

RELATIONS WITH BOOSTER GROUPS

- 1.0 The Board recognizes the role of booster groups in assisting the schools in enriching athletic and co-curricular activities and enabling more students to participate in such activities. A booster group is a parent and/or community group that is organized for the purpose of providing resources to support a particular sport or activity in the school or school district and to support the school in recognizing student participation in athletics and activities.
- 2.0 Only those booster groups that have been approved by the Board may use the name and/or logo of the School Department or its schools. The Superintendent will make recommendations to the Board concerning the approval of groups seeking booster status.
- 3.0 In order to be approved as a booster group, a group must meet the following criteria:
 - 3.1 The group must be comprised of adults rather than students; and officers of the group are required to be a parent/guardian of a child in the program they are a member of.
 - 3.2 The group must provide, with agreement and approval of the Director of Athletics/Activities details of the structure of the organization including its mission statement, the intended use of funds generated,; and if applicable: the names of its officers and its bylaws, and copies of the meeting minutes that show the election of officers and adoption of bylaws by a majority of the membership;
 - 3.3 The booster president or designee must make application to the Director of Athletics/Activities for all uses of school facilities for fund raising projects, in accordance with the Board's facilities use policy and procedures (Policies KG, KG-R, KG-P);
 - 3.4 Use of school facilities by the group will comply with all policies and regulations established by the Board and, as applicable, the Maine Principals' Association;
 - 3.5 Monies collected by booster group fundraising will be deposited into a designated account for that group within the school department's student activities account;
 - 3.6 All fundraising activities must be approved in advance by the Superintendent's designee;
 - 3.7 Fundraising activities conducted on school property will occur before and/or after school hours; unless otherwise authorized by the Building Principal and/or Director of Athletics/Activities.
 - 3.8 All funds raised by the group must be used to achieve the stated purposes of the group;
 - 3.9 Booster group gifts to students shall relate to the activity; and must be pre-approved by the Director of Athletics/Activities
 - 3.10 The Board and/or their designee will consider, many factors including gender equity and budget

implications before accepting booster group donations; and authorizing expenditures.

- 3.11 Any booster group plan or project that would require expansion, renovation, or construction of school facilities or would increase maintenance costs for facilities shall require; the approval of the Superintendent of schools or his/her designee.
- 3.12 Any booster group plan to provide awards, recognition and/or scholarships to teams or individual students must be approved by the Director of Athletics/Activities before any award, gift, etc. is purchased or given.
- 3.13 Coaches should serve as advisors to the booster group; and in conjunction with the Director of Athletics/Activities approve all business of the booster group. No coach or immediate family members of the coach will have any fiscal or management responsibilities in the group. All decisions made involving a school sanctioned athletic/activities program must have the endorsement and support of the head coach and the school administration.
- 3.14 Booster group financial support will flow through the School Department Finance office;
- 3.15 Booster groups with responsibility for funding essential components of a sanctioned activity will meet those obligations as determined by the school administration.
- 3.16 Booster groups will not influence the selection of coaches, assistant coaches or advisors nor assume any supervisory responsibility of coaches or advisors.
- 3.17 The Board reserves the right to revoke the approval of any booster group if it is found that the group's operations and purposes are inconsistent with Board policies.

Cross Reference: EFE - Competitive Food Sales
 JJI - Philosophy of Athletics

Adopted: June 7, 2007

Revised: November 1, 2007
 February 26, 2009
 November 15, 2016
 July 13, 2017