

**Resolution Number 19-15**

**RESOLUTION OF THE LAGUNA BEACH UNIFIED SCHOOL DISTRICT  
ADOPTING A CONFLICT OF INTEREST CODE  
WHICH SUPERSEDES ALL PRIOR CONFLICT OF  
INTEREST CODES AND AMENDMENTS  
PREVIOUSLY ADOPTED**

**WHEREAS**, the Political Reform Act of 1974, Government Code Section 81000 et. seq. (“the Act”), requires a local government agency to adopt a Conflict of Interest Code pursuant to the Act; and

**WHEREAS** The Laguna Beach Unified School District has previously adopted a Conflict of Interest Code and that Code now requires updating; and

**WHEREAS**, amendments to the Act have in the past and foreseeably will in the future require conforming amendments to be made to the Conflict of Interest Code; and

**WHEREAS**, the Fair Political Practices Commission has adopted a regulation, Title 2, California Code of Regulations, Section 18730, which contains terms for a standard model Conflict of Interest Code, which, together with amendments thereto, may be adopted by public agencies and incorporated by reference to save public agencies time and money by minimizing the actions required of such agencies to keep their codes in conformity with the Political Reform Act.

**NOW THEREFORE, BE IT RESOLVED:**

Section 1. The terms of Title 2, California Code of Regulations, Section 18730 (Attachment A) and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, together with Exhibits A and B in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the Laguna Beach Unified School District.

Section 2. The provisions of all Conflict of Interest Codes and Amendments thereto previously adopted by the Laguna Beach Unified School District and hereby superseded.

Section 3. The Filing Officer is hereby authorized to forward a copy of this Resolution to the Clerk of the Orange County Board of Supervisors for review and approval by the Orange County Board of Supervisors as required by California Government Code Section 87303.

**PASSED AND ADOPTED** this 12<sup>th</sup> day of November 2019, by the Governing Board of the Laguna Beach Unified School District of Orange County, California, by the following vote:

AYES: 4 Vickers, Normandin, Wolff, Perry

NOES: 0

ABSENT: 1 Kelly



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Carol Normandin  
Clerk of the Board of Education

**ATTACHMENT A**  
**CONFLICT OF INTEREST CODE FOR THE**  
**LAGUNA BEACH UNIFIED SCHOOL DISTRICT**

The Political Reform Act, Government Code Sections 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Section 18730) which contains the terms of a standard Conflict of Interest Code, which may be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the Conflict of Interest Code of the Laguna Beach Unified School District.

Designated employees shall file statements of economic interests with the Laguna Beach Unified School District Political Reform Act Filing Officer, Superintendent of Schools or designee who will make the statements available for public inspection and reproduction (Government Code Section 82008). Except as specified below, statements for designated employees will be retained by the Agency's Filing Officer.

Upon receipt of the statements of the Board Member, Superintendent, Assistant Superintendents, Directors, Principals, and Assistant Principals, the Agency's Filing Officer shall make and retain a copy and forward the original of these statements to the Clerk of the Orange County Board of Supervisors as the Filing Officer for these designated positions.

Statements for all other designated employees will be retained by the Laguna Beach Unified School District's Filing Officer.

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT**

**EXHIBIT A**

**LIST OF DESIGNATED POSITIONS**

**CONFLICT OF INTEREST CODE**

<b>Designated Positions</b>	<b>Disclosure Categories</b>
Board Member	OC-01
Superintendent of Schools	OC-01
Deputy Superintendent	OC-01
Assistant Superintendent	OC-01
Principal	OC-01
Assistant Principal	OC-01
Director	OC-01
Chief Technology Officer	OC-01
Psychologist	OC-01
Consultant	OC-30

## EXHIBIT B

### LAGUNA BEACH UNIFIED SCHOOL DISTRICT

Disclosure Category	Disclosure Description
OC-01	All interests in real property in Orange County, the authority or the District as applicable, as well as investments, business positions and sources of income (including gifts, loans and travel payments).
OC-30	Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest category in the code subject to the following limitation: The County Department Head/Director/General Manager/Superintendent/etc. may determine that a particular consultant, although a “designated position” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure required. The determination of disclosure is a public record and shall be filed with the Form 700 and retained by the Filing Officer for public inspection.