

FINANCIAL REPORTS & STATEMENTS

- 1.0 The Superintendent will provide the following financial reports and statements to the Board no later than the second regularly scheduled Board meeting following the end of each fiscal quarter (September 30, December 31, March 31, and June 30):
 - 1.1. Expenditure Report – segmented by cost center, including budget amount, quarterly and YTD expenditures, balance, and percentage expended.
 - 1.2. Over-Expenditure Report – segmented by cost center, detailing all account transfers
 - 1.3. Revenue Report.
 - 1.4. Any other information that the Board may request.

- 2.0 All reports and statements will comply with applicable Maine statutes and the Scarborough Town Charter.

Adopted: December 6, 2001

Revised: October 3, 2002