

FIELD TRIPS

- 1.0 The policy and procedures for field trips will be as follows:
 - 1.1. Each community service activity or field trip will include appropriate instruction before and after the trip or activity.
 - 1.1.a. Each of these activities will be directly related to the instructional program.
 - 1.2. Field trips and community service activities will be considered as instruction and planned as such with definite objectives determined in advance, and will have advance approval of a building administrator.
 - 1.3. All field trips will begin and end at the school.
 - 1.3.a. Exceptions must receive prior approval by the appropriate building administrator.
 - 1.4. Field trips and community service activities requiring school bus transportation will not interfere with the regularly scheduled transportation of students to and from school.
 - 1.5. Parents/guardians must give written permission for student participation in community service activities and field trips
 - 1.6. Field trips outside school hours must be approved in advance by the Superintendent.
 - 1.7. The bus driver is charged with the responsibility of enforcement of all rules and regulations in the use of the school bus during field trips.
 - 1.7.a. Teachers or other responsible personnel will accompany pupils on all field trips and will assume responsibility for proper student conduct.
 - 1.8. When a field trip is made to a place of business, the teacher will insist that an employee of the host company serve as a guide for the students and staff.
 - 1.9. Parent's requests that their student not participate in a community service activity or field trip will be addressed in accordance with the Board's Policy IMBB: Exemption from Required Instruction.

Cross Reference: JJH – Athletic and Co-Curricular Out-of-State Competition

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