP's: 4.4, 4.5, 4.6, 4.7, 4.8, & 4.10 • Confirm agenda for next Board Workshop <p style="text-align: center;">8</p>
Board Meeting Mon, Sep 26, 2022 6:00 PM	<ul style="list-style-type: none"> •EL 2.3 Treatment of Parents •EL 2.6 Financial Management & Operations 		<ul style="list-style-type: none"> •Resolution to Appoint Election Judges •Approval of Preliminary FY 2023-24 Levy 		Monthly Reports	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> • FY 2021-2022 Year-end Preliminary Financial Report •FY 2022-2023 Preliminary Enrollment Report 	
	<ul style="list-style-type: none"> •All BMD Policies •BMD 3.0 Single Point of Connection •BMD 3.1 Unity of Control •BMD 3.2 Delegation to the Superintendent •BMD 3.3 Superintendent Accountability & Performance 		<ul style="list-style-type: none"> -Tax Levy Comparison - Tax Levy Presentation Pay 23 •Record of Board Self-Evaluation 				
	<ul style="list-style-type: none"> •GP 4.4 Officer Roles •GP 4.5 School Board Members Code of Conduct •GP 4.6 Process for Addressing School Board Member Violations 						

EDEN PRAIRIE SCHOOL BOARD
"UPDATED DRAFT" 2022-2023 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

"DRAFT"

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
	<ul style="list-style-type: none"> •GP 4.7 School Board Committee Principles •GP 4.8 School Board Committee Structure •GP 4.10 Operation of the School Board Governing Rules 						
Post Meeting Board Workshop Mon, Sep 26, 2022							School Board Mtg. Self-Assessment
Board Workshop Mon, Oct 10, 2022 6:00 PM							<ul style="list-style-type: none"> •Administration: Setting Stage for FY 2023-24 Budget Guidelines •Policy Monitoring: GP 4.0, 4.1, 4.2, 4.3, 4.9 •Site Visit Discussion – ADMIN •Confirm agenda for next Board Workshop
Board Meeting Mon, Oct 24, 2022 6:00 PM	<ul style="list-style-type: none"> •Ends 1.1 – 1.6 Evidence (FY 2021-22) •EL 2.4 Treatment of Staff 		<ul style="list-style-type: none"> •Future Board Workshop Topics •Record of Board Self-Evaluation 		Monthly Reports	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> •Enrollment Report as of 10/1/2022 	

EDEN PRAIRIE SCHOOL BOARD
"UPDATED DRAFT" 2022-2023 ANNUAL WORK PLAN

Board Meetings
Board Workshops
Other Meetings

"DRAFT"

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
	<ul style="list-style-type: none"> •EL 2.8 Compensation and Benefits •GP 4.0 Global Governance Commitment •GP 4.1 Governing Style •GP 4.2 School Board Job Products •GP 4.3 Annual Work Plan •GP 4.9 Governance Investment 					<ul style="list-style-type: none"> •World's Best Workforce Report •FY 2021-2022 Achievement Integration Summary Report 	10
Post Meeting Board Workshop Mon, Oct 24, 2022							•School Board Mtg. Self-Assessment
Board Special Meeting Mon, Nov 7, 2022 6:00 PM			<ul style="list-style-type: none"> • Resolution Approving Canvass Election Results •Resolution Authorizing Issuance of Certificates of Election 				
Board Workshop Mon, Nov 7, 2022 6:15 PM							<ul style="list-style-type: none"> •"New Policy Introductions" •Review of Board Treasurer's Annual Report •Community Linkage: <ul style="list-style-type: none"> - Identify topics for the Inspiring News

EDEN PRAIRIE SCHOOL BOARD
"UPDATED DRAFT" 2022-2023 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

"DRAFT"

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							• Confirm agenda for next Board Workshop
Board Meeting Mon, Nov 28, 2022 6:00 PM	EL 2.9 Communication and Support to the School Board	School Board Treasurer's Report	Oath of Office Record of Board Self-Evaluation	Inspire News Topic – DRAFT Presented	Monthly Reports	FY 2021-22 Audited Financial Presentation	
Post Meeting Board Workshop Mon, Nov 28, 2022							• School Board Mtg. Self-Assessment
Board Meeting Mon, Dec 12, 2022 6:00 PM	<ul style="list-style-type: none"> • EL 2.5 Financial Planning and Budgeting • EL 2.0 Global Executive Constraint 		<ul style="list-style-type: none"> • Approval of Final FY 2023-24 Levy • School Board Treasurer's Report • <u>Closed Session:</u> Review of FY 2021-22 Superintendent Annual Review -Minn. Stat. 13D.05, Subd. 3 • Record of Board Self-Evaluation 	Inspire News Article (DRAFT) Approval	Monthly Reports	Truth in Taxation Hearing	
Post Meeting Board Workshop Mon, Dec 12, 2022							• School Board Mtg. Self-Assessment

EDEN PRAIRIE SCHOOL BOARD
"UPDATED DRAFT" 2022-2023 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

"DRAFT"

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
*****2023***** Annual Organizational Meeting Mon, Jan 2, 2023 6:00 PM			<ul style="list-style-type: none"> • 2023 Annual Organizational Mtg. <ul style="list-style-type: none"> - Election of Officers - School Board Compensation - School Board Calendar • Resolution for Combined Polling Places for the General Elections • School Board Meeting Calendar: Jan 1, 2023, through Jun 30, 2023 • Appointment of Intermediate District 287 Representative 		<ul style="list-style-type: none"> • 2023 Annual School District Organizational Items: <ul style="list-style-type: none"> - School District Newspaper - School District Depository/Financial Institutions - Money Wire Transfers - Early Claims Payment - School District Legal Counsel - School District Responsible Authority - Deputy Clerk & Deputy Treasurer - Facsimile Signature Authorization - Authorization to Sign Contracts - Local Education Agency (LEA) Representative - MDE Designation of Identified Official with Authority (IOWA) 		12
Board Workshop Mon, Jan 2, 2023 6:15 PM Convene following the Annual Organizational Meeting							<ul style="list-style-type: none"> • 2023 Committees & Outside Organization Discussion • Budget: 5-Year Financial Forecast

EDEN PRAIRIE SCHOOL BOARD
"UPDATED DRAFT" 2022-2023 ANNUAL WORK PLAN

Board Meetings
Board Workshops
Other Meetings

"DRAFT"

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							• Confirm agenda for next Board Workshop
Board Meeting Mon, Jan 23, 2023 6:00 PM		<ul style="list-style-type: none"> • FY 2023-24 Final School Calendar (Draft) • FY 2024-25 Preliminary School Calendar (Draft) • FY 2023-24 Budget Timelines – <i>First Reading</i> • FY 2023-24 Budget Assumptions – <i>First Reading</i> 	<ul style="list-style-type: none"> • FY 2022-23 Mid-Year Budget Approval • Resolution Authorizing the Sale of Facility Maintenance Bonds • Record of Board Self-Evaluation 	2023 School Board Committee & Outside Organization Assignments	<ul style="list-style-type: none"> • Monthly Reports • FY 2023-24 Bus Purchase 		13
Post Meeting Board Workshop Mon, Jan 23, 2023,							School Board Meeting Self-Assessment
Board Workshop Mon, Feb 13, 2023 6:00 PM							<ul style="list-style-type: none"> • Finance Overview • Walk through School Board Agenda • Confirm agenda for next Board Workshop
Board Meeting Mon, Feb 27, 2023 6:00 PM			Resolution Awarding the Sale of Facility Maintenance Bonds		<ul style="list-style-type: none"> • Monthly Reports • Approval of FY 2023-24 School Calendar 		

EDEN PRAIRIE SCHOOL BOARD
"UPDATED DRAFT" 2022-2023 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

"DRAFT"

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
			Record of Board Self-Evaluation		<ul style="list-style-type: none"> • Approval of Preliminary FY 2024-25 School Calendar • American Indian Education Resolution 		
Post Meeting Board Workshop Mon, Feb 27, 2023							School Board Meeting Self-Assessment ¹⁴
Board Workshop Mon, Mar 13, 2023 6:00 PM							<ul style="list-style-type: none"> • Discuss Policy Change Process • New Policy Introductions • Confirm agenda for next Board Workshop
Board Meeting Mon, Mar 27, 2023 6:00 PM		<ul style="list-style-type: none"> • FY 2023-24 Capital Budget – First Reading 	<ul style="list-style-type: none"> • Final FY 2023-24 Budget Assumptions • <u>Closed Session</u>: Negotiation Strategy (MN Statue 13D.03, Subd.1 • Record of Board Self-Evaluation 	Identify Topic for Inspiring News Article	<ul style="list-style-type: none"> • Monthly Reports • Achievement & Integration Budget • Resolution to Release Probationary Teachers 		
Post Meeting Board Workshop Mon, Mar 27, 2023							School Board Meeting Self-Assessment

EDEN PRAIRIE SCHOOL BOARD
"UPDATED DRAFT" 2022-2023 ANNUAL WORK PLAN

Board Meetings
Board Workshops
Other Meetings

"DRAFT"

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Workshop Mon, Apr 10, 2023 6:00 PM							<ul style="list-style-type: none"> •Agenda Items: Sample Agenda & Discussion of Agenda Elements •Source of Agenda Items: Board Request for Information; Superintendent Information; Agenda Timeline •FY 2023-2024 Annual Work Plan Calendar Discussion •Review DRAFT of Inspiring News Article •Discussion/Review all items in Placeholder area on "Work Plan Changes Document" •FY 2023-2024 School Board Meeting Calendar Discussion •FY 2023-2024 School Board Budget Discussion •Mechanics of Monitoring

EDEN PRAIRIE SCHOOL BOARD
“UPDATED DRAFT” 2022-2023 ANNUAL WORK PLAN

Board Meetings
Board Workshops
Other Meetings

“DRAFT”

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> • Inspiring News Discussion • Workshop Skeleton Summary Discussion • Confirm agenda for next Board Workshop
Board Meeting Mon, Apr 24, 2023 6:00 PM		<ul style="list-style-type: none"> • FY 2023-24 School Board Work Plan – First Reading • FY 2023-24 School Board Budget – First Reading 	<ul style="list-style-type: none"> • Approval of FY 2023-24 Capital Budget • Approval of FY 2023-24 School Board Meeting Calendar • Approval –Workshop Skeleton Summary Discussion • <u>Closed Session:</u> Negotiation Strategy (MN Statue 13D.03, Subd.1) • Record of Board Self-Evaluation 	Approve Inspiring News Article DRAFT	Monthly Reports		16
Post Meeting Board Workshop Mon, Apr 24, 2023							School Board Meeting Self-Assessment
Board Workshop Mon, May 8, 2023 6:00 PM							<ul style="list-style-type: none"> • Confirm agenda for next Board Workshop

EDEN PRAIRIE SCHOOL BOARD
"UPDATED DRAFT" 2022-2023 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

"DRAFT"

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Meeting Mon, May 22, 2023 6:00 PM		<ul style="list-style-type: none"> FY 2023-24 Budget – First Reading FY 2023-24 School Meal Prices - <i>DRAFT</i> 	<ul style="list-style-type: none"> Approval of FY 2023-24 School Board Work Plan Approval of FY 2023-24 School Board Budget Record of Board Self-Evaluation 		<ul style="list-style-type: none"> Monthly Reports 		17
Post Meeting Board Workshop Mon, May 22, 2023							<ul style="list-style-type: none"> School Board Meeting Self-Assessment
Board Workshop Mon, June 12, 2023 6:00 PM							<ul style="list-style-type: none"> General Fund Budget Q&A All Ends 1.1 – 1.6 OI's CLC: Inspiring News Top Discussion – 1st Draft (2022-2023) Confirm agenda for next Board Workshop
Board Meeting Mon, June 26, 2023 6:00 PM	OI's for FY 2023-24 doe all Ends 1.1 through 1.6		<ul style="list-style-type: none"> Approval of FY 2023-24 Adopted Budget ISD 287 10-Year Facilities Maintenance Resolution Record of Board Self-Evaluation 	Community Linkage: Inspiring New DRAFT Approval – 2022-23	<ul style="list-style-type: none"> Monthly Reports EPS 10-Year Facilities Maintenance Plan Q-Comp Annual Report 		

EDEN PRAIRIE SCHOOL BOARD
"UPDATED DRAFT" 2022-2023 ANNUAL WORK PLAN

Board Meetings
Board Workshops
Other Meetings

"DRAFT"

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
					<ul style="list-style-type: none"> Summary Update of General District Policies Annual Review of District Mandated Policies MSHSL Resolution for Membership 		
Post Meeting Board Workshop Mon, Jun 26, 2023							<div style="text-align: right;">18</div> <ul style="list-style-type: none"> School Board Meeting Self-Assessment

2022-23 School Board Proposed Budget - First Reading

Budget Unit	Account Code	ACCOUNT TITLE	2021-22 Budget	2021-22 Actual (Thru Feb)	2022-23 Proposed Budget	
01005010000000	109	SCHOOL BOARD SALARY	36,300.00	23,887.74	36,300.00	
01005010000000	210	FICA	1,500.00	1,195.05	1,500.00	
01005010000000	214	PERA	1,300.00	510.00	1,300.00	
01005010000000	305	SERVICE FEES/CONSULTING	15,000.00	22,630.25	15,000.00	**
01005010000000	329	POSTAGE	-	-	-	
01005010000000	366	TRAVEL/CONF/CONV	4,750.00	2,005.00	4,750.00	
01005010000000	398	CHARGEBACK	1,500.00	179.46	1,500.00	
01005010000000	401	GENERAL SUPPLIES	500.00	699.17	750.00	Proposal to increase by \$250 as spending up year over year
01005010000000	490	FOOD	500.00	697.96	500.00	Over Budget
01005010000000	820	DUES/MEMBERSHIPS/LICENSES	16,650.00	17,127.00	17,500.00	Proposal to increase by \$850 to cover increases in D/M/L
			78,000.00	68,931.63	79,100.00	Proposing Overall Budget increase of \$1100

**Morrison consulting services for DISC assessment in May 2021 was not invoiced until Q4

**Trudy Arriaga cultural proficieny training 8/31, 11/31, & again on 4/20/22

April 25, 2022

To: Dr. Josh Swanson, Superintendent
From: The Business Office
Re: Capital Budget

This is the second reading of the capital outlay and building fund budgets for fiscal year 2022. The documents presented include no changes from the March board meeting.

In keeping with the 2022-23 budget timeline, the capital outlay and building fund budgets are brought to the board for discussion in March and for approval in April. This timeline allows for adequate planning and implementation of projects needed for the 2022-23 school year. Most of larger projects included within the capital budget are spent during the summer months, so approval of this budget is needed earlier than the general operating budget in order to secure bids and quotes.

There are four budget areas within the capital outlay and building funds, mostly due to legal restrictions on the use of the designated revenue streams. Each budget area has its own revenue source and corresponding expenditures aligned to meet the Minnesota Department of Education's guidelines on appropriate use. See the attached table which shows a breakdown of the budget areas, including the funding source along with a summary of the revenue, expenditures, and fund balances for fiscal year 2023.

The expenditure budgets comprise of planned projects to be undertaken in the coming year. They represent the district administrations' recommendation of priority projects necessary to achieve the district's academic & facility goals for fiscal year 2023. The budget recommendation is a culmination of the input and prioritization process, which included site administrators, department administrators with direct oversight of the budget areas, and the superintendent's cabinet. Where applicable, the department of education has reviewed and given its approval of certain projects, including health & safety and long-term facility maintenance projects.

Tonight, we are requesting the board approve the capital outlay and building budgets as presented.

Category	Revenue/Funding Source	Expenditures
Capital Outlay & Building Funds		
Operating Capital	State funding formula (split between State Aid and Levy) per Adjusted Pupil Unit (APU) based upon building age and square footage	<ul style="list-style-type: none"> • Minor building and equipment repair and replacement • Vehicle replacement cycle • Classroom furniture • Curriculum adoption needs, new course development • Music instrument replacement • Custodial, Grounds & Transportation equipment • Annual snow removal, dome setup/takedown, inspections • Cellphone tower revenue for allowing companies to lease space for their tower which we use the revenue to invest into activity department expenditures
	Lease levy	Costs for leased spaces as approved by the MDE
Long-Term Facility Maintenance (LTFM)	Proceeds from 2020 bond sale & annual levy	MDE Approved Deferred Maintenance Projects such as: <ul style="list-style-type: none"> • EPHS updated running track and field • CMS outdoor storage shed • Forest Hills Playground equipment • Flooring replacement • Gym floor refinishing • OP/EHSI parent loop expansion • OP/EHSI special education classroom updates • Roofing, paving, parking lot repairs • Door/hardware replacement
	Annual levy for MDE health & safety related projects	MDE Approved Projects such as: <ul style="list-style-type: none"> • Program management staff • Training (blood-borne pathogen, first aid, CPR, vaccine) • Personal protective equipment • Elevator, fire & other inspections • Equipment, lighting, and hazard replacements/repairs • Annual playground re-surfacing
Capital Projects Levy (Technology)	Voter approved annual levy	<ul style="list-style-type: none"> • Technology staff salary & benefits • Student & staff devices (lease payments) • Other technology equipment & peripherals • Infrastructure needs (servers, wiring, switches, data lines) • Software & licenses
Designing Pathways Bond	Voter approved bond referendum	<ul style="list-style-type: none"> • Completion of CMS expansion to house 6th grade students • Safety and security updates at all sites • Personalized learning furniture updates at all sites

Capital and Building Funds
Summary of Revenue, Expenditures and Fund Balance
Fiscal Year 2022-23

Description	(A) Operating Capital	(B) Capital Projects (Tech Levy)	(C) Long-Term Facility Maintenance (LTFM)	(D) Designing Pathways (Bond)	Capital and Building Fund Totals
6/30/22 Projected Fund Balance	\$ 522,207	\$ 1,648,993	\$ 1,779,163	\$ 989,471	\$ 4,939,834
Revenues					
Local Levy	\$ 1,297,293	\$ 7,904,789	\$ 3,887,752	\$ -	\$ 13,089,834
Local Levy (Intermediate District #287 Projects)	-	-	96,512	-	96,512
State Aid	932,380	-	-	-	932,380
Building Lease Levy	1,041,198	-	-	-	1,041,198
Operating Capital (FY 2022 Adjustment)	55,297	-	-	-	55,297
Operating Capital (FY 2020 Adjustment)	4,319	-	-	-	4,319
Building Lease Levy (Pay19 Adjustment)	(2,548)	-	-	-	(2,548)
Cell Tower Lease Revenue	51,464	-	-	-	51,464
Investment Earnings	-	-	5,000	-	5,000
Misc Revenue for Lost/Broken Equipment	-	10,000	-	-	10,000
Device Asset Recovery (Trade in value of devices)	-	100,000	-	-	100,000
E-rate (Telecommunications and Internet Access)	-	79,650	-	-	79,650
Subtotal Revenue	\$ 3,379,402	\$ 8,094,439	\$ 3,989,265	\$ -	\$ 15,463,105
Funds Available	\$ 3,901,609	\$ 9,743,432	\$ 5,768,428	\$ 989,471	\$ 20,402,939
Expenditures					
High School	\$ 75,000	\$ -	\$ 2,180,000	\$ 771,952	\$ 3,026,952
High School Activities	100,000	-	-	-	100,000
Central Middle School	54,000	-	570,000	-	624,000
EHSI/Oak Point Elementary	16,000	-	542,000	-	558,000
Cedar Ridge Elementary	5,000	-	12,000	-	17,000
Eden Lake Elementary	6,000	-	47,000	-	53,000
Forest Hills Elementary	38,000	-	240,000	-	278,000
Prairie View Elementary	10,000	-	107,000	-	117,000
Administrative Services Center	12,000	-	-	-	12,000
Lower Campus	-	-	8,000	-	8,000
District Wide	245,000	-	1,882,428	217,519	2,344,947
Grounds Equipment	65,000	-	-	-	65,000
Transportation - School Buses, Vehicles, Building	919,000	-	180,000	-	1,099,000
Personalized Learning & Instruction	883,605	-	-	-	883,605
Subtotal Expenditures	\$ 2,428,605	\$ -	\$ 5,768,428	\$ 989,471	\$ 9,186,504
Lease Levy Expenditures					
Intermediate District #287 Programs	\$ 516,261	\$ -	\$ -	\$ -	\$ 516,261
University of MN - Graduation Venue	17,000	-	-	-	17,000
Golf Program Green Fees	5,000	-	-	-	5,000
Ski Fees	25,000	-	-	-	25,000
City of EP Community Center- Pool and Ice Arena	125,000	-	-	-	125,000
City of Eden Prairie - Com Ed & Transition Programs	230,208	-	-	-	230,208
Hennepin Technical College - Transition Program	13,824	-	-	-	13,824
Metro South Collaborative	105,148	-	-	-	105,148
Hopkins Schools - Other Community Education Programs	3,757	-	-	-	3,757
Subtotal Expenditures	\$ 1,041,198	\$ -	\$ -	\$ -	\$ 1,041,198
District-Wide Contingency	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
Capital Projects (also known as Technology) Levy	\$ -	\$ 8,062,217	\$ -	\$ -	\$ 8,062,217
Total 2022-23 Capital Expenditures	\$ 3,569,803	\$ 8,062,217	\$ 5,768,428	\$ 989,471	\$ 18,389,919
Restricted Fund Balance Estimate @ 6/30/23	\$ 331,806	\$ 1,681,215	\$ -	\$ -	\$ 2,013,021
Fund Balance as a Percentage of Expenditures	9.29%	20.85%	0.00%	0.00%	10.95%



EDEN PRAIRIE SCHOOLS
Inspiring each student every day

2022-2023 School Board Meeting Calendar

Date	Time	Meeting Type	Location
July 2022			
Monday, Jul 25, 2022	7:30 AM	Brief Business Meeting	Administrative Services Center
August 2022			
Tuesday, Aug 16, 2022	5:00 PM	Workshop: Joint Meeting with Eden Prairie City Council	Eden Prairie City Hall
Monday, Aug 22, 2022	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
September 2022			
Monday, Sep 12, 2022	6:00 PM	Board Workshop	Administrative Services Center
Monday, Sep 26, 2022	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
October 2022			
Monday, Oct 10, 2022	6:00 PM	Board Workshop	Administrative Services Center
Monday, Oct 24, 2022	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
November 2022			
Monday, Nov 7, 2022	6:00P M	Special Board Meeting <i>Election Canvassing</i>	Administrative Services Center
Monday, Nov 14, 2022	6:00 PM	Board Workshop	Administrative Services Center
Monday, Nov 28, 2022	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
December 2022			
Monday, Dec 12, 2022	6:00 PM	Truth in Taxation Hearing Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
January 2023			
Monday, Jan 2, 2023	6:00 PM 6:30 PM	Annual Organizational Meeting Board Workshop	Administrative Services Center
Monday, Jan 23, 2023	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center



EDEN PRAIRIE SCHOOLS
Inspiring each student every day

2022-2023 School Board Meeting Calendar

Date	Time	Meeting Type	Location
February 2023			
Monday, Feb 13, 2023	6:00 PM	Board Workshop	Administrative Services Center
Monday, Feb 27, 2023	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
March 2023			
Monday, Mar 13, 2023	6:00 PM	Board Workshop	Administrative Services Center
Monday, Mar 27, 2023	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
April 2023			
Monday, Apr 10, 2023	6:00 PM	Board Workshop	Administrative Services Center
Monday, Apr 24, 2023	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
May 2023			
Monday, May 8, 2023	6:00 PM	Board Workshop	Administrative Services Center
Monday, May 22, 2023	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
June 2023			
Monday, Jun 12, 2023	6:00 PM	Board Workshop	Administrative Services Center
Monday, Jun 26, 2023	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center

Record of Board Policy Monitoring

Ends and Executive Limitations

July 1, 2020 – June 30, 2021

Monitoring 2020-2021 School Year Data

The purpose of this document is to demonstrate to the owners that the board holds the superintendent accountable to our Ends and ELs.

Policy	School Year	Operational Interpretation – Reasonable or not?		Evidence – demonstrates expected progress?		Date to bring back the district’s plan to demonstrate expected progress in the future	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
ENDS							
1.1 Each student graduates and is academically prepared to progress to multiple opportunities after high school	2020-21	Yes 06/22/20	Yes 06/22/20	Yes 10/25/21	Yes 10/25/21		Yes 10/25/21
1.1.1 Each student is reading at grade level by the end of third grade	2020-21	Yes 06/22/20	Yes 06/22/20	No 10/25/21	No 10/25/21	Update: Feb. 28, 2022	Yes 2/28/22
1.1.2 Each student achieves individual growth expectations and proficiency annually in, but not limited to, Language Arts, Math and Science	2020-21	Yes 06/22/20	Yes 06/22/20	No 10/25/21	No 10/25/21	Update: Mar. 28, 2022	Yes 3/28/22

25

Record of Board Policy Monitoring

Ends and Executive Limitations

July 1, 2020 – June 30, 2021

Monitoring 2020-2021 School Year Data

The purpose of this document is to demonstrate to the owners that the board holds the superintendent accountable to our Ends and ELs.

1.1.3 Each student receives a broad-based education that exceeds the Minnesota State Graduation Requirements	2020-21	Yes 06/22/20	Yes 06/22/20	Yes 10/25/21	Yes 10/25/21		Yes 10/25/21
1.2 Each student demonstrates the 21 st century skills needed to succeed in the global economy	2020-21	Yes 06/22/20	Yes 06/22/20	Yes 10/25/21	Yes 10/25/21		Yes 10/25/21 ₂₆
1.3 Each student demonstrates the knowledge that citizens and residents of the United States need to contribute positively to society	2020-21	Yes 06/22/20	Yes 06/22/20	Yes 10/25/21	Yes 10/25/21		Yes 10/25/21

Record of Board Policy Monitoring

Ends and Executive Limitations

July 1, 2020 – June 30, 2021

Monitoring 2020-2021 School Year Data

The purpose of this document is to demonstrate to the owners that the board holds the superintendent accountable to our Ends and ELs.

Policy	Date	Operational Interpretation – Reasonable or not?		Evidence – supports Operational Interpretation or not?		Date to re-monitor if either the OI is Not Reasonable or if Evidence doesn’t support OI	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
EXECUTIVE LIMITATIONS							
EL 2.0 Global Executive Constraint	12/13/21	Yes	Yes	Yes	Yes, with the exception of EL 2.9.11	Update of EL 2.9.22 on 1/24/22	Yes
EL 2.1 Emergency Superintendent Succession	08/23/21	Yes	Yes	Yes	Yes	Yes	Yes
EL 2.2 Treatment of Students	08/23/21	Yes	Yes	Yes	Yes	Yes	Yes
EL 2.3 Treatment of Parents	09/27/21	Yes	Yes	Yes	Yes	Yes	Yes
EL 2.4 Treatment of Staff	10/25/21	Yes	Yes	Yes	Yes	Yes	Yes
EL 2.5 Financial Planning and Budgeting	12/13/21	Yes	Yes	Yes	Yes	Yes	Yes
EL 2.6 Financial Management and Operations	09/27/21	Yes	Yes	Yes	Yes	Yes	Yes
EL 2.7 Asset Protection	08/23/21	Yes	Yes	Yes	Yes	Yes	Yes
EL 2.8 Compensation and Benefits	10/25/21	Yes	Yes	Yes	Yes	Yes	Yes

27

**Record of Board Policy Monitoring
Ends and Executive Limitations
July 1, 2020 – June 30, 2021**

Monitoring 2020-2021 School Year Data

The purpose of this document is to demonstrate to the owners that the board holds the superintendent accountable to our Ends and ELs.

EL 2.9 Communication and Support to the School Board	11/22/21	Yes	Yes	Yes	Yes (with the exception of EL 2.9.11)	Update of EL 2.9.11 on 1/24/22	Yes
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Resolution of Acceptance of Donations

BE IT RESOLVED by the School Board of Independent School District No. 272 that the School Board accepts with appreciation the following contributions and permits their use as designated by the donors:

Prairie View Elementary:

- Donation of \$78.90 – Benevity Community Impact Fund, Newark, DE – funds will be used to support curriculum

SUPERINTENDENT CONSENT AGENDA

A. Semi-Monthly Reports

HUMAN RESOURCES

1. Human Resources – Principals

a. Resignation/Retirements

Kettunen Jahnke, Amy – Principal, Cedar Ridge Elementary, effective 6/30/2022.

2. Human Resources – Administrative/Supervisory/Technical (AST)

a. Resignation/Retirements

Roushar, Roxann – Director of Child Nutrition, Eden Prairie High School, effective 7/29/2022.

3. Human Resources – Eden Prairie Supervisors & Specialists (EPSS)

a. New Hires

Kinch, Michael – Technology Systems Administrator II, Administrative Services Center, 8 hours/day, 5 days/week, 260 days/year, effective 3/31/2022.

Kopka, Morgan – Staffing Coordinator, Administrative Services Center, 8 hours/day, 5 days/week, 260 days/year, effective 5/2/2022.

4. Human Resources – Licensed Staff

a. New Hires

Mattei, Jennavieve – Elementary Education Teacher, 1.0 FTE, EP Online, effective 8/29/2022.

Miller, Rebekah – Grade 3 Teacher, 1.0 FTE, Eden Lake Elementary, effective 8/29/2022.

Roesner, Angela - Mathematics LTS teacher, 0.667 FTE, Eden Prairie High School, effective 04/13/2022.

Wilkins, Candice – Permanent Building Substitute Teacher, Eden Lake Elementary, effective 4/15/2022 through 5/27/2022.

b. Resignation/Retirements

Cory, Emily – Special Education Teacher, 1.0 FTE, Lower Campus, effective 3/18/2022.

5. Human Resources – Classified Staff

a. New Hires

BUILDING SERVICES

Clark, Derrick-Technology Specialist, Administrative Services Center, 8 hours/day, 5 days/week, 260 days/year, effective date 3/29/2022.

Garcia Francia, Jose – Custodian (Non-Licensed), Central Middle School, 10 hours/day, 4 days/week, 208 days/year, effective 3/23/2022.

Hussein, Bashir – Custodian (Non-Licensed), Central Middle School, 10 hours/day, 4 days/week, 208 days/year, effective 3/28/2022.

Washington, John – Night Lead Custodian, Administrative Services Center, 8 hours/day, 5 days/week, 260 days/year, effective 4/4/2022.

FOOD SERVICE

Ali, Habibo – Food Service Assistant I, Central Middle School, 3.5 hours/day, 5 days/week, 177 days/year, effective 3/31/2022.

Annis, Jessica – Food Service Assistant I, Central Middle School, 4 hours/day, 5 days/week, 177 days/year, effective 4/4/2022.

Fry, Mwila – Food Service Assistant I, Central Middle School, 4 hours/day, 5 days/week, 177 days/year, effective 3/28/2022.

MSEA

Becks, Mara – Little Eagles Preschool Special Education Paraprofessional, Forest Hills Elementary, 3.58 hours/day, 5 days/week 178 days/year, effective 4/4/2022.

Cotter, Nancy – Lunchroom Paraprofessional, Cedar Ridge Elementary, 2.5 hours/day, 5 days/week, 178 days/year, effective 4/6/2022.

Selvaraj, Jebacelin – Little Eagles Preschool Paraprofessional, Eden Lake Elementary, 3.75 hours/day, 5 days/week, 178 days/year, effective 4/11/2022.

Squires, Janet – Eagle Zone Special Education Paraprofessional, Forest Hills Elementary, 3 hours/day, 5 days/week 178 days/year, effective 3/28/2022.

TRANSPORTATION

Shedd, John – Bus Driver, Transportation, effective 4/7/2022.

b. Change in Assignment

MSEA

Chavez, Maria – From Food Service Assistant I, Central Middle School, to Lunchroom Paraprofessional, Oak Point Elementary, 3 hours/day, 5 days/week, 178 days/year, effective 3/28/2022.

c. Resignation/Retirements

CLASS

Boehm, Gabrielle – Administrative Assistant – Student Support Services, Administrative Services Center, effective 4/22/2022.

Odegard, Carrie – Scheduling Clerk, Central Middle School, effective 4/15/2022.

Wyatt, Lori – Receptionist, Oak Point Elementary, effective 6/10/2022.

FOOD SERVICE

Letson, Crystal – Food Service Assistant I, Central Middle School, effective 4/7/2022.

MSEA

Abdirahman, Asha – Little Eagles Preschool Paraprofessional, Oak Point Elementary, effective 3/18/2022.

Chandra, Lavanya – Eagle Zone Program Assistant, Community Education, effective 4/1/2022.

Dolph, Deborah – Special Education Paraprofessional, Cedar Ridge Elementary, effective 6/9/2022.

Freechack, Lisa – Special Education Paraprofessional, Prairie View Elementary, effective 6/9/2022.

Goodrie, Tatiana – Special Education Paraprofessional, Check In/Check Out Paraprofessional, Eagle Heights Spanish Immersion, effective 4/21/2022.

Olson, Janice – Special Education Paraprofessional, Eden Lake Elementary, effective 6/9/2022.

Schumacher, Caroline – Permanent Building Paraprofessional Substitute, Eden Lake Elementary, effective 4/5/2022.

Sletten, Mariah – Little Eagles Preschool Paraprofessional, Little Eagles Preschool, effective 4/22/2022.

Tumu, Subhasree – Little Eagles Preschool Paraprofessional, Oak Point Elementary, effective 4/22/2022.

TRANSPORTATION

Fluekiger, Celia – Bus Driver, Transportation, effective 5/5/2022.

Richards, Jeffrey – Bus Driver, Transportation, effective 4/29/2022.

d. Probationary Release

CLASS

Hamoude, Michelle – Office Professional – Counselors, Central Middle School, effective 3/29/2022.

Board Business

General Consent Agenda

Approval of Payments, all funds, March 2022

Check #412301-412674	\$1,300,948.37
Electronic Disbursements	\$4,574,757.53
TOTAL	\$5,875,705.90

Acknowledgment of Electronic Transfers March 2022

INVEST DATE	FROM	TO	INTEREST RATE	MATURITY DATE	PRINCIPAL
10/21/2020	PMA Financial	MNTrust	.092%	04/21/2022	\$249,845.55

EDEN PRAIRIE SCHOOLS
GENERAL FUNDS
MONTHLY REVENUE/EXPENDITURE REPORT
FOR THE MONTH ENDING: Mar-22

REVENUES/TRANSFERS IN (BY SOURCE CODE)					
SOURCE	DESCRIPTION	YEAR TO DATE RECEIVED	CURRENT FULL YEAR PROJECTION	THIS YEAR % RECEIVED	LAST YEAR % RECEIVED
001-020	TAXES	\$ 18,945,731	\$ 25,922,015	73.09%	72.10%
021-040	TUITION	56,524	60,000	94.21%	0.00%
041-089	FEES & ADMISSIONS	777,788	644,150	120.75%	89.84%
090-199	MISC REVENUE	826,981	833,770	99.19%	32.85%
200-399	STATE AID	58,676,603	86,043,788	68.19%	71.13%
400-499	FEDERAL PROGRAMS	886,652	6,287,625	14.10%	51.04%
600-649	SALES	70,357	56,100	125.41%	44.66%
		\$ 80,240,636	\$ 119,847,448	66.95%	70.07%
	CAPITAL OUTLAY	366,555	14,424,564	2.54%	0.56%
	STUDENT ACTIVITIES	1,491,108	1,500,000	99.41%	51.46%
	MEDICAL ASSISTANCE	244,316	150,000	162.88%	61.87%
	SCHOLARSHIPS	5,000	8,500	58.82%	135.29%
Revenue Notes:					

EXPENDITURES/TRANSFERS OUT (BY OBJECT CODE)					
OBJECT	DESCRIPTION	YEAR TO DATE EXPENDED	CURRENT FULL YEAR PROJECTION	THIS YEAR % EXPENDED	LAST YEAR % EXPENDED
100	SALARIES	\$ 49,459,263	\$ 78,852,111	62.72%	60.75%
200	BENEFITS	15,293,159	24,977,087	61.23%	60.90%
300	PURCHASED SVCS	6,784,703	10,083,440	67.29%	58.39%
400	SUPPLIES & EQUIPMENT	3,325,575	5,832,902	57.01%	61.65%
800	OTHER EXPENSES	135,541	627,163	21.61%	26.43%
900	TRANSFERS & CONTINGENCY	-	44,461	0.00%	0.00%
		\$ 74,998,240	\$ 120,417,163	62.28%	60.20%
	CAPITAL OUTLAY	8,725,475	14,244,305	61.26%	67.72%
	STUDENT ACTIVITIES	1,421,354	1,500,000	94.76%	49.26%
	MEDICAL ASSISTANCE	135,041	215,957	62.53%	76.50%
	SCHOLARSHIPS	15,500	11,000	140.91%	0.00%
Expenditure Notes:					

April 14, 2022

To: Dr. Josh Swanson
From: Katy Stromberg, Human Resources
Re: Transition of VEBA Trust from Matrix Trust Company to Washington Trust Bank

Eligible Eden Prairie Schools employees are provided with district contributions to a Voluntary Employee's Beneficiary Association (VEBA) account which is a Health Reimbursement Arrangement (HRA) enabling employees to be reimbursed for healthcare expenses on a tax-free basis. VEBA contribution amounts are negotiated in bargaining unit contracts and employees can continue to access their accounts post-employment until funds are exhausted. VEBA accounts are kept in a trust and administered by a third-party administrator.

Eden Prairie Schools VEBA accounts are currently administered by Further and funds are held in a trust with a company called Matrix Trust Company. As of July 1, 2022, Eden Prairie Schools VEBA accounts will be administered by OneBridge who utilizes Washington Trust Bank as their trust of choice.

OneBridge requires a signed resolution supporting the removal of Matrix Trust Company and appointing Washington Trust Bank effective July 1, 2022. I am recommending the school board approve Washington Trust Bank as the trust.

EDEN PRAIRIE SCHOOLS
State of Minnesota
“Plan Sponsor”

RESOLUTION DESIGNATING
ONEBRIDGE BENEFITS INC. AS THIRD-PARTY ADMINISTRATOR
AND WASHINGTON TRUST BANK AS TRUSTEE

WHEREAS, a meeting of the Governing Body of the Plan Sponsor was properly noticed and held during which the following resolutions were passed:

RESOLVED, that the Governing Body of the Plan Sponsor approves the removal of Matrix Trust Company and Further and the engagement and appointment of OneBridge Benefits Inc., as third-party administrator, and Washington Trust Bank, as trustee, for custody and administration of the Plan Sponsor’s VEBA trust and health reimbursement arrangement plans, effective as of July 1, 2022; and

FURTHER RESOLVED, the Governing Body grants authority to its authorized officers and representatives to take all action reasonable and necessary to effect the removal of Matrix Trust Company and Further and the transition of services, data, and plan assets to OneBridge Benefits Inc. and Washington Trust Bank.

IN WITNESS WHEREOF, the Plan Sponsor has caused these resolutions to be executed by a duly authorized representative of the Plan Sponsor.

Signature: _____

Name: Adam Seidel

Title: Chair

Date: April 25, 2022



April 25, 2022

To: Dr. Josh Swanson
From: Business Office
Re: Approve Bid for Oak Point, Eagle Heights Special Education Remodel

The authorization to seek bids was requested by management in March and begins the process to make deferred maintenance upgrades and space usage updates. This project will be to renovate two Special Education classrooms at Oak Point, Eagle Heights elementary site. The lowest responsible bidder for this project was provided by CJC Construction for \$213,000.

The existing Special Education classrooms are shared between three teachers and multiple paraprofessionals who provide one-on-one services to many students throughout the school day. The project will provide increased access between the two classrooms while designating private spaces for students who require personalized attention, including an ADA restroom and a powered lift to assist students in toileting functions.

Funding for this project will come from long-term facilities maintenance revenue. This project has been planned and is on the list for updates in Summer, 2022.



April 25, 2022

To: Dr. Josh Swanson, Superintendent
From: Dr. Carlondrea Hines, Associate Superintendent
Re: Achievement and Integration 2020-2023 Plan and 2022-2023 Budget

The Achievement and Integration (AI) Program is in place to pursue racial and economic integration, increase student achievement, increase access to diverse teachers, create equitable educational opportunities, and reduce disparities based on students' diverse racial, ethnic, and economic backgrounds in Minnesota public schools. In partnership and with guidance from MDE, Eden Prairie School District has developed an Achievement and Integration plan and budget aligned with our World's Best Workforce Plan(WBWF).

Funding for the AI budget is funded by two aid sources. The sources are Initial Revenue (FIN 313) and Incentive Revenue (FIN 318). Expenditures for the AI plan must meet 80/20/10 budget ratios. Direct Student Services must be at least 80%, Professional Development may not exceed 20% and Administrative/Indirect costs cannot exceed 10%.

Eden Prairie Schools AI plan includes three goal areas which are supported by strategies and outlined key indicators for progress (KIPS) that set targeted goals to measure the yearly target for each indicator. The three goal areas are to increase racial and economic integration, reduce achievement disparities, increase access to effective and diverse teachers.

Budget		
Category	Amount	Budget Ratio
Direct Services to Students (MDE requirement at least 80% of total)	\$1,536,546.38	88.01%
Professional Development (MDE requirement no more than 20% of total)	\$111,984.25	6.41%
Administrative/Indirect (MDE requirement no more than 10% of total)	\$97,409.59	5.58%
Total Proposed Revenue	\$1,745,940.22	

Total Initial Revenue Expenditures \$1,431,822.79

Total Incentive Revenue Expenditures \$95,138.00

Achievement and Integration Program FY 2023 Budget Coversheet

Use this workbook to list proposed expenditures of FY 2023 Achievement Integration (A&I) revenue. All expenditures must support strategies in your district's MDE-approved A&I plan. Each worksheet has a column where you will explain how each line item is intended to fund a strategy. **Please use the instructions in the prior tab of this workbook.** For details on budget requirements, see the A&I Budget Guide on the A&I webpage.

District Name: Eden Prairie Schools
District ISD Number: 272
Superintendent: Dr. Joshua Swanson
Partnering Districts: Eastern Carver County Schools

Fiscal and program staff should work together to complete this budget. Please list those staff members below. Both will be contacted if changes or more detail is needed for budget approval or changes.

Program Staff: <u>Dr. Carlondrea Hines</u> Phone: <u>(952) 975-7136</u> E-mail: <u>chines@edenpr.org</u>	Fiscal Staff: <u>Nikki Johnson</u> Phone: <u>(952)975-7075</u> Email: <u>njohnson@edenpr.org</u>
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If you have been notified by MDE that your district has one or more *Racially Identifiable Schools*, please list those schools here:

Find the amount of Achievement and Integration (A&I) revenue your district may be eligible to receive in FY 2023 and enter it below. See lines 12 and 13 in your district's Integration Revenue Reports listed online in the Minnesota Funding Reports. These are estimates based on enrollment projections and A&I funding formulas. These estimates will be adjusted to reflect actual FY23 enrollment. Directions for finding Integration Revenue reports online are posted to the A&I website.

Total Estimated Initial Revenue (FIN 313)	\$ 1,647,212.22
Total Estimated Incentive Revenue (FIN 318)	\$ 98,728.00
TOTAL A&I REVENUE	\$ 1,745,940.22

CERTIFICATION STATEMENT

We certify that the budget information submitted for our school district to the Minnesota Department of Education (MDE) is an accurate and complete representation of the fiscal year 2023 Achievement & Integration budget as approved by the school board.

	April 25, 2022	
Board Approval Date		
School Board Chair	<u>Adam Seidel</u>	Date <u>04-25-22</u>
Superintendent	<u>Dr. Josh Swanson</u>	Date <u>04-25-22</u>

This certification statement is not required in legislation or by the Minnesota Department of Education.

FOR MDE USE ONLY

Approved Initial Revenue: _____ **Approved Incentive Revenue:** _____

MDE Approval: _____ **Date:** _____

**Eden Prairie School Board
Board Development Committee Meeting Minutes**

April 19, 2022

In-person meeting - Crumb Restaurant, Eden Prairie

Charter per Board Policy GP 4.8: This committee will ensure ongoing Board development and oversee self-monitoring of the Board's performance related to Governance Process and Board Management Delegation policies.

Committee Members: Aaron Casper, Kim Ross, Steve Bartz

Agenda Items

1. Approve Agenda

2. BDC Discussion Topics

- a. Sustainability for board development, not just one and done
- b. Board cultural proficiency training with Tudy Arriaga, what's next?
- c. Develop Informational meeting timelines for school board candidates
- d. Q1 2023 plan for potential new board members
 - i. Possible policy governance training
 - ii. MSBA training per board policy
- e. Informational Board Meetings
 - i. Pre filing dates
 - ii. Post filing dates
- f. Potentially recommend updating school board budget based upon November 2022 election results

3. Future Meetings

- a. BDC members to set next meeting date at the school board business meeting Monday, April 25th

4. Adjournment

A primary responsibility of the School Board is strategic and financial oversight of the district to ensure each student receives an outstanding education while balancing taxpayer obligations. The continued financial stability of Eden Prairie Schools provides a foundation for an outstanding education, a collaborative work environment, world-class facilities, and consistency and value for taxpayers. As has been the case for many years, school taxes paid by Eden Prairie residents are among the lowest of our neighboring cities. Recent School Board communications (Measuring What Matters, March 2) highlighted these results, including the following figure that shows comparative tax obligations for Eden Prairie residents compared to surrounding school districts.

As you can see in the second graph, educational funding allocated by the state legislature to school districts has consistently fallen 2-3% short of inflation. In 2022, this shortfall resulted in schools receiving \$798 less per student/per year in funding compared to 2003. However, in 2014, Eden Prairie taxpayers approved the current 10-year local operating tax referendum. The district promised to use these funds to close the funding gap, reduce class sizes, target improved elementary reading achievement, and provide more growth opportunities for secondary students. The district committed that referendum funds would support these initiatives for five years. After eight years, our district has kept these academic promises while maintaining financial stability and consistency.

Our district has been able to extend this financial stability through annual efforts to identify costs savings and efficiencies (in some years \$500,000-\$1,000,000). Additionally, the district has implemented strategic initiatives to reduce the cost of post-retirement benefits, energy use, and operational costs. These actions have allowed the district to absorb funding shortfalls, direct maximum resources to the classroom, and maintain fiscal responsibility. During the last eight years, these classroom resources have delivered rising graduation rates across demographics, improved learning spaces, maintained a highly qualified workforce, and created a welcoming environment for all students.

Over the last year, we have been reminded how important responsible leadership, operational stability, and fiscal stewardship are to maintaining consistency for students, parents, teachers, and taxpayers. We know COVID and inflation have had an impact on everyone's lives, and while we cannot control all the factors that impact school finances, we continue to plan for potential risks and opportunities. Although there is no single solution to our challenges, we continue to be champions for student success and good stewards of your tax dollars.

Finally, the School Board has been working to improve communication and visibility in the community. You may have seen us at local school events, participated in our March Listen & Learn session, reviewed our Measuring What Matters series, or read periodic Inspiring News articles. However, if you have additional questions or concerns, please join us at a school board meeting, provide feedback during public comment, visit our website, or email us. We are at our best when we have input from all our stakeholders; and we hope you will share your perspective so that we can fly higher together. Go Eagles!

Eden Prairie School Board
2021–22 WORK PLAN CHANGES
“Proposed” Changes
April 25, 2022

Date of Meeting/Workshop	Changes Requested
Monday, April 11, 2022 – Workshop	
Wednesday, April 20, 2022 – Workshop Training	
Monday, April 25, 2022	
Monday, May 9, 2022 – Workshop	- REMOVE: Strategic Plan
Monday, May 23, 2022	
Monday, June 13, 2022 – Workshop	
Monday, June 27, 2022	
Placeholder – General Board Work	
<ul style="list-style-type: none"> Technology Use & Screen Time: <i>Overview of Digital Practices & Digital Citizenship – Schedule for Fall of 2022, Date TBD</i> Distance Learning Hybrid Impact – <i>Remove</i> Positive Behavior Intervention & Support (PBIS) – <i>Moving to August 22, 2022 Board Meeting</i> EP Online – <i>Remove</i> 	
Placeholder – Policy Review	

EDEN PRAIRIE SCHOOL BOARD
2021-2022 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

April 25, 2022

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							on "Work Plan Changes Document" • FY 2022-2023 School Board Meeting Calendar Discussion • FY 2022-2023 School Board Budget Discussion • Mechanics of Monitoring • Peter Leatherman Presentation Results • Confirm agenda for next Board Workshop
Board Workshop Wed, Apr 20, 2022 4:00 PM							Tools of Cultural Proficiency - Final
Board Meeting Mon, Apr 25, 2022 6:00 PM		<ul style="list-style-type: none"> • FY 2022-23 School Board Work Plan – First Reading • FY 2022-23 School Board Budget – First Reading • Possible Operating Levy 	<ul style="list-style-type: none"> • Approval of FY 2022-23 Capital Budget • Approval of FY 2022-23 School Board Meeting Calendar • Closed Session: Negotiation Strategy (MN Statute 13D.03, Subd. 1) 	Approve Inspiring News Article DRAFT	Monthly Reports		

EDEN PRAIRIE SCHOOL BOARD
2021-2022 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

April 25, 2022

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
			•Record of Board Self-Evaluation				
Post Meeting Board Workshop Mon, Apr 25, 2022							School Board Meeting Self-Assessment
Board Workshop Mon, May 9, 2022 6:00 PM							<ul style="list-style-type: none"> •Strategic Plan •Consideration of Operating Levy •Confirm agenda for next Board Workshop
Board Meeting Mon, May 23, 2022 6:00 PM		• FY 2022-23 Budget – First Reading	<ul style="list-style-type: none"> • Approval of FY 2022-23 School Board Work Plan •Approval of FY 2022-23 School Board Budget •Operating Levy Recommendation •Record of Board Self-Evaluation 		<ul style="list-style-type: none"> •Monthly Reports •Approval of FY 2022-23 School Meal Prices 		
Post Meeting Board Workshop Mon, May 23, 2022							•School Board Meeting Self-Assessment
Board Workshop Mon, June 13, 2022 6:00 PM							<ul style="list-style-type: none"> •General Fund Budget Q&A •All Ends OI's

EDEN PRAIRIE SCHOOL BOARD
2021-2022 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

April 25, 2022

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							•Confirm agenda for next Board Workshop
Board Meeting Mon, June 27, 2022 6:00 PM	All Ends OI's (FY 2022-23)		<ul style="list-style-type: none"> •Approval of FY 2022-23 Adopted Budget •ISD 287 10-Year Facilities Maintenance Resolution •Record of Board Self-Evaluation 		<ul style="list-style-type: none"> •Monthly Reports •EPS 10-Year Facilities Maintenance Plan •Q-Comp Annual Report •Annual Review of District Mandated Policies •Summary Update of General District Policies •Approval of Updated District Policies •MSHSL Resolution for Membership 		45
Post Meeting Board Workshop Mon, Jun 27, 2022							•School Board Meeting Self-Assessment