Bullying and Cyberbullying Reporting Form

Bullying or suspected bullying is reportable in person or in writing (including anonymously) to school personnel.

Upon completion of this form, or when providing a verbal report, submit to designated school personnel or administrative office.

Date the alleged incident of bullying is being reported:

Person(s) reporting the alleged incident(s) of bullying (this is optional as reports can be made anonymously, except when reported by staff, coaches and advisors): _____

Person(s) completing this form (if different than person listed above and not anonymously reporting): ______

Person reporting is: student parent grandparent guardian school staff coach advisorother _____ guardian Contact information of person reporting (optional):

home or work phone: () Cell phone: () email: home address: _____

Details

Name of student(s) who is believed to have been bullied:

Name of the student(s) or adult(s) who is alleged to have bullied:

Date(s):	
Time(s)/time(s) of day:	 _
Location(s) of incident(s): _	

Were there any witnesses? \Box yes \Box no
May the school personnel conducting an investigation contact these witnesses?
\Box yes \Box no
If so, please provide names of witnesses to be contacted during the investigation

Please provide a description of incident(s) and include any supporting documentation:

I agree that the information on this form is accurate and true to the best of my knowledge and belief.		
(use additional pages, if needed) I agree that the information on this form is accurate and true to the best of my knowledge and belief.		
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Signature of person reporting (optional) **** Received by: Date: Position/title: Date: Copy to school principal on: Date Copy received: Date: Copy to superintendent on: Date Copy received: Date Copy received: Date Reviewed: June 15, 2017	(use additional pages, if needed)	
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