

VENTURA UNIFIED SCHOOL DISTRICT
APPLICATION PROCESS FOR THE POSITION OF TRUSTEE FOR AREA #5

1. Candidates for appointment as a provisional Board member representing the Ventura Unified School District must submit a completed application packet which includes:
 - A letter of interest addressed to the President of the Board of Trustees
 - A resume, including community service and leadership experience
 - A completed Candidate Application Form (attached)
2. Candidates will also receive the interview questions to be asked by the Board at the interview.
3. The application packet must be submitted to the Office of the Superintendent, Ventura Unified School District, 255 West Stanley Avenue, Suite 100, Ventura, CA 93001; or by email to amy.dahm@venturausd.org.
4. The amount of material submitted by an applicant may not exceed 8 pages.
5. Application materials must be received in the Superintendent's office no later than 4:00 p.m., Tuesday, May 10, 2022.
6. Candidates are advised that their applications and all accompanying materials are public documents. Candidates' completed application materials will be published as agenda attachments on the Ventura Unified School District website.
7. Interviews will be conducted in public. Candidates selected for an interview will be given an approximate time for their interviews prior to the date of the meeting. It is requested that each candidate arrive 15 minutes prior to his or her scheduled interview time. Each candidate will be requested to remain in a waiting room until they are invited in to the meeting for their interview, so that, as a matter of fairness, candidates will not hear the interviews of candidates interviewed before them. However, as members of the public, candidates are entitled to be present throughout the meeting. Once a candidate's interview is completed, he or she is welcome to remain in the Board meeting room and hear the interviews of subsequent candidates. It is recommended that all candidates remain at the meeting following their interview.
8. On May 16, 2022, the District will release and post the list of qualified candidates who will be invited for an interview. Interviews for candidates will take place at a special meeting of the Board on Wednesday, May 18, 2022, at 8:00 a.m., or at such other date and time as the Board may determine.
9. If selected by the Board, the candidate must be prepared to take the Oath of Office at the Meeting to be held on May 18, 2022, or at such later date as the Board may determine.

**VENTURA UNIFIED SCHOOL DISTRICT TRUSTEE AREA #5 VACANCY
CANDIDATE APPLICATION FORM**

(This information is required in addition to your resume)

Name: _____

Home Mailing Address (residency, not a Post Office Box Number): _____

City, State, Zip: _____

Phone: Home: _____ Business: _____ Cell: _____

Email Address: _____

Occupation: _____

Employer: _____

Business Address: _____

City, State, Zip: _____

Please complete the following: (This information is required in addition to your resume)

Do you have children in the district's schools? Yes No

1. Do you have prior experience serving on a governing board? Please list such prior experience.

2. Have you worked on any school committees or participated in any school activities recently?
Please list them.

3. Describe any other community or business activities in which you have participated. Describe your role, and whether your work was volunteer or employment related.

4. Why do you want to be a school board member?

5. What do you see as the basic purpose of the public schools?

6. What is the role of the school board in the fulfillment of that purpose?

7. How does the board's role differ from that of the superintendent?

8. What should be the relationship between the board members and the administration in the handling of school concerns?

9. Briefly describe your commitment to public education and our local school district.

10. What do you see as the strengths of the school district?

11. What do you see as the area(s) most needing improvement in the school district?

(Check if applicable) I am related to a current employee of the District. If yes, name of employee and relationship

I understand that I may not simultaneously be an employee of the Ventura Unified School District and serve as a member of the Board or Trustees.

I understand that the appointment for which I am applying is to represent Trustee Area #5 of the Ventura Unified School District and that residency within the District and Trustee Area #5 must be maintained throughout the term of office.

I certify that I meet all eligibility requirements. (Note: To be eligible, an individual must be at least 18 years old; must be a resident of the District in Trustee Area #5; must be a U.S. citizen; must be a registered voter who would not be disqualified from holding civil office by the Constitution or any law of the state.)

Signature: _____

Date: _____

The following is a list of crimes, convictions of which precludes a person from holding public office in the State of California. Conviction of these crimes renders a person “forever disqualified from holding any office in this state.”

Penal Code Sections:

- Bribing executive officer (Penal Code § 67)
- Officer asking or receiving bribes (Penal Code §§ 68,88)
- Receiving gratuity for appointments to office (Penal Code § 74)
- Judicial Officer who asked for or received emoluments, gratuities, rewards, or the fee of a stenographer (Penal Code § 94)
- Giving or offering bribe to Councilman or Supervisor (Penal Code § 165)
- Misappropriation of public funds (Penal Code § 424)
- Interface with work or discipline of, or giving certain articles to prisoner (Penal Code § 2772)
- Interference with or giving certain articles to convicts (Penal Code § 2790)

Government and Elections Code Sections:

- Officer making contracts in which he or she is interested (Government Code § 1097)
- Members of the Legislature convicted of any crime (Government Code § 9055)
- Corrupting the voting process (Election Code § 18501)

Please note that aside from the above restrictions, Government Code § 1126 prohibits any local agency official from engaging “in any employment, activity, or enterprise for compensation which is inconsistent, incompatible, in conflict with, or inimical to his or her duties as a local agency officer or employee or with the duties, functions, or responsibilities of his or her appointing power or the agency by which he or she is employed.

**VENTURA UNIFIED SCHOOL DISTRICT
TRUSTEE AREA #5 VACANCY
INTERVIEW QUESTIONS**

All candidates will have the opportunity to respond to the following questions

1. Please describe your understanding of the basic purpose of public schools. What is the role of the board of trustees?
2. Briefly share your public service activities, community involvement and in particular, school involvement like advisory or committee participation.
3. As a trustee, what do you see as your primary purpose or primary role? How would you fulfill that role, both as an individual and a member of the Ventura Unified School District Board of Trustees?
4. Describe a good board meeting. What are the objectives of a good board meeting?
5. What would you do if you believed administrators had not provided you with accurate and complete information for making a decision?
6. Please summarize the strengths you would bring as a member of the Ventura Unified School District Board of Trustees.
7. How does an effective school board ensure opportunities for parents and community members to express their diverse range of views to inform Board deliberations on important policy issues?
8. What do you see as the major educational issues facing California school districts, and Ventura Unified School District in particular in the next 3-5 years?
9. What questions do you have for the Board to help you prepare to take on this commitment if chosen?

VENTURA UNIFIED SCHOOL DISTRICT

APPROVED TRUSTEE AREAS

