



Each full-time employee may register for one (1) course per standard semester (Fall, Winter, Spring, and Summer) session(s) at Northwest for the cost of tuition, online fees registration, technology, and parking fee. Mini-terms within a standard semester is considered one (1) course. Employees are responsible for E-book cost.

Northwest students are given first priority when filling classes. Scheduling must be approved by the employee's supervisor. Acceptable academic progress must be shown before approval will be granted to continue in ongoing education programs.

Dependent children of full-time employees may qualify for the General Employee Dependent/ Retiree Scholarship for tuition only at Northwest. The dependents of retired employees with 20 years or more of full-time employment at Northwest Mississippi Community College are eligible for all scholarship benefits given to currently employed fulltime employees. Dependent children are responsible for E-book cost.

Dependent children of full-time employees or qualified retirees must:

- Be under the age of 24
- Have less than 96 hours attempted
- Have completed the FAFSA (regardless of whether they will qualify for a Pell Grant)
- Must be maintaining a 2.0 cumulative grade point average and be in good standing. (If student has a habit of withdrawing or not attending classes, the scholarship will be denied. The student CANNOT be on final probation.)

If a Northwest employee chooses to file the Free Application for Federal Student Aid (FAFSA), the employee scholarship may be altered by the amount of federal financial aid awarded.

PROCEDURES:

1. The General Employee/Dependent/Retiree scholarship will pay after all other aids have been awarded.
2. Scholarship recipient should complete General Scholarship form via electronic form on Northwest website under "Faculty/Staff Forms and Logins".

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3. The General Scholarship must be submitted to Financial Aid prior to registration.
 4. Acceptable academic progress must be shown before approval will be granted to continue in ongoing education programs.

FINANCE COUNCIL APPROVED DATE: *3/25/2022*
EXECUTIVE COUNCIL APPROVED DATE: ***3/28/2022***